

KIRKSVILLE CITY COUNCIL

NEWSLETTER . . .

Mari E. Macomber, City Manager
June 2, 2011

SUBJECTS:

**DATES TO REMEMBER
MODOT MEETING
STUDENT WELCOME
ELECTED OFFICIALS TRAINING
KRAFT TOUR
RSVP BANQUET
ALTERNATE ROUTE PROJECT
TOURISM
ATSU SUPPORT
PUBLIC WORKS SUMMER PROGRESS
STORM SHELTERS
COMMUNITY CENTER STUDY
ACCOMPLISHMENT SIGN
CHILD SUPPORT PROGRAM
AQUATIC CENTER
GIRLS STATE REQUEST
FOREST LLEWELLYN CEMETERY
KATZ TOURNAMENT
BOARD AND COMMISSION TERMS
STORMWATER UPDATE
DUCK BLINDS
GRANTS UPDATE
DREAM UPDATE**

DATES TO REMEMBER

6/3 – Summer on the Square Concerts started
6/6 – City Council Study Session @ 4:30 pm
6/6 – City Council Meeting @ 6 pm
6/7 – Governmental Affairs @ 7 am
6/7 – ATC @ 12 noon
6/8 – MoDOT Meeting Jefferson City @ 9 am
6/8 – P & Z @ 7 pm
6/13 – Adair Foods Tour @ 4 pm
6/14 – KREDI @ 4 pm
6/14 – RSVP Banquet @ Moose Lodge – 6:30 pm
6/16-17 – MML Elected Officials Conference
6/20 City Council Study Session @ 4:30 pm
6/20 – City Council Meeting @ 6:00 pm
6/24 – Siren Test @ 10 am

6/25 – Movie in the Park – amphitheatre starts at dusk
6/27 – 7/1 – City Manager Vacation (Melanie Smith Acting City Manager)
6/28 - Council Radio Program @ 9:00 am (Mayor Detweiler)

MODOT MEETING

The City has been attending and participating in a number of meetings over the last few weeks in an effort to minimize the impact MODOT's closing of District 2 will have on our community both from a service aspect and from a loss of jobs. The City Manager will be attending the Missouri Highway and Transportation Commission meeting on Wednesday in Jefferson City. The Mayor spoke at the public meeting held at the end of May in Kirksville. Included are responses from the City Council's Resolution and a letter sent by the Missouri Municipal League to MoDOT.

STUDENT WELCOME

In the last few years the City has participated with Truman and the Chamber to provide a Welcome letter to new students. The letters were included in welcome bags and placed in the dorm rooms. In previous years, we sent letters to the homes of the new students. It appears that there will not be the opportunity to place the items in the dorms. We are waiting to hear from the Chamber of Commerce if they will be coordinating this effort and providing the welcome bags. If not, would the Council want to inquire the expense to send letters to all the new students and families of Truman, ATSU and possibly MACC. Included at the end of this Newsletter is the letter that was prepared for Mayor Kuhns and used last year. If we could get creative we could explore using the Internet to get the welcome out.

ELECTED OFFICIALS TRAINING

The League's EOT Conference offers a nuts and bolts review of the myriad of important issues municipal officials need to be familiar with – Sunshine Law, budgets, parliamentary procedure, taxes, conflicts of interest, planning and zoning – these are just a few of the topics to be covered. While the Conference focuses on providing the knowledge base that newly elected municipal leaders need to govern effectively, the changes that continually occur in the municipal arena make this a Conference that all officials should attend. The Conference will be held at the Jefferson City Capitol Plaza Hotel, June 16-17. Click for [Registration and agenda information.](#)

KRAFT TOUR

The City Council will have an opportunity to tour the Adair Foods Kraft Facility on Monday, June 13. Please meet at the Kraft plant at 2504 Industrial Road by 4:00 pm. There is a building just on the west side of the plant's fence. Enter that building and let the person there know that you are a City Council member.

RSVP BANQUET

The RSVP Annual Banquet will be on Tuesday, June 14 at the Moose Lodge with doors opening at 5:30 and the event beginning at 6:30 pm. The theme for this year's banquet is "We're So Lucky to Have You." The cost of the banquet is \$9.50. If any member of the City Council would like to attend, please let Vickie know and we will RSVP for you.

