

*Regular Session of Kirksville City Council
January 7, 2019
following the 5:30 pm City Council Study Session*

The City Council of the City of Kirksville, Missouri, met in Regular Session on Monday, January 7, 2019, in the City Hall Council Chambers. Mayor Pro Tem Phillip Biston called the meeting to order at 6:00 pm.

Council & Staff Present

Phillip Biston	Mayor Pro Tem
Rick Steele	Councilmember
Zac Burden	Councilmember
Mari Macomber	City Manager
John Slavin	City Attorney
Lindsay Leckbee	City Clerk
Steve Farnsworth	Deputy Police Chief
Chayton True	City Planner
Lacy King	Finance Director
Len Kollars	City Engineer
Reid Yardley	Code Enforcement Director
Rodney Sadler	Parks & Recreation Director
Jon Cook	Deputy Fire Chief

Council Absent

Chuck Long	Mayor
Richard Detweiler	Councilmember

Invocation & Pledge of Allegiance

Kirksville Church of the Nazarene's Ed O'Connor proceeded with the invocation.
Mayor Pro Tem Phillip Biston led the Pledge of Allegiance.

Minutes

December 20, 2018:

Councilmember Zac Burden moved to approve the minutes as presented, of the Special Session of December 20, 2018; seconded by Councilmember Rick Steele.

Vote:

Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele

Noes (0) – none

Absent (2) – Mayor Chuck Long, Councilmember Detweiler

December 20, 2018 minutes were approved as presented.

Order of Agenda

City Manager, Mari Macomber, stated there were no changes to the order of the agenda.

Councilmember Rick Steele moved to approve the Order of the Agenda as presented; seconded by Councilmember Zac Burden.

Vote:

Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele

Noes (0) – none

Absent (2) – Mayor Chuck Long, Councilmember Detweiler

The Order of the Agenda was approved.

Information Presentation & Public Hearing

None

Citizen Participation

Diane Treece – 31 Roselene Dr.

Diane Treece addressed the Council regarding the past discussions of a potential Citizen Advisory Commission. Treece stated she knows you can file complaints online; however there are a lot of people who don't have computers. Treece expressed she feels citizens should have more options than online.

Unfinished Business

None

Action Presentations

Resolution No. R2019-1-1

The City Clerk proceeded with the first reading of a resolution authorizing the purchase of Self-Contained Breathing Apparatus (SCBA), and accessories as the final year of a five (5) year replacement plan, from Feld Fire Equipment.

Councilmember Rick Steele moved to approve the resolution to purchase SCBA and accessories on the first reading; seconded by Councilmember Zac Burden.

The staff report was presented by Jon Cook, Deputy Fire Chief. Cook let the Council know this is the final year of a five (5) year replacement plan with Feld Fire equipment. The first four (4) years have been completed with twenty (20) new SCBAs placed into service. Cook additionally explained, in February there will be a price increase. Feld Fire Equipment is a sole source vendor for Scott Safety SCBA ensembles in this area. For this year, we will continue with the purchase of three (3) SCBA, ten (10) air cylinders, four (4) SCBA face masks, and one (1) Rapid Intervention Team (Rescue) pack and cylinder. The quote for all equipment is \$31,578. The 2019 Budget, line 10-1034-7210, contains \$35,000 for SCBAs, cylinders, and accessories

Council Discussion:

Councilmember Zac Burden asked Cook if this purchase will have the City prepared for awhile. Cook responded by letting Council know the last SCBA equipment last the City 15 years, so he believes that is a reasonable expectation.

Citizen Questions/Input:

None

Vote:

Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele

Noes (0) – none

Absent (2) – Mayor Chuck Long, Councilmember Detweiler

The resolution will be distributed for the appropriate signatures and necessary actions taken. This Resolution thus becomes Resolution No. R2019-1-1.

Resolution No. R2019-1-2

The City Clerk proceeded with the first reading of a resolution accepting the unit price bid from Stanton

Contracting, LLC for all 2019 concrete construction, and authorize the City Manager to approve concrete repair work throughout the City.

