

COUNCIL & STAFF PRESENT:

Richard Detweiler	Mayor
Glen Moritz	Mayor Pro Tem
Rick Steele	Councilmember
Jerry Mills	Councilmember
Mari Macomber	City Manager
Howard Hickman	City Attorney
Lindsay Leckbee	Deputy City Clerk
Ashley Young	Assistant City Manager
Glenn Balliew	Airport & Public Works Director
Jim Hughes	Police Chief
Lacy King	Finance Director
Sarah Halstead	Administrative Services Coordinator

Absent: Councilmember Phillip Biston

The City Council of the City of Kirksville, Missouri, met in a Regular Session on Monday, March 7, 2016, at 6:00 p.m. in the City Hall Council Chambers.

INVOCATION and PLEDGE

Councilmember Moritz gave the Invocation. The Girls Scouts led the Pledge of Allegiance.

MINUTES

Councilmember Moritz moved to approve the minutes of the regular session of February 1, 2016; seconded by Councilmember Steele.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills, and Steele. Noes – 0.
Absent: Councilmember Biston

ORDER OF AGENDA

Councilmember Steele moved to approve the Order of the Agenda; seconded by Councilmember Moritz.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills, and Steele. Noes – 0.
Absent: Councilmember Biston

INFORMATION PRESENTATIONS & PUBLIC HEARINGS

Colleen Wagner represented the Airport & Transportation Commission by presenting a Resolution. Wagner briefly gave some background information as to how this Resolution materialized.

CITIZEN PARTICIPATION

None.

UNFINISHED BUSINESS

None.

ACTION PRESENTATIONS

BILL NO. 2016-12

RESOLUTION NO. R3-7-3

A RESOLUTION RECOGNIZING CRAIG CROUSE, SERGEANT, UPON HIS RETIREMENT AFTER NEARLY 26 YEARS OF SERVICE TO THE CITY OF KIRKSVILLE, MISSOURI.

WHEREAS, the City of Kirksville is desirous of recognizing long-term employees; and

WHEREAS, Craig Crouse was hired as a Police Officer on May 22, 1990; and was promoted to Corporal in August of 1994; and then promoted to Sergeant in August of 2002; and

WHEREAS, Craig Crouse's exemplary performance of his duties and responsibilities, and his working relationships were always characterized by outstanding diligence to his profession; and

WHEREAS, Craig Crouse is retiring on March 7, 2016, after serving the citizens of the City of Kirksville for nearly 26 years.

NOW, THEREFORE, BE IT RESOLVED that the City Council extends respect and appreciation on behalf of a grateful City to Craig Crouse for his devotion to duty on behalf of the citizens of Kirksville.

Councilmember Moritz moved to approve Bill No. 2016-12 on first reading; seconded by Councilmember Steele.

Jim Hughes, Police Chief, presented the Resolution that recognized Craig Crouse upon his retirement. Chief Hughes commended Officer Crouse for his 26 years of hard work and stated that the community owes him a great debt of gratitude. Mayor Detweiler presented the Resolution to Craig.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills, and Steele. Noes – 0. Absent: Councilmember Biston

BILL NO. 2016-13

ORDINANCE NO. 12199

AN ORDINANCE OF THE CITY OF KIRKSVILLE, MISSOURI, AUTHORIZING THE EXECUTION OF A CONTRACT BETWEEN THE CITY OF KIRKSVILLE AND THE MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT FOR A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) INDUSTRIAL INFRASTRUCTURE GRANT AND ESTABLISHING THE MAYOR AND CITY MANAGER AS AUTHORIZED REPRESENTATIVES FOR THE CITY OF KIRKSVILLE.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRKSVILLE, MISSOURI, AS FOLLOWS:

SECTION 1:

That the Mayor and City Manager be authorized to execute an agreement, on behalf of the City of Kirksville, and hereby authorize those persons listed above, to sign and execute subsequent amendments and other necessary documents between the City of Kirksville and the Missouri Department of Economic Development providing for funds for improvements through the CDBG Industrial Infrastructure Program.

SECTION 2:

That all ordinances or parts of ordinances therefore enacted which are in conflict herewith are hereby repealed.

SECTION 3:

This ordinance shall be in full force and effect from and after the date of its passage and approval.

Councilmember Steele moved to approve Bill No. 2016-13 on first reading; seconded by Councilmember Moritz.

Sarah Halstead, Administrative Services Coordinator, explained the original request was for \$1.38 million, but has changed due to the reduced award amount. After revising the project, it is estimated that the infrastructure improvements will cost an estimated \$1,511,058, which includes cash and in-kind match.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

Councilmember Steele moved to approve Bill No. 2016-13 on second reading; seconded by Councilmember Moritz.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

BILL NO. 2016-14

ORDINANCE NO. 12200

AN ORDINANCE AMENDING ORDINANCE NO. 12187, APPROPRIATING FROM THE REVENUE OF THE CITY OF KIRKSVILLE, MISSOURI, EXPENDITURES IN ACCORDANCE WITH THE 2016 BUDGET OF THE CITY OF KIRKSVILLE, MISSOURI AND PROVIDING FOR ADJUSTMENTS THERETO.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KIRKSVILLE, MISSOURI AS FOLLOWS:

SECTION 1. That Section 1 of Ordinance No. 12187 be amended to read: The Annual Budget of the City of Kirksville, Missouri, aggregating \$44,048,110, for the fiscal year commencing January 1, 2016 and ending December 31, 2016, as submitted by the City Manager and incorporated herein by reference as is fully set out in this ordinance, is hereby approved.

