

KIRKSVILLE CITY COUNCIL

NEWSLETTER . . .

Mari E. Macomber, City Manager
July 28, 2011

SUBJECTS:

**DATES TO REMEMBER
COUNCIL AGENDA ITEM
MML ANNUAL CONFERENCE
COUNCIL PARTNER MEETINGS
CITY MANAGER ABSENCE
2012 BUDGET CALENDAR
WINDSTORM
STORM SHELTERS
ADMINISTRATIVE SEARCH WARRANTS
ATSU DENTAL SCHOOL
STREET PROGRAM
SIDEWALK REPLACEMENT PROGRAM
ANIMAL CONTROL VEHICLE
SAFE ROUTES TO SCHOOL
AIRFIELD INSPECTION
ALTERNATE ROUTE 63**

DATES TO REMEMBER

7/29 – 8/5 – City Manager on vacation
8/1 – City Council Study Session
8/1 – City Council Meeting
8/2 – ATC Meeting @ noon
8/2 – KDIC Meeting @ 5:30
8/23 – Historic Preservation @ 4:00 pm
8/8 – Tour Kraft Foods
8/9 – LPRC Meeting @ noon
8/9 – KREDI @ 4:00 pm
8/9 – Reception at TCRC starting at 5:30 pm recognizing TCRC staff
8/10 – ATSU Student Welcome – 1:00 pm Centennial Commons
8/10 – P&Z @ 7:00 pm

COUNCIL AGENDA ITEM

Randy Haggerty, who has served on Planning and Zoning for 16 years and as chair of Commission for many years, has decided not to consider reappointment. Mr. Haggerty noted personal reasons for this and has asked the City Council to consider appointing someone else to fill the vacancy. Charles Morris, 210 Suburban Drive is interested in serving. Attached to this Newsletter is a staff report for this appointment, if the City Council would like to make the appointment on Monday evening, the item could be added as item 8 to the agenda.

MML ANNUAL CONFERENCE

MML has announced its 77th MML Annual Conference to be held September 11-14 at the Hyatt Regency Hotel in Kansas City. We have reserved a couple of hotel rooms in the event, a member of the City Council would like to attend. We will need to cancel the reservation by August 31.

COUNCIL PARTNER MEETINGS

The City Council will have an opportunity to tour the Adair Foods Kraft Facility on Monday, August 8. A reminder will be sent out closer to that date.

CITY MANAGER ABSENCE

The City Manager will be out of the office next week. Melanie Smith will be acting in her absence.

2012 BUDGET CALENDAR

We are making plans to begin work on the 2012 budget. We are looking at Thursday, September 8 from 4 pm to 8 pm as the date of the Council Retreat. The preliminary budget will be submitted to the Council for review on November 7 and 8, which is a Monday and Tuesday. Please check your calendars for availability.

WINDSTORM

Last week Brad Selby Code Administrator and Randy Behrens Emergency Management Director met with FEMA and SEMA representatives to tour individual homes and business to see the damage citizens and business owners suffered from the straight line winds on June 27th. The FEMA/SEMA representatives took pictures noted locations and will submit their findings to their agencies. This is the process for reporting for Individual Assistance (IA) in a Federal Declaration. On July 28th John Buckwalter Public Works Director and Randy Behrens Emergency Management Director met with FEMA and SEMA representatives for Public Assistance (PA) if there should happen to be a Federal Declaration. We turned in damage estimates of \$279,000 this includes debris removal, emergency work the night of storm, damage to city owned buildings and damage to North Park bleachers. The City has more than enough damage for all of Adair County to have a federal declaration declared. For a county to be declared they are using the 2010 census for Adair County times \$3.27 per person. Individual Assistance is for home owners and business owners and Public Assistance is for Government Agencies or agencies that have elected Boards.

STORM SHELTERS

The Library Director Glenda Hunt and Chief Behrens met this past week to discuss what Library personnel could consider during a storm emergency. Earlier this month, the City received a tornado warning and sounded the alarm. Library personnel sent the patrons who were in their building at the time the alarm went off, out of the building, directing them to go to Hy-Vee. IN there meeting this week, the Fire Chief discussed better options for the Library to consider including the following list.

These are the alternatives we discussed:

1. Have a weather radio on site which they do.

2. When a tornado watch is issued by National Weather Service close the library, there is usually a lead time when a watch is announced to leave patrons plenty of time to go home to seek shelter like they normally would.
3. When the tornado siren sounds with no tornado watch being issued they need to take immediate shelter in the women's bathroom and hallway just outside the bathroom.
4. They could also take shelter in the area behind check out desk lay down against the wall in this area.
5. Prior to a storm see if neighbors (two close options) would allow Library personnel and patrons to seek shelter in their basements if a tornado warning is issued; (such as tornado is in southwest Adair County traveling towards Kirksville) have an agreement with them to shelter there.

Chief Behrens did go back June, 28th to check with Ms. Hunt to see if she had updated her emergency plan. Glenda is taking alternatives to the Library Board at their next meeting to see how they want to proceed. Once she has their recommendations in place she will update the Library Emergency Plan for severe weather with help from City Emergency Manager.

