

KIRKSVILLE CITY COUNCIL

NEWSLETTER . . .

Mari E. Macomber, City Manager *MEM*

Copies to: City Attorney
Media

July 3, 2010

SUBJECTS:

**DATES TO REMEMBER
AUDIT AND CAFR
COUNCIL MEETING SET FOR JULY 6
AQUATIC CENTER HOURS
WARNING SIREN UPDATE
FIREWORKS HOURS FOR DISCHARGING
STORMWATER UPDATE
AIRPORT UPDATE
WELLNESS PROGRAM
COMPUTER UPDATE
HIGHWAY 63 UPDATE
EMERGENCY PLANS
HISTORIC PRESERVATION PUBLIC MEETING
WAYFINDING
GIS UPDATE
KIRKSVILLE LEADERSHIP PROJECT
KIRKSVILLE AREA COMMUNITY HEALTH INITIATIVE**

DATES TO REMEMBER

7/5 – City Offices Closed – Observance of 4th of July
7/6 – Study Session @ 4:30
7/6 – Council Meeting @ 6:00
7/6 – ATC @ 12:00 pm
7/6 – LPRC @ 12:00 pm
7/6 – KDIC @ 5:30 @ the TCRC
7/7 – KHPC @ 4:00 pm
7/12 – Storm Water Public Meeting from 5:00 pm to 7:00 pm
7/19 – NEMO Fair Grand Opening @ 8:00 am
7/20 – Ribbon Cutting – KDIC Office, 212 N. Franklin Street 9:00 am
7/20 – Storm Water Public Meeting from 5:00 pm to 7:00 pm

AUDIT AND CAFR

The December 31, 2009 Audit and Fiscal Year 2009 Comprehensive Annual Financial Report (CAFR) are included in the envelope with your Newsletter. Please review these before next Monday's meeting. The auditors will be in attendance to discuss the Audit and upcoming regulations.

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COUNCIL MEETING SET FOR JULY 6

Since July 4 falls on a Sunday, the following Monday is the recognized holiday for City offices, therefore the first meeting in July will be on Tuesday July 6.

AQUATIC CENTER HOURS

Indoor Pool Closing for Painting

The indoor pool at the Kirksville Aquatic Center will be closed starting July 6th to allow for repainting of the pool surface. This project was approved at the April 19th council meeting. This pool closure is expected to last 2-4 weeks. While the pool is closed, we will also be replacing the filter media in the sand filters for that pool. This has not been done since the pool opened 11 years ago. During the pool closure, we will have a modified schedule for the outdoor pool to accommodate all of the pool patrons. A schedule is attached.

Indoor Pool Rule Modification

The pool rules for the indoor pool at the aquatic center were modified for the summer season in an effort to provide a more safe, quiet and focused area for lap swimming and fitness classes. Use of the indoor pool has been restricted to lap swimmers, class participants and children who are accompanied into the water by an adult. The new measures have improved the safety and overall quality of the indoor area of the facility but have not truly met the intended goal. This rule is no longer in effect due to the closure of the indoor pool for repainting and it will be reevaluated before next summer.

WARNING SIREN UPDATE

The Kirksville Fire Department discussed with the City Council to purchase used outdoor warning sirens and to place in the Budget for the next several years a new outdoor warning siren. The used sirens should be in place by August 1, 2010. Bids are being solicited for a new siren and an award will be presented to the City Council at the August 2 meeting.

FIREWORKS HOURS FOR DISCHARGING

An email was received from a resident this week, who expressed concern about the existing fireworks ordinance allowing for their discharge until 11:00 pm nightly. Here is the actual language from the email – *“The City of Kirksville, MO allows for Fireworks to be shot off until 11 p.m. on a weekday. For those of us who work for a living, have children, or just in general like to sleep during the dark hours find this rude and disrespectful.”* After doing a little research, it was determined that the City’s ordinance was changed in 1996 changing the time from 10:00 pm to 11:00 pm. Included with the Newsletter article are the minutes from the meeting. One member of the Council did not support the measure and the Police Department asked that the hours remain at 10:00 and allow 11:00 pm only for the Fourth of July.