Duck Dash ticket sales begin June 3 with the Dash scheduled for June 25th. Proceeds will go to RSVP and Forest Lake Area Trail System.

ALTERNATE ROUTE PROJECT

The Alternate Route Project is on schedule and on budget. The City's commitment to the project is \$7.5 million. Funding for our share will come from the ½ cent economic development sales tax that was approved by voters. Repayment of our share will not occur until our final payment to the four lane Highway 63 project is made.

TOURISM

The Tourism Board met this past week. One of the things the Board approved was a Reserve Policy which would require a restricted reserve in the amount equal to the annual tourism budget. The policy would require any funds used from the unrestricted reserves to be approved by the Tourism Advisory Board, Chamber Board and City Council. The policy was developed in an effort to find a balance between having funds to cover expenses should revenues fall short but allow the use of funds for tourism purposes. At present, the tourism budget is around \$140,000. The available reserves exceed \$200,000. Truman Representative Heidi Templeton's term expired. She was replaced by Katie Best of Truman. Welcome banners were hung around town using Tourism dollars buying the banners and city forces hung the banners. The banners are on Baltimore and Franklin Street.

ATSU SUPPORT

As work progresses on the dental school, it is important that the City and ATSU worked out the terms of the City's pledged forgivable loan. We should begin meeting next week to work out the details. As a reminder, the City pledged \$200,000 in a forgivable loan. This loan was not included in the \$1million fundraiser total.

PUBLIC WORKS SUMMER PROGRESS

Included with this Newsletter is some raw data of the work completed by the Public Works crews for the month of May. This is a work in progress, as we are looking at work orders from last year to allow for a comparison. We also have to reconcile our pay cycles with the work orders. We are also evaluating fuel usage. The raw data is included at the end of this Newsletter, as are the charts showing the fuel usage by fuel type. By next month, we may have to modify our work efforts or operations to accommodate the increase in fuel costs. To provide some historical information, we began replacing gasoline powered one and two ton trucks used to plow the snow with diesel powered trucks, for fleet vehicles over one-ton about 5 years ago for the following reasons 1)they have more power and torque than a gas engine, and 2)have better maintenance records and higher resale value. This is something that we are going to have to evaluate.

STORM SHELTERS

After the tornado disaster in Joplin, the City was asked what we were doing to provide safe shelter for the community. After the Kirksville tornado, the City Council discussed a variety of issues focusing on notification systems such as the automated telephone

notification system, text caster, and warning sirens. Many homes in Kirksville have basements. For those who do not, they are encouraged to take safety measures and have a plan in place. One of the things the ideas generated through the debriefing process was the possible use of our various churches. Many of them have basements. Follow-up with this idea will take place in the near future.

COMMUNITY CENTER STUDY

Council directed staff to complete a feasibility study to determine whether or not a community center was needed and what services should the center offer. After touring and meeting with several community leaders, it was obvious that the needs, uses and partnerships varied. Because of the complexity of the issue, we have solicited the help of Truman State University. We discussed their submitting a proposal to the City on completing a needs assessment.

ACCOMPLISHMENT SIGN

A local group of wrestling supporters asked about the possibility of placing an accomplishment sign on the south city limits sign to recognize the 2009 state wrestling championship. MoDOT was contacted by the group and has determined that one panel would fit under the existing Ray Klinginsmith sign has been in place for almost one year MoDOT has discounted the cost for the group from \$1500 to \$1350. As with the Ray Klinginsmith signs the City Council has to agree to enter into an agreement with MoDOT. The wrestling group would be responsible for paying for the sign. If the Council is interested in supporting this request, an agreement will be presented at a future Council meeting. When the wrestling team won the state title, the City did provide information to the school regarding the cost to place accomplishment signs for the wrestling team, tennis team and baseball teams, each state champion sometime in the past. When the quiz bowl team won state the following year, the information was sent again to the school. The school had not responded with interest. Then the Rotary Club asked to have two of the three available panels used to recognize Ray Klinginsmith as the International President of Rotary. This was approved by both the City and MoDOT.