Councilmember Zac Burden moved to approve the resolution to accept unit pricing form Stanton Contracting, LLC on the first reading; seconded by Councilmember Rick Steele.

The staff report was presented by Len Kollars, City Engineer. Every year the City solicits concrete construction and repair bids from contractors for various projects throughout the City. This year street items include: slab repairs, curb and gutter, sidewalks, and side street intersections. This unit price bid is for City concrete and repair work, other than grant funded projects.

The City advertised for bids on November 27, 2018, and opened bids on December 18, 2018. The City received bids from two (2) local contractors, with Stanton Contracting, LLC as the lowest bid based on review of the controlling items of work, those items that have the greatest effect on total costs, in the bid agenda. Those items are Portland Cement Concrete (PCC) slab work for street repairs and curb & gutter. Other pricing for smaller incidental work was not considered due to fiscal impact. The other bid received was from Mihalavich.

The bid items cover work for multiple types of concrete work that can be used by any department. Specific lines that will be used include: 32-0000-7520 from Transportation Sales Tax for contracted work. However, other line items may be used for other City projects approved by the City Manager. Projects included could be sidewalks, curbing outside of the street projects, parking lot repairs.

Council Discussion:

None

Citizen Questions/Input:

None

Vote:

Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele

Noes (0) – none

Absent (2) – Mayor Chuck Long, Councilmember Detweiler

The resolution will be distributed for the appropriate signatures and necessary actions taken. This Resolution thus becomes Resolution No. R2019-1-2.

Resolution No. R2019-1-3

The City Clerk proceeded with the first reading of a resolution accepting the unit price bid from W.L. Miller Company for the 2019 Asphalt Street Overlays and Repairs.

Councilmember Rick Steele moved to approve the resolution to accept bid unit pricing from W.L. Miller Company on the first reading; seconded by Councilmember Zac Burden.

The staff report was presented by Len Kollars, City Engineer. Kollars reviewed each year the City identifies asphalt surfacing work to be completed as part of the City's street maintenance program, in addition to the street pavement work undertaken by Public Works forces. Contracted pavement overlay, provided by local contractors, is estimated to be approximately 10,000 tons of asphalt material which includes milling, traffic control and mobilization. This translates to approximately 6-7 miles of pavement in addition to what the street crews will be doing.

The City advertised for bids on November 27, 2018 and opened bids on December 18, 2018. The City received two bids with W.L. Miller Company as the low bidder based on unit price differences taken into consideration in the bid evaluations and within the limits of the Purchasing Policy for local vendors of 1½% on purchases exceeding \$100,000. The other bid was from Capital Paving. The unit price bid allows the Public Works Department flexibility to manage their work load and staff efficiently with assistance from local Contractors on larger complex street overlay projects.

The 2019 Asphalt Street Overlay and Repairs will be administered through the Transportation Sales Tax Fund account 32-0000-7520 which includes \$1,800,000 for contracted street work. The \$1,800,000 includes the concrete work as well.

Council Discussion:

Councilmember Rick Steele asked for clarification for the need of Asphalt work, seeing as the City just got a new asphalt plant. City Manager, Mari Macomber, explained the City Staff are doing certain projects, but can't do everything. This leaves the need to hire a contractor to do some projects.

Kollars further explained, that some of the streets like Osteopathy Street, will be more difficult to overlay because of traffic control. Also, Street Superintendent Ray Sandstrom, is spending his crew's time rebuilding a lot of the neighborhood streets that the work needed is beyond just an overlay. These rebuilds take a lot of time. By allowing a contractor to come in and do additional work, the City can accomplish much more. Macomber added that staff can bring a list of projects to the Council to show where monies are being spent.

Councilmember Zac Burden asked what a manhole adjustment is. Kollars explained some of the older streets have an older style manhole lid and riser. This requires a ring and some extra material to raise them about 2-3 inches to match up correctly with the new work. Councilmember Burden pointed out the large difference in price from Capital Paving's manhole adjustment price, and W. L. Miller's much lower price. Kollars was unsure why there is such a big difference.