STORMWATER UPDATE

The recovery zone bond closing is finished and the bond proceeds are in the City’s bank account. Representatives from Bartlett and West were in Kirksville on Friday to present a summary of their work to date. There will be two public meetings, July 12 and

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July 20 from 5:00 pm to 7:00 pm. The meetings will be Open House style meetings, allow people to come at their leisure and visit with representatives about the findings made thus far and proposed ideas for improvement. We are hoping to use the County Annex building. Council Members are encouraged to attend.

AIRPORT UPDATE

Air Choice One (ACO) has announced that they will change their schedule slightly for July and significantly August 1st thru the balance of their contract (Sept 15). Effective August 1st, they are eliminating the overnight origination flight and effectively running the route backwards. This is an effort to reduce all of the operating costs they can (I suspect). While this is disappointing, it is not surprising in this “lame duck” balance of their contract. Attached is the schedule document as provided by ACO for the remainder of their tenure here at Kirksville Regional Airport. Cape Air is ramping up for their air service start in September. They have had four visits to the community in different capacities and from different departments. The marketing and promotions kickoff meeting was held on June 25th where we learned about Cape Air’s plans to staff not only the Airport Terminal Building ticket office, but to open a “City Ticket Office” also. They have narrowed down the search to two locations and are negotiating with landlords for a location on the downtown square. This will function as not only a ticket office but more importantly as an information source for the public and will be open at least Monday thru Saturday weekly. Cape Air’s staff was fielding questions about the services and asking for input from the diverse crowd in attendance at the meeting. It is obvious they are anxious to make this work and are analytically formulating their strategies. You can now buy your tickets online internet websites Expedia, capeair.com, and effective July 16 on American Airlines for travel in September on Cape Airlines.

WELLNESS PROGRAM

The first Wellness event concluded this week. There were 25 teams participating with anywhere from one to six people on a team. Many of the teams were comprised of six members. The concept was to walk enough miles to make it to Branson and back. As a group, we walked 12,243 miles. The next event will be one that tracks steps taken and not miles. Teams will consist of three (3) people. This event will begin on July 6 and end in November. These events, coupled with education and screenings are intended to minimize our health care costs and more importantly develop and encourage a healthy workforce.

COMPUTER UPDATE

All of the equipment and software has been installed and is up and running. We have found that the new system is working tremendously in most locations with the exception of the Police Department. The Police Department utilizes an old DOS based records management system known as Code 3. The Department has been using this system since 1998. The developer of the system, who could be described as quasi-retired, has been very responsive to the Department’s needs. The City currently pays approximately \$3000 per year for maintenance of this system. Prior to implementing the new equipment and software, we touched base with all program vendors to insure there

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would be no issues. Since Code 3 was already running on a windows based system, no problems were expected when we upgraded to Windows 2007. When the City transitioned to Windows 7 Code 3 “crashed.” Several attempts to trouble shoot or patch the system failed. Both Computerland and the CODE-3 developer worked collaboratively on these potential fixes. During this 5-6 day period that the system crashed report writing and access were virtually nonexistent. Computerland is sincere in their assessment that nothing they did should have caused the problem. The CODE 3 developer is equally certain that his system should operate within a Windows 7 environment. As an aside, KPD is the first CODE 3 user to transition to Windows 7. Although work continues, with the hope of a future transition, we may never know what caused the problem. The short term solution was to go back to the future. CODE 3 has been moved to a new out-of-the-box 2003 server. Windows XP has been loaded on all police computers and will be used as the department’s primary operating system. The Police Department is currently up and operational. However, at this time Truman and the Sheriff’s Department still do not have access to our shared system. In addition, it is unknown exactly what this will mean to the Police Departments communication with other city departments. To bring the Police Department back in operation, we had to expend additional funds. At this time, the short term fix is estimated at \$5,000. The Police Department will explore new records management systems. Without more information it would be impossible to guess what these systems might cost, however, it would not be unexpected to exceed \$100,000 (for a purchase).

