

# **KIRKSVILLE CITY COUNCIL**

## ***NEWSLETTER . . .***

Mari E. Macomber, City Manager  
November 5, 2010

### **SUBJECTS:**

**DATES TO REMEMBER  
BUDGET MEETING  
COUNCIL FILING  
COUNCIL TOURS  
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AIRPORT UPDATE  
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AIRPORT GPU VS. UTILITY TERRAIN VEHICLE  
BUSINESS UPDATE  
TOURISM UPDATE**

### **DATES TO REMEMBER**

11/8 – Budget Meeting 4:00 pm  
11/8 – Water Tower Lighting @ 6:00 pm  
11/ 8 – 12 – Appliance Pickup  
11/9 – Budget Meeting @ 4:00 pm  
11/9 – KREDI Meeting @ 4:00 pm  
11/9 – KDIC Annual Meeting @ 5:30 pm at Kirksville Arts Association Building – RSVP needed  
11/11 – 20 – Council Member Fajkus Out of Town  
11/11 – Veterans Day – City Hall Closed  
11/12 – Ribbon Cutting NEMO Area Health Education Center – 312 S. Elson at 11:30 am  
11/13 – Firearm Deer Season begins  
11/18 – Chamber Business After Hours at Wooden Nickel – 5:00 pm – 7:00 pm  
11/19 – State of the Judiciary @ 8:00 am - Adair County Annex  
11/22 – Council Tours – School and Alternate Route 63  
11/25 and 26 – Thanksgiving Holiday – City Hall Closed  
12/3 – City Holiday Dinner  
12/3 & 4 – Livestock Symposium

## **BUDGET MEETING**

The budget meetings are scheduled for November 8 and 9, and are planned to begin at 4:00 pm. The Council will break for the water tower lighting and resume meeting after the lighting, with the exception of Mayor Kuhns and City Manager Macomber, who will be attending a meeting with AT Still University. Finance Director Laura Guy will continue the budget review with the Council. We would conclude for the evening on Monday once we get through the majority of the budgets, resuming on Tuesday at 4:00 pm to finish review of Public Works and Community Service Budgets. The KDIC Annual meeting will begin at 5:30 pm, members of the Council may wish to attend this event, if budget review is complete. See attached schedule.

## **COUNCIL FILING**

Filing for City Council opens December 14, 2010 and closes January 18, 2011. Two positions are open on the Council this time – Mayor Todd Kuhns and Council Member Martha Rowe.

## **COUNCIL TOURS**

Pat Williams, Kirksville R-III School District, has scheduled the City Council to tour the Tech Center, school grounds, on Monday, November 22 from 4:00 p.m. to 6:00 p.m. Please plan to meet about 4:00 p.m. at the Early Childhood Center, building off of Hamilton Street, behind the High School. MoDOT is also willing to give both Council Members Detweiler and Chrisman a tour of the alternate route project. MoDOT was tentatively looking at 4:00 pm on Monday, November 22. If possible, we could move the MoDOT tour to about 3:30.

## **MML LEGISLATIVE CONFERENCE**

Mayor Kuhns has expressed interest in attending the MML Annual Legislative Conference on February 16-17, 2011, at the Jefferson City Capitol Plaza Hotel. Registration material will be included with the January *E-Newsletter*. If there are other members who wish to attend, please notify the City Manager or City Clerk. We urge all city officials to attend this important, informative Conference.

## **AIRPORT UPDATE**

Cape Air ended the month of October above the required passenger count. In an email from Andrew Bonney, he noted that October was Cape Air's first full calendar month serving Kirksville and they carried 706 passengers (pending confirmation from the ticket lift). October's number exceeded the DOT's threshold of 593 passengers by 113 passengers or 19%. The subsidy per passenger was \$177, well clear of the DOT's \$200/passenger cap. This good news just confirms that it can be done and that we need to continue our efforts. It also confirms that we had 706 people traveling to and from Kirksville that benefitted from this service and in the long run our community benefits.

## **WARNING SIRENS UPDATE**

The Council approved the purchase of several refurbished sirens and approval the purchase of one new siren. Blue Valley Public Safety Inc. began the installation this week of the new siren at Rotary Park and will be installing and moving outdoor warning sirens, which will be completed by the end of next week. The new siren at Rotary Park has both voice message and siren tone capability. A refurbished siren was installed in a new location, at Brook Drive and S Highway 63. Other sirens will be relocated into P.C. Mills Park and the Kirksville School District Campus. The plans for next year will include the replacement of the siren on the north end of town. Instead of paying to relocate this siren from its current location by Kelly Furniture, we will wait and install a new siren at North Park early in 2011. Blue Valley has agreed to honor their bid price and

installation for a new siren. Since the contract is still open, we will take advantage of this opportunity and contract with them upon Council approval for the 2011 warning siren.