CHILD SUPPORT PROGRAM

The State of Missouri may be seeking proposals for child support services. There will be a Request for Proposal sent out around June 1. A pre-bid conference will also be scheduled in the near future that will provide more information. There are 3 facets of the RFP: 1.) Case intake, 2.) Centralized mail processing, 3.) Document imaging. It sounds like they are looking for one bidder, or a conglomeration of sub-contractors submitting one RFP, to cover all these functions. We are going to see what we can learn and if anyone locally could or would be interested in submitting an RFP.

AQUATIC CENTER

The outdoor pool did open on Memorial weekend. We are monitoring the water level. Swimming lessons will start next week. We offer Red Cross learn to swim training levels 1 to 5. We will also offer a parent/child class.

GIRLS STATE REQUEST

Council Member Chrisman and I have been asked to participate in the annual Girl States Program in Warrensburg later this month. We have been asked if we could participate in programs on Monday or Tuesday, June 20 or 21. The 20th is a Council meeting date. We are still waiting to hear back from the organizers of the program as to when they actually wish to have us present. Would the Council be willing to reschedule the June 20th meeting to accommodate our attendance?

FOREST LLEWELLYN CEMETERY

The City has rules and regulations in place at the cemetery to control the types of markers and other display of items that families may wish to place on the gravesites of loved ones. We are going to be reviewing our policies and conducting a walk-through of the cemetery for compliance. In addition, we are finding grave markers that beyond repair and or need regular maintenance. Over the last 15 years, little to no maintenance of the markers has taken place as there have been no funds allocated for this use. In the late 1990s early 2000 the City set aside \$10,000 a year for marker repair but did not do any repair. We have tried through the federal government to obtain approval to replace markers of those individuals who served in some of the early conflicts of the United State. However, the information that is required by the government is not easily obtained. Unless the Council objects, we will come up with a plan to begin repairing headstones, which may include using our local monument company as our contractor.

KATZ TOURNAMENT

The 12th annual KATZ Klassic softball tournament is scheduled for June 10-12 at the North Park Complex. This tournament has grown to accommodate 40 competitive softball teams from around the state. Parks and Recreation Staff have been working with the tournament organizers to make this event as successful as possible. The City will run the concession operations that weekend and is working with Hy-Vee to have on-site grilling options available for patrons. Organizers would also like to offer some space to vendors at the event for tournament t-shirt sales and softball equipment. These items would not compete with items currently offered at the concession stand and all vendors would have to provide proof of a City business license. For additional information regarding the tournament, visit http://www.kirksvillegity.com/filestorage/72/166/232/KATZ_Tourney.pdf.

BOARD AND COMMISSION TERMS

Adam Dorrell has turned down the Planning and Zoning appointment opportunity. The City currently has vacancies on our industrial development authority, tourism advisory board, and planning and zoning. If the City Council is aware of individuals who might be interested and would serve the citizens of Kirksville, send their names to the City Manager. The term of Randy Haggerty and Glenn Novinger are up this June for Planning and Zoning. Mr. Novinger is not able to serve another term. Staff will need to visit with Mr. Haggerty to determine his interest.

STORMWATER UPDATE

Advertising for bids will begin on Monday, for several the storm drainage projects. WE have been working to obtain easements from property owners for both temporary

construction and permanent easements. To continue the project, a second addendum was approved in the amount of \$4,171 with Bartlett and West to complete some survey staking for utility easements. We have some existing utilities that will need to be relocated prior to the start of the storm drainage work. By having Bartlett and West complete this step, we will be able to work on our utility relocations ahead of the stormwater contractor.

DUCK BLINDS

The Lakes, Parks and Recreation Commission has been meeting with a citizen who uses Hazel Creek Lake, along with other individuals for duck hunting. The City Council has met with various duck hunters over the years to address problems that they were having in respect to their use of the lake, issues some hunters had with each other and at the hunters request to allow expanded duck hunting services. The last time, the Council met and discussed this was in 2004 or 2005. The hunters agreed to police themselves and get along. Hazel Creek Lake was constructed with the primary purpose of serving as a water source. A referendum was voted on by the citizens that limited the recreational use of the lake. To stay in the spirit of what was expected by the citizens; city ordinances were established regulating duck hunting. The citizen request would lessen the requirements and allow the current duck hunters the ability to retain their spots on an ongoing basis by not removing their duck blinds each year. The proposal includes an annual registration. One of the arguments as to why the City should accept the change is the time it takes staff to have the blinds removed. We have had a couple of hunters, including the one making the request, not remove the blinds in the time frame required. The majority of hunters has had no problem with complying and is not asking for any changes. The City attorney reviewed the referendum language and the request and found no issues between the intent of the referendum and the yearlong placement of blinds so long as the blinds do not affect the water. During some periods water levels do increase and we have had blinds get into the lake. One issue the City Attorney and City Manager did discuss was the use of public lands. For example, individuals have the ability to rent picnic shelters. The City allows individuals to call after the first of the year to rent the shelters and whoever gets it first on a particular day gets it for that year. They are not allowed to rent the shelter every year for a life time. LPRC was to discuss this matter again on Tuesday, but it appears that they will not have a quorum.