HIGHWAY 63 UDPATE

The following is an update on the Highway 63 Alternate Route Project. Moyna was low bidder on the south section of the alternate route. Their bid was 1.8% over the originally programmed amount, and 0.6% over the MoDOT’s engineers estimate. Right of way is now all clear. A notice to proceed for construction of the south section will be August 30th, but Moyna has permission to work south of 6 if needed. The project should be seamless between the two sections. MODOT expects the same subcontractors for both projects. MoDOT is now assured that both sections will be concrete. Rt. P will be closed, probably on July 13th, for 21 days and Highway 11 will close after the NEMO Fair and after Rt. P reopens. Highway 11 closure is 40 days. Lincoln would be closed this fall. Earthwork on north project is 33% complete as of a week ago. MoDOT will have a booth at the Fair to talk to people about the project. The project is considered on budget and on schedule. Right of way costs were over estimated, utility relocations under estimated, and construction right on.

EMERGENCY PLANS

The City has been working on a number of emergency plans. A draft plan has been prepared for North Park, and will be evaluated over the course of the next few months for implementation next year. A plan was completed for the water treatment plant, and the airport’s emergency plan will need to be updated and incorporated into the Local Emergency Management Plan. A recent incident at City Hall has shown that even though we have a policy and plan, it is not fully understood. The fire alarm went off this past week. This was not a drill, nor were the alarms being tested. Only two areas were evacuated. It ended up being a false alarm, but it did raise the concern that if a fire, gas

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leak or some other emergency arose, employees would need to understand the steps they should take to be safe, take care of customers, and secure the building. We will be conducting a drill sometime in the future. Also, in August, we would like to conduct safety training for the City Council. The drill will emphasize for the Council what precautions and steps you should take in the event an emergency situation arose.

HISTORIC PRESERVATION PUBLIC MEETING

Kerry Davis, Architectural Historian, will be giving a public presentation at the Kirksville Historic Preservation Commission (KHPC) Meeting on Wednesday, July 7th at 4pm in the City Hall Council Chambers. Davis will present information regarding her preparation to conduct an architectural resource survey plan for areas within the city. Davis will also request historical information from the public regarding specific areas of the city. The public is encouraged to attend and ask questions. The City of Kirksville was awarded a grant from the Missouri Department of Natural Resources, State Historic Preservation Office, to provide an architectural and historic resource survey plan. The plan will identify historic contexts that outline the development of Kirksville and historic trends that affected its growth and physical developments. The plan will be used not only as an educational tool for helping citizens better understand the history and historic character of the city, but also as the basis for a KHPC work and preservation plan. The plan will be the basis for future preservation planning. It will be used by the City and the KHPC to set priorities for targeting preservation efforts and funding, including planning for future grant applications. The plan will also include sufficient historical background to evaluate significance under National Register criteria, with descriptions and property analyses for proposed historic districts. The area to be included in the survey plan is bounded by Cottage Grove Avenue on the east, Rosewood Drive on the north, Osteopathy Street on the west and LaHarpe Street on the south. Downtown Kirksville will be excluded from this survey plan because a survey is currently in progress for this area. Again, the public is encouraged to attend the presentation on Wednesday, July 7th at 4pm in City Hall Council Chambers.

WAYFINDING

Wayfinding signs could go up as soon as next week. The 'temporary' sign for the Medical District that MoDOT has required until we complete all of the signs will be ready to put up as well. We are about 90% complete on finishing the Medical District signs. The School District signs will be constructed next. We have determined a vendor for the sign posts and are working with them on the size of the signs to make sure the posts will be sufficient.

GIS UPDATE

Pam Kelrick finished her work for the GISC this week. Some of the equipment has been moved to City Hall and is being installed. The City has retained the services of the part-time GISC employee for ten weeks to assist with transferring files and data, and training the Assistant to the City Engineer on the process and procedures of GIS.

KIRKSVILLE LEADERSHIP PROJECT

The current Kirksville Leadership Class is interested in working on a beautification project at the Adair County Humane Society. The class wishes to complete some landscaping improvements along the entryway, install a gazebo and a brick walk from the shelter to the gazebo. They also discussed planting some trees, and placing a sign, similar to the Welcome to Kirksville sign at the entryway. The City owns the land which houses the shelter, and therefore must sign off on the project. The shelter entryway is off of a state highway and therefore requires MoDOT's approval. MoDOT has made contact with me about the City signing the permit for the project which states that the City agrees to maintain the landscaping, sign and other improvements. We will need to know more about the work being planned before we can proceed with obtaining and work permits from MoDOT.