### **DENTAL SCHOOL SUPPORT**

Mayor Kuhns and I will be attending a meeting with AT Still University next week to discuss the dental school. The City Council has discussed its support for this economic opportunity. This meeting would be a good opportunity to present the University with a letter of support for the project. In addition, the Council could consider partnership incentives for the University such as assistance with infrastructure through local and grant sources, and a waiver of building permit fees for the construction of a new building if that were being considered, which could be significant. A draft letter will be provided for your consideration.

### **KDIC ANNUAL MEETING**

The City is invited and encouraged to attend the annual downtown meeting on November 9 at the Kirksville Arts Association. The meeting will begin at 5:30 p.m. There will be a business meeting followed by presentation by Dr. Cole Woodcox, professor of English at Truman State University. He will be talking about the importance of historic preservation.

### **DOWNTOWN WATER TOWER**

With the completion of the painting of the downtown water tower and the upcoming installation of lights on the downtown tower, President Magruder would like to hold a water tower lighting celebration under the water tower, and invite the town of Kirksville and have KTVO there to film the official lighting. The date for this is Monday, November 8, at 6:00 pm. They are asking people to arrive around 5:45 pm.

### **WI-FI SENSORS UPDATE**

Wi-Fi Sensor's first loan payment to the Missouri Department of Economic Development was due on November 1. From what we understand, the company has not made that first payment. The loan was an Action Fund Loan applied for by the City on behalf of Wi-Fi Sensors. Attempts have been made by the City and Wi-Fi Sensors to determine the status of their operations with no response as of Friday. The City will be sending a certified letter to the company asking for more information. The City of Kirksville applied for the loan. We are in the process of determining what the Department's recourse is, and what impact a default would have on the City of Kirksville's future applications.

### **ALTERNATE ROUTE UPDATE**

Seventy percent of the earthwork has been completed on the north end of the project, and earthwork has started south of Highway 6. As part of this improvement project, Spencer Lane will be intersected. The portion of roadway that is in the county will remain Spencer Lane but that portion of roadway within the City will need to be renamed. This will affect three residents. The process of renaming a street is much more complicated and requires several steps. The process required by State Statute is a Resolution goes to the City Council. Once approved, the Resolution is published in the newspaper for a full week. Four weeks are allowed for public comment to the City Clerk. After the four weeks, an Ordinance is considered by the City Council. Once approved, the Ordinance is recorded at the County Recorder's office. We are proposing to rename the road Honey Bee Lane. We will be in contact with the three residents regarding this change.

## **STREET UPDATE**

Milling work has begun on the asphalt streets. The list of asphalt streets includes Centennial, Davis and Overbrook. There is also a portion of Cottage Grove, north of Illinois that will be surfaced. This section of roadway provides access to the northeast lift station and had been damaged as a result of all of the work that was done for the northeast force main project. The airport roadway will also see some repairs. The Cottage Grove and Airport roadway work will be paid for by funds from the utility fund and airport fund.

## **GOVERNMENTAL AFFAIRS**

The Governmental Affairs Committee of the Chamber of Commerce met for its monthly meeting. The TGIF series was discussed with the State of the Judiciary taking place on the 19<sup>th</sup> of this month. The State of the City will be on the 21<sup>st</sup> of January followed by the State of the County in February. Unless the City Council wishes to make any change to the format, City staff will provide a year-end summary of the progresses made and the focus for 2011. Kirksville Day at the Capitol will be on March 29.

## **COUNCIL CHAMBERS**

The sound system has been figured out and is now operational. Brad Selby has been reviewing the seating configuration. The best scenario that he could come up with in the council chambers is to remove the current row #2 and re-space/center current rows 3, 4, and 5. We would also move these 3 rows all the way to the west wall, and add an extra seat to the east end. This would make the main aisle about 5" narrower, that goes from the door up to the area where council sits. The aisle space between rows would grow about 11" between each row, from about 7" now, up to 18". This configuration will leave 3 seats with bad views all on the second row. The farthest west seat will be behind the small abutment on the west wall. The other two seats will be on the east end, behind the post. We would probably need to replace the carpet as well, due to all the holes that will be there at a cost of \$1,500. Though it eliminates 5 seats, there would be more space between the aisles to allow people to move down the aisles.

	<u>Current seats</u>	<u>Proposed Seats</u>
Row 1	7	7
Row 2	8	10
Row 3	9	10
Row 4	9	10
Row 5	9	5
Row 6	5	---
Total	47	42

## **LPRC VACANCY**

There is a vacancy on the Lakes, Parks and Recreation Commission with a term to end in January 2013. The terms on this Commission are for three years. The Council had discussed keeping this vacancy open for Martha Rowe. A citizen, and retired teacher, has recently expressed interest to serve on this committee. Since there is someone who has expressed interest, the Council may want to fill this vacancy at this time.