Citizen Questions/Input:

None

Vote:

Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele

Noes (0) – none

Absent (2) – Mayor Chuck Long, Councilmember Detweiler

The resolution will be distributed for the appropriate signatures and necessary actions taken. This Resolution thus becomes Resolution No. R2019-1-3.

Bill No. 2019-01

Ordinance No. 12305

The City Clerk proceeded with the first reading of an ordinance of the City of Kirksville, Missouri, approving a lot split for a tract of land located at 4201 N. Baltimore Street.

Councilmember Rick Steele moved to approve Bill No. 2019-01 on the first reading; seconded by Councilmember Zac Burdent.

The staff report was presented by Reid Yardley, Code Enforcement Director. Yardley reviewed the lot split request. The owner has submitted a survey to request approval of a lot split of the property located at 4201 N. Baltimore Street. This location is where Heetco Inc. has their local office.

The original tract of land is approximately 20 acres. The resulting lots will be approximately 2.8 and 17 acres. The smaller lot will continue to be the local office for Heetco Inc. The larger lot will be a site for possible future development.

The resulting lots meet the requirements regarding minimum sizes, street frontages, water service, and fire protection. These lots do not have access to public sanitary sewer. The lot where Heetco is located does have a septic system that meets Missouri Department of Natural Resources and Missouri Health Department at this time. These lots will be required to follow all City, County, State, and Federal requirements for private sewage disposal.

Council Discussion:

None

Citizen Questions/Input:

None

Vote:

Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele

Noes (0) – none

Absent (2) – Mayor Chuck Long, Councilmember Detweiler

Bill No. 2019-01 was approved on the first reading. The City Clerk proceeded with the second reading of Bill No. 2019-01. Councilmember Zac Burdent moved to approve Bill No. 2019-01 on the second reading; seconded by Councilmember Rick Steele.

Council Discussion:

None

Citizen Questions/Input:

None

Vote:

Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele

Noes (0) – none

Absent (2) – Mayor Chuck Long, Councilmember Detweiler

Bill No. 2019-01 passed. The Bill will be distributed for appropriate signatures and necessary actions taken. Bill No.2019-01 thus becomes Ordinance No. 12305.

Citizen Advisory Commissions Re-Appointments – Affordable Housing Board

Approval was requested for the re-appointments of Patti Preston, David Jacobs, Sue Robinson, and Karla Dwyer to the Affordable Housing Board.

Councilmember Rick Steele moved to approve the re-appointments of Patti Preston, David Jacobs, Sue Robinson, and Karla Dwyer to the Affordable Housing Board; seconded by Councilmember Zac Burden.

The staff report was presented by Mari Macomber, City Manager. Macomber explained this is a board that the City has been debating if there is a need to keep, because they rarely meet. In 1999 a Community Development Block Grant required the creation of this board. The City has finally received an application for the City's Housing Rehabilitation Program for which this board is responsible for

decision making. Hence, City staff asking for the re-appointments of all voting members for another three (3) year term.

David Jacobs has been serving since 1997; Karla Dwyer since 2000; Sue Robinson since 2004; and Patti Preston since 2014. Rick Steele serves as the City Council Representative.

Council Discussion:
None

Citizen Questions/Input:
None

Vote:
Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele
Noes (0) – none
Absent (2) – Mayor Chuck Long, Councilmember Detweiler

The re-appointments of Patti Preston, David Jacobs, Sue Robinson, and Karla Dwyer to the Affordable Housing Board were approved as presented.

Council Comments
None

Adjournment
There being no further business to come before the Council in the open session, Councilmember Zac Burden moved to adjourn; seconded by Councilmember Rick Steele.

Vote:
Ayes (3) – Councilmembers: Biston, Burden, Detweiler, and Steele
Noes (0) – none
Absent (2) – Mayor Chuck Long, Councilmember Detweiler

Mayor Pro Tem Phillip Biston adjourned the open session meeting at 6:19 pm.


Lindsay Leckbee, City Clerk

2-4-19
City Council Approval Date