KIRKSVILLE AREA COMMUNITY HEALTH INITIATIVE

The Kirksville Area Community Health Initiative (KACHI) had its first meeting this week, after receiving notification of its incorporation. As a reminder, the City is one of twelve original members. The mission of KACHI is to improve the health status and health literacy of everyone living in the greater Kirksville community. KACHI is hoping to achieve outcomes to stabilize healthcare costs, improve employee productivity, foster greater local economic growth and enhance the quality of life for all members of the community. Since are just starting out, each member of KACHI, whose budget is in excess of \$2 million will be assessed an annual fee of \$700 to pay for insurance and incorporation costs. The City will serve as the fiscal agent in the beginning.

Attachments

- Pool Schedule Hours
- Minutes from 1996 Council Meeting
- Airport Schedule – July and August
- Veolia Notice – no change in pickup

Aquatic Center Hour Changes

Starting July 6th

During this time all classes and lap swimming will be held in the outdoor pool.

These hour changes will be in effect until the indoor pool is repainted and ready for reopening.

Description	Day	Time	Pool Area
Morning Lap Swim	Monday-Friday Saturday	6am-9am 8am-10am	5ft, deep end, catch pool 5ft, deep end
Swim Team	Monday-Friday Saturday	9:30am-11am 10:15am-12pm	5ft, deep end 5ft, deep end
Arthritis Class & Friends Aerobics	Monday-Friday	11am-12pm	5ft, catch pool
Open Swim	Monday-Friday Monday-Friday Saturday Sunday	12pm-5:30pm 5:30pm-7pm 12pm-7pm 1pm-5pm	Entire pool Shallow water, slide Entire pool Entire pool
Parent Child Swim Lessons	Monday-Thursday	5:30pm-6pm	5ft
Evening Lap Swim	Monday-Friday	6pm-7pm	5ft, deep end
Learn to Swim Lessons	Monday-Thursday	7pm-7:45pm	Shallow water, 5ft
Evening Aerobics	Monday-Friday	7pm-7:45pm	Deep end

Department.

- (c) Permits requested from the Fire Department for public displays utilizing Class "B" (Pyrotechnic) Special Fireworks by organizations, firms, corporations, or the City shall be located, discharged, or fired so as in the opinion of the chief of the fire department, after proper inspection, to not be hazardous to any person or property. Prior to a permit being issued, proof of financial responsibility to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of such person, firm, or corporation or any agent or employee thereof shall be submitted. The permittee shall be required to provide evidence that he/she has a current license to discharge special fireworks from the State of Missouri in accordance with RSMO 320.126. If a permittee is not licensed by the State, he/she shall be required to provide proof of experience and competence in the discharge of Class "B" special fireworks. The Fire Chief shall make this determination based on permits issued by other jurisdictions, background information of the applicant(s), etc. After a permit has been granted, the sale, possession, use and distribution of fireworks for such display shall be lawful for that purpose only. A copy of all permits issued for special fireworks displays shall be forwarded to the state fire marshal's office. No permit granted shall be transferrable.

The provisions of this ordinance shall be included and incorporated in the Code of Ordinances of the City of Kirksville, Missouri, as an addition or amendment thereto, and shall be appropriately renumbered to conform to the uniform numbering system of the Code.

This ordinance shall take effect and be in force upon and after the date of its passage.

Mayor Pro Tem Dudgeon moved to adopt Bill No. 96-56 for first reading; seconded by Councilmember Meneely.

Ron Stewart, Fire Chief, reported requests have been received from citizens to allow firework displays after July 4, therefore this ordinance will allow for shooting of fireworks from June 30 through July 5, 9:00 a.m. to 11:00 p.m. each day. This ordinance also allows for more powerful fireworks use during public displays.

Councilmember Morasco stated that citizens are concerned that extending the hours to 11:00 p.m. will mean that it will be midnight every night before things quiet down.

Lt. King said he would prefer the hours be left at 10:00 p.m. every night, except 11:00 p.m. on July 4.

The motion carried by the following vote: Mayor Funk, aye; Mayor Pro Tem Dudgeon, aye; Councilmember Meneely, aye; Councilmember Morasco, nay; Councilmember Carpenter, aye. Ayes - 4; Nays - 1.

