

**COUNCIL & STAFF PRESENT:**

Richard Detweiler	Mayor
Phillip Biston	Councilmember
Glen Moritz	Councilmember
Rick Steele	Councilmember
Howard Hickman	City Attorney
Mari Macomber	City Manager
Vickie Brumbaugh	City Clerk
Ashley Young	Assistant City Manager
Glenn Balliew	Public Works Director
Jim Hughes	Police Chief
Lacy King	Finance Director
Len Kollars	City Engineer

Absent: Jerry Mills                      Councilmember

The City Council of the City of Kirksville, Missouri, met in a Regular Session on Monday, May 18, 2015, at 6:00 p.m. in the City Hall Council Chambers.

**INVOCATION and PLEDGE**

Reverend Robert Fredricks of the First Assembly of God Church provided the Invocation. Boy Scout Troop 401 led the Pledge of Allegiance.

**MINUTES**

Councilmember Moritz moved to approve the minutes of the regular session of May 4, 2015; seconded by Councilmember Steele. Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

**ORDER OF AGENDA**

Mari Macomber explained that Item #6 – MOU with Adair County Assessor will be for a five-year term and all County Commissioners will sign, but no change to the Agenda.

Councilmember Steele moved to approve the Order of the Agenda as distributed; seconded by Councilmember Biston. Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

**INFORMATION PRESENTATIONS & PUBLIC HEARING**

None.

**CITIZEN PARTICIPATION**

Avis Mary Jeffers said she has lived in Kirksville eight years. There is a problem with traffic when crossing Baltimore Street; also potholes in the street make it a challenge for a disabled person. She would also like to see a Better Business Bureau in town.

**UNFINISHED BUSINESS**

None.

**ACTION PRESENTATIONS**

### **Construction and Naming of Crossing over Steer Creek**

Councilmember Steele moved to approve the naming of a proposed crossing/bridge over Steer Creek in Rotary Park in honor of the late Carl Baldwin; seconded by Councilmember Biston.

The Rotary Club has advocated for construction of an additional crossing/bridge over Steer Creek in Rotary Park. The Council allocated \$6,000 in the budget to match the Rotary Club for a total of \$12,000. The Lakes, Parks and Recreation Commission unanimously recommends the crossing/bridge and naming.

Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

### **Wayfinding Sign Maintenance with Rotary**

Councilmember Biston moved to approve a memorandum of agreement with the Rotary Club of Kirksville to allow for the maintenance of the wayfinding sign constructed within Veterans Memorial Park, located within Rotary Park; seconded by Councilmember Moritz. Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

### **Water Rates Study and Report**

Councilmember Steele moved to approve a proposal from Carl Brown Consulting of Jefferson City, Missouri, for Water Rates Study and Report; seconded by Councilmember Biston.

Len Kollars reported the last detailed analysis of costs associated with water production was in 2003 with annual evaluations from 2009 to 2012. Three firms responded to a request for proposal. Benton and Associates declined due to a conflict of interest. Carl Brown Consulting was the lowest at \$8,947.

Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

### **Bid – Channel Grinder**

Councilmember Biston moved to approve the purchase of a new channel grinder from Franklin Miller, Inc., of Livingston, New Jersey; seconded by Councilmember Moritz.

One bid was received at a cost of \$37,150.

Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

### **Audit Services**

Councilmember Steele moved to authorize the City Manager to execute a Letter of Engagement with Hochschild, Bloom and Company, LLP of Chesterfield, Missouri to perform auditing services for the City of Kirksville; seconded by Councilmember Moritz.

This company has provided audit services for the City of Kirksville since 2010, and their proposed fee of \$32,800 is the same as last year.

Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

**GIS Mapping Aerial Photographic Services w/Adair County Assessor MOU**

Councilmember Steele moved to authorize the City Manager to enter into a Memorandum of Understanding with the Adair County Assessor to partner on the purchase of aerial photography services for use in GIS; seconded by Councilmember Biston.

The City will share in paying 30% of the fee for aerial photography services to update our maps and to continue with GIS.

Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

**Affordable Housing Board Reappointments**

Councilmember Moritz moved to approve the reappointment of Patti Preston, David Jacobs, Sue Robinson and Karla Dwyer to the Affordable Housing Board; seconded by Councilmember Biston. Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

Mari Macomber reported that this Board has not met for several months. She will provide an update on this Board's mission to the Council in the near future.

**Board of Adjustment Reappointment**

Councilmember Steele moved to reappoint Doyle Dover to the Board of Adjustment to a five-year term; seconded by Councilmember Biston. Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

**Second Reading**

None.

**Council Comments**

None.

**Adjournment**

There being no further business to come before the Council, Councilmember Biston moved to adjourn; seconded by Councilmember Steele. Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Mills, Moritz and Steele. Noes – 0.

Mayor Detweiler adjourned the meeting at 6:26 p.m.

Vickie Brumbaugh, CMC MRCC, CityClerk