SECTION 2. Revisions to the original budget for decreasing the Community Development Block Grant Fund parking lot and street infrastructure project.in the amount of \$724,257.

Councilmember Steele moved to approve Bill No. 2016-14 on first reading; seconded by Councilmember Mills.

Lacy King, Finance Director, explained that areas of the 2016 budget will decrease the aggregate budgeted expenditures by a net of \$724,257 to \$44,048,110. The City Council expects fiscal responsibility, and in insuring this, it is important that we make sure the funds are available to meet the responsibilities and obligations of the City and decrease the scope of the project to accommodate such.

Councilmember Steele moved to approve Bill No. 2016-14 on second reading; seconded by Councilmember Mills.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

HP 5550dn Color Printer Donation to Tourism

Councilmember Steele moved to approve the the donation of an HP 5550dn Color Printer to the Tourism Office; seconded by Councilmember Mills.

Sarah Halstead, Administrative Services Coordinator, explained the City purchased an HP 5550dn Color Printer in 2005 when the IT infrastructure was upgraded. The printer is in working order, but is not compatible with the software in the Engineering Department where it was located. This printer was replaced with a newer printer that is compatible.

City Staff spoke to Tourism Director Debi Boughton, and she would like to have the machine to use for promoting Kirksville and Tourism Events. Mari Macomber, City Manager, added that the Council has the authority to dispose of items to another public entity and Tourism would qualify.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

CDBG Infrastructure Improvements

Councilmember Steele moved to approve the authorization of expenditures for CDBG infrastructure improvements and to authorize the City Manager to approve the purchase of materials for this project; seconded by Councilmember Moritz.

Glenn Balliew, Public Works Director, asked the Council to authorize expenditures over \$15,000 and explained the costs for this project, not including in-kind service, will be taken from 2016 budget line 15-1560-7160 and will not exceed budget limits (\$1,511,058) without additional approval from the City Council. Balliew additionally asked for approval for the City Manager to approve the purchase of materials for this project to expedite the project.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

Agreement with Adair County for Rock

Councilmember Steele moved to approve an Agreement between the City and Adair County Commission for the placement of rock on Laurel Lane, county road used to access the wastewater treatment plant (WWTP); seconded by Councilmember Mills .

Glenn Balliew, Public Works Director, informed the Council the road is in very poor condition and requires repair. The most cost effective solution is to return the road back to gravel. Funds will either be transferred to the County for the rock, or the rock will be purchased and hauled by the City, whichever is most cost effective. The estimated annual cost is expected to be \$1,000 or less.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

Bid – Asphalt Cold Mix

Councilmember Steele moved to approve the authorization to purchase asphalt cold mix and UPM high performance cold mix materials from C.B. Asphalt, Inc. for use on streets; seconded by Councilmember Moritz.

Three quotes were obtained. C.B. Asphalt is the lowest quote received and is also the closest location for pick-up, which increases the cost saving.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

Bid – Concrete

Councilmember Mills moved to approve the authorization to purchase of concrete from Adair Concrete for in- house street/concrete repairs and construction, utility repairs and facilities maintenance work; seconded by Councilmember Steele.

The concrete is supplied by the only contractor, Adair Concrete, within an acceptable distance of the City, and has a quoted 12 month pricing from the supplier. Glenn Balliew, Public Works Director, reiterated that this is for in house concrete work only.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

Bid – Concession Supplies

Councilmember Moritz moved to approve the purchase of concession supplies from Hightower Wholesale and Kohl Wholesale; seconded by Councilmember Steele.

Ashley Young, Assistant City Manager, reported, three bids were received. Due to the wide variety of items offered in the concession stand, we will be purchasing from both Hightower Wholesale and Kohl Wholesale. Hightower Wholesale does not carry any frozen items so those items we will purchase from Kohl Wholesale. Of the items that Menu Makers had, the two other vendors were lower in price. On the items that both vendors supply we will purchase the lowest priced vendor.

Motion carried: Ayes – Mayor Detweiler; Councilmember Biston, Moritz, Mills and Steele. Noes – 0. Absent: Councilmember

Chamber After Hours Event

Councilmember Moritz moved to approve the use of the Airport for the Chamber after Hours Program event on April 21, 2016; and to allow consumption of alcohol on the Airport property; seconded by Councilmember Steele.

Police Chief, Jim Hughes, ensured that City employees will meet with the organizers to discuss compliance with City Council Policy #28 and applicable State/local laws. This approval is contingent on the completion of all necessary paperwork in the office of the Risk Manager for the City of Kirksville. Chief Hughes added that this is a repeat event that there have been no difficulties with in the past.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes –0. Absent: Councilmember Biston

Rotary Park Master Plan

Councilmember Steele moved to approve the park master plan for Rotary Park; seconded by Councilmember Mills.

This master plan will inform the five year capital improvement plan that is established as part of the annual budget process. Ashley Young, Assistant City Manager, further added that based on the study session feed back, they would ensure the Pickleball Court was for multiuse.

Motion carried: Ayes – Mayor Detweiler; Councilmember Moritz, Mills and Steele. Noes – 0. Absent: Councilmember Biston

Council Comments

None.

Adjournment

There being no further business to come before the Council, Councilmember Steele moved to adjourn to an Executive Session regarding a Real Estate matter, RsMO 610.021(2); seconded by Councilmember Moritz. The Deputy City Clerk gave the Roll Call vote and the motion carried: Ayes – Mayor Detweiler; Councilmember Mills, Moritz and Steele. Noes – 0. Absent: Councilmember Biston

Mayor Detweiler adjourned the meeting at 6:34 p.m.

Lindsay Leckbee, Deputy City Clerk