GRANTS UPDATE

We received word that our Assistance to Firefighters Grant (AFG) application was turned down. The agency cited competition and limited funds. We have tried repeatedly to obtain this grant and will have to determine whether the time it takes to prepare it is worth the effort. We submitted the truck parking lot grant to the state of Missouri and will find out whether this one is successful later this year.

DREAM UPDATE

We are winding down on our DREAM program. City staff, met with the new Downtown Executive Director Jeremy Pingel and Patrick Hanlon our DREAM contact representing the state. We will need to finalize a DREAM Strategic planning process. The process should take about two months and involve: A strategic plan committee that will meet a few times to review recommendations and the draft report. There will be a few more public meetings to solicit public input and present a final report, and then a formal presentation to the City Council to adopt and endorse the plan.

Attachments

- Building Permits for May
- MML Letter to MoDOT
- Commission Letter
- Student Welcome Letter
- Fuel Usage and Public Works Summer Progress
- Accomplishment Sign (draft)
- Cemetery Marker

Enclosure

BUILDING PERMITS FOR MAY

The following is a listing of new construction in Kirksville for the period May 1, 2011 through May 31, 2011:

Date: May 11, 2011
Owner: Larry & Jeanie Ewing
Use: Single Family- Addition
Address: 37 Roselene Dr.
Permit No.: 7460
Const. Co.: David Poston

Date: May 17, 2011
Owner: Bill Lymer
Use: Single Family
Address: 1811 Meadow View Dr.
Permit No.: 7466
Const. Co.: Larry Hays Construction

Date: May 27, 2011
Owner: Sparks Constructors
Use: Single Family
Address: 2806 Breezewood Dr.
Permit No.: 7477
Const. Co.: Self



Growing Our Communities Together

May 26, 2011

Mr. Kevin Keith, Director
Missouri Highways &
Transportation Dept.
105 W Capitol Ave.
Jefferson City, MO 65109

Dear Director Keith:

Thank you for your recent call informing me of MoDOT's planned cuts in budget, facilities and staff. The Missouri Municipal League applauds MoDOT's statewide efforts to communicate with Missouri citizens; although we are concerned that this is a one-way communication in that the affected communities and their citizens will not have had adequate time or opportunity to provide meaningful input into the decision-making process. Missouri municipal governments certainly understand MoDOT's dilemma as they themselves continue to undergo the unpleasant task of budget, staff and program reductions. Their decision processes are necessarily conducted in very open and deliberate forums. This provides the affected parties opportunity to influence the eventual decision by providing relevant information on the economic development, service level and quality of life aspects of proposed cuts. We believe that model of inclusiveness would serve MoDOT well and garner some buy-in by and good will from affected areas.

On the surface and without public input, MoDOT's proposed facility closings, job cuts and staff transfers, especially in Macon and Adair (Macon, Kirksville) counties appear arbitrary and represent a disproportionate (approximately 26%) share of the total statewide layoffs from filled positions. The economic impact of 80 jobs lost or transferred from Macon and Adair Counties is significant and measurable.

When I spoke to municipal leaders from Macon, Kirksville and the surrounding communities on May 18, they expressed frustration with having no input in the decision process. They felt somewhat betrayed by MoDOT given their history of strong support for and partnership with your agency. The most significant partnerships have been in the four-laning of Hwy 63 and the alternate Route 63.