Mayor Pro Tem Dudgeon moved to adopt Bill No. 96-56 for final reading; seconded by Councilmember Meneely.

The motion carried by the following vote: Mayor Funk, aye; Mayor Pro Tem Dudgeon, aye; Councilmember Meneely, aye; Councilmember Morasco, nay; Councilmember Carpenter, aye. Ayes - 4; Nays - 1.

BILL NO. 96-57

ORDINANCE NO. 11247

AN ORDINANCE ENTITLED AN ORDINANCE APPROPRIATING FUNDS FROM THE DEPARTMENT OF FINANCE FOR APRIL 15, 1996, THRU MAY 20, 1996.

BE IT ORDAINED BY THE CITY OF KIRKSVILLE, MISSOURI, AS FOLLOWS:

SECTION I

THERE SHALL BE APPROPRIATED FROM THE FUNDS SPECIFIED HEREAFTER, THE FOLLOWING AMOUNTS TO BE PAID TO THE PERSONS, AND FOR THE PURPOSES AS SET OUT IN THIS REPORT.

FROM THE GENERAL FUND	10	\$685,903.25
FROM THE TRANSPORTATION TAX 1/2 CENT	32	70,448.08
FROM THE INTERNAL SERVICES FUND	40	27,158.80
FROM THE WATER FUND	80	173,313.91
FROM THE WASTEWATER FUND	85	398,065.41
FROM THE AIRPORT FUND	87	31,634.96
FROM THE PARK FUND	89	197,768.85
FROM THE REVOLVING LOAN FUND	96	43,384.18
FROM THE INDUSTRIAL BUILDING FUND	97	8,205.34
TOTAL APPROPRIATION OF CITY FUNDS		\$1,635,882.78

Councilmember Carpenter moved to approve the May appropriations; seconded by Councilmember Morasco. The motion carried by the following vote: Mayor Funk, aye; Mayor Pro Tem Dudgeon, aye; Councilmember Meneely, aye; Councilmember Morasco, aye; Councilmember Carpenter, aye. Nays, none.

Mayor Pro Tem Dudgeon moved to approve a request from the Chamber of Commerce to block certain streets downtown for the Gus Macker basketball tournament activities on August 3 and 4; seconded by Councilmember Morasco.

Kristi Ray, Chamber Director, reported the Downtown Improvement Committee has given their approval.

The motion carried by the following vote: Mayor Funk, aye; Mayor Pro Tem Dudgeon, aye; Councilmember Meneely, aye; Councilmember Morasco, aye; Councilmember Carpenter, aye. Nays, none.

Craig Shorten and Dan Voat, business owners, also requested the



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AIRLINE CODE: 3E

FLIGHT SCHEDULE FOR JULY 01st, 2010 TO JULY 31st, 2010

KIRKSVILLE MO TO ST LOUIS MO	FLIGHT #	DEPART		ARRIVE	
Mon, Tues, Wed, Thurs & Friday	350	IRK	06:30 AM	STL	07:30 AM
Mon, Tues, Wed, Thurs & Friday	280	STL	1:00 PM	IRK	2:00 PM
Mon, Tues, Wed, Thurs & Friday	550	IRK	2:10 PM	STL	3:10 PM
Sun, Mon, Tues, Wed, Thurs & Friday	450	STL	6:00 PM	IRK	7:00 PM
Friday	750	IRK	7:05 PM	STL	8:05 PM

FLIGHT SCHEDULE FOR August 01st, 2010 TO September 15th, 2010

KIRKSVILLE MO TO ST LOUIS MO	FLIGHT #	DEPART		ARRIVE	
Mon, Tues, Wed, Thurs & Friday	280	STL	06:30 AM	IRK	07:30AM
Mon, Tues, Wed, Thurs & Friday	350	IRK	07:45 AM	STL	08:45 AM
Sun, Mon, Tues, Wed, Thurs & Friday	450	STL	2:00 PM	IRK	3:00 PM
Mon, Tues, Wed, Thurs & Friday	550	IRK	3:15 PM	STL	4:15 PM
Sun	750	IRK	3:10 PM	STL	4:10 PM

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All Veolia Customers

**Due to the Fourth of July
falling on a Sunday this
year, Veolia will run all
routes on their regular
weekly schedule the
week of July 5th**

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