## **AIRPORT GPU VS. UTILITY TERRAIN VEHICLE**

With the change from our previous air carrier, Air Choice One who had requested a ground power unit (GPU), to Cape Air who has indicated that they won't require one, Airport staff is

requesting that funds for the GPU (\$16,000), be re-allocated to purchase a UTV (utility terrain vehicle). Previously we had a commitment from a vendor to provide a GPU for \$16,000; however we quickly realized that they truly did not have a machine worthy of service and that others would require additional funding (\$25-30K). During the last FAA inspection and after the perimeter fence installation, the FAA is requiring that we do weekly inspections of the fence, routine spraying, etc. Current Airport equipment is not adequate to complete this task. Additionally a UTV would function as an aircraft tug for the airport & Cape Air's hangar services.

## **BUSINESS UPDATE**

A new business license was issued for Linen Lady Antiques. The new business is located at 113 E. Washington Street and will have antiques and collectibles.

## **TOURISM UPDATE**

The Tourism Board met this past week. It was noted that there may be a chance of seeing more motorcycle and ATV races. Thunder Ridge MX Park is a 1.7 mile natural terrain track located two miles East of Kirksville on Highway 11. The Tourism Marketing Committee will be reviewing the advertising partnership applications on hand at this time. Several ideas were identified for exploration – a traveling exhibit from the Smithsonian; high school reunions; and a wine making contest.

### **Attachments**

- Budget Review Schedule
- Passenger Numbers
- Tourism Activity Report
- Ribbon Cutting

### **Enclosures**

- NEMO CAA Annual Report

## 2011 Budget Review with Council

### Monday, November 8 4:00 p.m. – 5:45 p.m.

Public Buildings/Codes	Brad - 15
Police/DNA Laboratory	Jim – 30
Fire	Randy – 30
Council/Administration/Human Resources/Economic Development/ Information Systems/Municipal Court/CDBG/Downtown TIF/ South Hwy 63 TIF and CID/E911/Airport/Insurance/ Revolving Loan	<b>Mari</b>
Finance/CIST/Industrial Park/Trusts/Agency	<b>Laura</b>

### Tuesday, November 9 4:00 p.m. – 6:00 p.m.

Recreation/Community Partnership/Aquatic Center/North Park	Melanie - 30
Public Works/Street and Park Maintenance/Engineering/Trail/ TST/Central Garage/Utility/Vet Memorial	John - 60
Wrap Up -	Mari

## PASSENGER NUMBERS

Month	Scheduled Flights	Actual Flights	Deplaned Passengers	Enplaned Passengers	Number of Passengers per Day	Passengers Per Flight
Oct -07	108	106	161	172	10.74	3.14
Oct -08	100	100	89	76	5.32	1.65
Oct -09	96	96	120	122	7.81	2.52
Jan -10	100	100	65	65	4.19	1.30
Feb -10	88	88	80	98	6.36	2.02
Mar -10	100	100	100	109	6.74	2.09
Apr -10	98	98	113	114	7.32	2.32
May-10	104	104	118	103	7.13	2.13
June -10	88	88	111	131	7.81	2.75
July -10	96	96	103	118	7.13	2.30
Aug -10	98	98	128	114	7.81	2.47
Sep -10	133	133	155	165	10.32	2.41
Oct -10	184	183	338	367	22.74	3.85

## October 2010 Tourism Activity Report

Interview for KTRN re: Cape Air  
Office manager interviews  
Healthy women board lunch  
Sold tickets for Healthy Women  
Phone conf with John Malloy re: MX race  
KREDI website committee  
Drafted County Resolution  
Met with County Commission re: DMO  
Met with Anita re: visitors brochure  
TGIF Education  
Bus tour from St. Joseph  
Truman Homecoming in parade  
Drafted DMO application  
Drafted statement of marketing activities  
Drafted tourism marketing plan  
Drafted letter to MO Division of Tourism  
Assembled financial and marketing reports  
Met with Kara re: artwork for brochure  
Submitted ad to KLTE  
Tourism Board meeting  
Chamber Board report  
GMLC wrap up meeting  
Met with Kara re: map for brochure  
Meeting with John Suchland  
Compiled info on Halloween festivals  
Met with Kara re: visitors brochure  
Air Festival meeting  
KLI graduation  
Wrote tourism column for newsletter  
Edited visitors brochure  
Candidate Forum  
Proof read brochure  
Bacon Days planning meeting  
Ribbon cutting at Kirksville Area Tech Center  
Welcome speech to FCE group  
Met with Tracy Otto at MO Division of Tourism  
Truman Visit Day  
Chamber Halloween Festival

# **Health Education Center**

**312 South Elson**

**Kirksville, MO 63501**

**Friday, November 12, 2010**

**11:30 am**

**Open House 11 am – 1 pm**