Dan Ross
Executive Director

Carson Ross
Mayor, Blue Springs
President

Norman McCourt
Mayor, Black Jack
Vice President

Gerry Welch
Mayor, Webster Groves
Immediate Past President

In 2002, Kirksville citizens voted to tax themselves an additional one-half cent sales tax to partner with MoDOT on the addition of two more lanes of roadway for Highway 63. This 24 mile stretch of roadway is completely outside the city limits of Kirksville. To date, they have paid more than \$9.5 million with the remaining 1.933 million to be paid by June 2013. Citizens again passed another one-half cent sales tax to provide \$7.5 million to help pay for construction costs for alternate Route 63. Given this, perhaps you can understand the frustration of these communities who are bearing a large piece of the overall reductions.

Having served over 35 years in state government, I am sympathetic to the tough and complex job you face in making unpopular budget and staff cuts. To keep perspective, a former chief elected official I worked for kept an organization chart on his desk. It reflected citizens at the highest level, followed by his office, then state agencies. I would suggest that model would work best here to result in an overall better plan through taxpayer input.

The Missouri Municipal League respectfully requests that MoDOT and MHTC delay the decision on district office closings at least 90 days which will allow affected communities to have the opportunity to weigh in on service levels, resulting job losses or transfers, facility closings and other implications of these proposed budget reduction measures.

Thank you for your consideration of this request.

Sincerely,

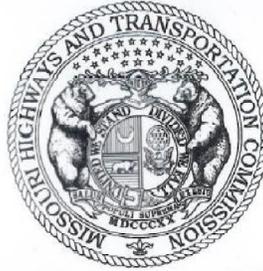
MISSOURI MUNICIPAL LEAGUE



Dan Ross
Executive Director

cc: Allan Muncy, City Administrator, Macon
Mari Macomber, City Manager, Kirksville
Tony Askey, Mayor, Atlanta
Ray Ivy, City Administrator, La Plata
Grace Nichols, Chairwoman, MHTC
Tom Shively, State Representative
Zachary Wyatt, State Representative
Brian Munzlinger, State Senator

GRACE M. NICHOLS, CHAIR
St. Charles
RUDOLPH E. FARBER, VICE CHAIR
Neosho
DAVID A. GACH
St. Joseph
LLOYD J. CARMICHAEL
Springfield
STEPHEN R. MILLER
Kansas City
KENNETH H. SUELTHAUS
St. Louis



KEVIN KEITH
Director
RICH TIEMEYER
Chief Counsel
PAMELA J. HARLAN
Secretary to the Commission

MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION

105 West Capitol, P.O. Box 270, Jefferson City, MO 65102 Telephone 573-751-2824 Fax 573-522-2698

May 27, 2011

REC'D MAY 31 2011

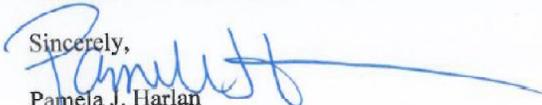
Vickie Brumbaugh, City Clerk
City of Kirksville – Administration
201 S. Franklin, MO 63501

Dear Ms. Brumbaugh:

Thank you for sending the City of Kirksville's Resolution regarding the proposed Bolder Five Year Direction. On behalf of the Missouri Highways and Transportation Commission I would like to acknowledge receipt of your correspondence.

The Commission and department staff are currently taking into consideration all comments and resolutions about the proposed Bolder Five Year Direction. I will make sure the Commission and MoDOT leadership see the city's resolution for consideration.

Sincerely,


Pamela J. Harlan
Secretary to the Commission

August 2010

Dear Truman Student:

Welcome to our community! I hope you'll fall in love with the small-town charms of Kirksville just like I did when I was a student at Truman only ten years ago.

Here's a small sampling of what your new home has to offer:

Just a short walk from campus, **Historic Downtown Kirksville** is a hub of activity – with a wide variety of restaurants and businesses, the Kirksville Arts Center, the local Farmer's Market, an eight-screen cinema, seasonal festivals and more.

One of our biggest draws is outdoor sports. Even if you're not into hunting and fishing, **Rotary Park** is home to the Kirksville Aquatic Center, with swimming indoors and outdoors, plus disc golf, sand volleyball, picnic shelters, and an Amphitheater where many community activities and performances are held. Shredders: Take note of our brand new skate park in **North Park**.

The world-class **Thousand Hills State Park** – we just call it "The Lake" – is just a few miles west of town, where you can enjoy boating, waterskiing, swimming, picnicking, hiking trails and lakeside dining.

You can even fly to and from anywhere in the world at the **Kirksville Regional Airport**. Cape Air offers daily flights between the 'ville' and St. Louis. Find the schedule and book your reservations at **www.flycapeair.com**.

There's lots more that won't fit on this page, so check out **www.kirksvillecity.com** or call us directly at 660-627-1224. Our city staff is ready to help in any way we can.

Again, welcome to Kirksville – Where People Make the Difference. Who knows – maybe after you've graduated, you'll decide to stick around like I did...

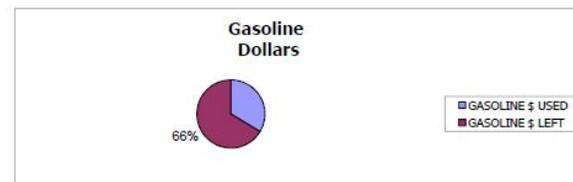
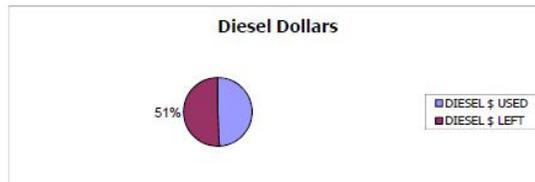
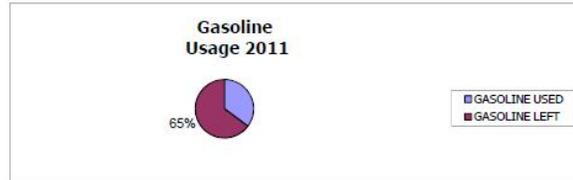
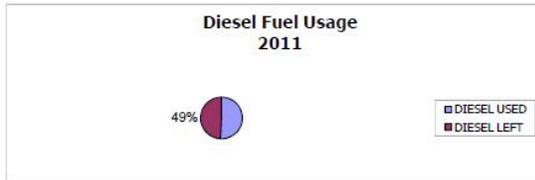
Sincerely,

Todd Kuhns
Mayor
www.facebook.com/todd.kuhns

FUEL USAGE JANUARY - MAY 2011

TOTAL DIESEL GALLONS	DIESEL USED	DIESEL LEFT
34751	17662.4	17088.6
DIESEL \$ TOTAL	DIESEL \$ USED	DIESEL \$ LEFT
\$112,941.00	\$55,684.34	\$57,256.66

TOTAL GASOLINE GALLONS	GASOLINE USED	GASOLINE LEFT
43979	15455.9	28523.1
GASOLINE \$ TOTAL	GASOLINE \$ USED	GASOLINE \$ LEFT
\$131,937.00	\$44,363.32	\$87,573.68



**Public Works Summary
May-11**

Division	Man Hours worked	Man hours possible	Overtime	Call out	Projects Completed
Streets & Parks	1711.5	2113			
Street Const	1033.5		17		Crack sealed all streets to be micropaved
Mowing	678		0.25		
Utility Maint	1643.25	1777		31.5	
Construction	1309.5		8.75		Shelby/Orchard water main replacement
Maint ***	252.75		6.75		Aprox 1 month ahead on jetting schedule
Central Garage	180.25	304	2		PM's, Rebuilt towed roller for Streets,
WWTP	982	873	109.75	4	Replaced pumps Mo Lift Station
WTP	1218.5	1157	61.5		Averaged 2.4 MGD in May
Admin	231	231	0.5		
Engineering					

Man hours worked is total of hours on work orders

Man hours possible is regular hours for non-salaried employees, both temp and full time

Central Garage only includes mechanics, and hours worked equals hours billed to other departments/divisions

Overtime is total hours, including call-out

May fuel report is actually fuel consumed in April, but billed in May.

Streets and Parks call out is reported with Utility Maintenance.

Maint is for hours for Sewer Jet, Camera, and Back-up investigation. Does not equal "maintenace crew" vs "construction" crew

There were 4 work days that had over .33 inces of rain (9,16,25,26).



MILLIE W.
DAUT, OF
J. T. & S. A.
HANNAH,
BORN
AUG. 22, 1872,
DIED
OCT. 21, 1873.