ADMINISTRATIVE SEARCH WARRANTS

We have been discussing whether or not to pursue the ability of the Municipal Judge to issue administrative search warrants. At present, search warrants can be issued for matters relating to corresponding state charges. However, the City has a couple of ordinances (vicious animals, smoke ban and carbon monoxide detectors) that do not have corresponding state charges and therefore, a search warrant cannot be issued should there be probable cause that a violation is occurring. The City Attorney has issued an opinion that the City can implement an administrative search warrant. The city of Moberly has this tool in place. According to Chief Hughes, the Chief in Moberly advised he could only think of a couple of times they had ever used the municipal search warrant process, and that he thought they were only for animal cases. We are exploring this further with the City Manager and Municipal Judge to meet and discuss in the near future. If the City Council would like to discuss this, we could schedule it for a future Study Session.

ATSU DENTAL SCHOOL

We have begun to discuss the terms and conditions of the forgivable loan to the ATSU dental school.

STREET PROGRAM

If time allows, John Buckwalter may be able to provide an update on the status of the 2011 street program. Work has begun on Florence Street, and additional streets are being evaluated to determine which streets will be recommended for the almost \$100,000 available street funds.

SIDEWALK REPLACEMENT PROGRAM

Mayor Detweiler stated that he wanted to review the sidewalk in question before discussing it. I believe he has looked at the property. Please take some time on Monday to discuss this. The City has ordinances that require residents to maintain the sidewalks along their properties. To assist property owners, the City implemented a 50/50

sidewalk replacement program that helps the property owner with a portion of the cost of the sidewalk. This program was discontinued for a few years until the new Capital Improvement Sales Tax went into effect and allocated \$25,000 a year to help property owners. Once these funds were in place, the City Council approved a plan that divided the community into sections with the Codes Department focusing on compliance and sidewalk repair and replacement throughout the City. The property owner at 512 E. Scott Street owns half a city block. The City made contact with the property owner to replace the sidewalk along the west side of the property. The sidewalk has not been in place for a number of years. The owner states over 20 years. There is adjoining sidewalk to the north and south of this segment of street. Included are pictures for the Council to review. Current ordinance requires the replacement of the sidewalk. We have had other instances where the sidewalk has been gone for many years and the owner was required to replace the sidewalk, or if there is no compliance, the City will complete the work and place a lien on the property. The owner is asking that the City waive the requirement for this ½ block section.

ANIMAL CONTROL VEHICLE

We have submitted a bid to the City of Neosho for their animal control vehicle. We will learn in a few weeks the results of their bid process.

SAFE ROUTES TO SCHOOL

The City's latest grant application to the Safe Routes to School program was not approved. There were 126 applicants requesting \$25 million. A total of 16 projects were awarded, for a total budget of \$3.4 million. We will evaluate our application and determine whether to resubmit for next year.

AIRFIELD INSPECTION

The annual FAA airfield inspection was completed on July 7- 8, 2011. There were four total comments, two of which were corrected before the inspection was completed. The most important issues identified concerned the procedures used by staff during self inspection. In some instances, during self-inspection, staff was not making complete notes of the inspection. During the inspection, we discussed the importance of noting any deficiencies during our self- inspection. The other item that will require some follow-up concerns the light lane within the safety area. As a reminder, when the MALSR was installed by the federal government, a drainage problem resulted. We have been told that the FAA will be budgeting money to fix this problem, but in the meantime, our inspector has requested we fill in some ruts with dirt. The other corrected items were: 1) replacing a CO2 extinguisher with a B/C chemical extinguisher on one of the fuel trucks; and 2) an addition in our Airport Certification Manual regarding surface paint hold position signs. David Hall and his crew have done an outstanding job at the airport.

ALTERNATE ROUTE 63

Highway 6 was closed as of Monday morning to allow the contractor working on the alternate route project to begin the work at this location. While working in this area, the contractor cut our 12 inch water main. We worked this week on a new alignment for approximately 280 feet of the 12 inch water main on the south side of Highway 6. The

location of the line was verified as acceptable by the Contractor and MoDOT, as well as other utilities. The Contractor is responsible for installing a new gate at our lift station when the entrance road is relocated. They will also remove and replace the south side of the lift station fence. The contractor should have completed all earthwork west of the culvert under Highway 6 (just east of the lift station). The main line from Patterson south was paved this week.

Attachments

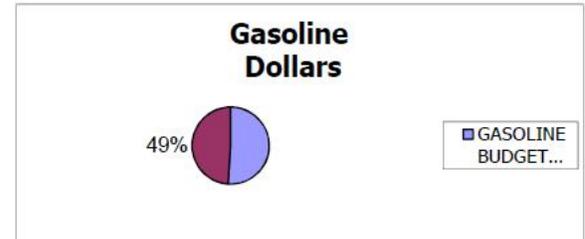
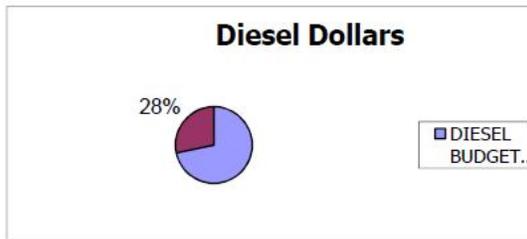
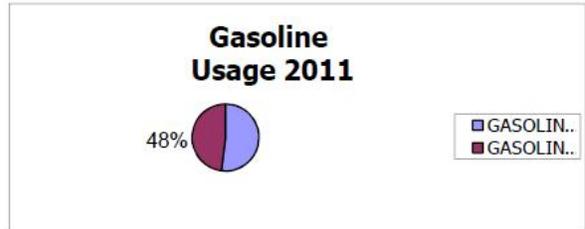
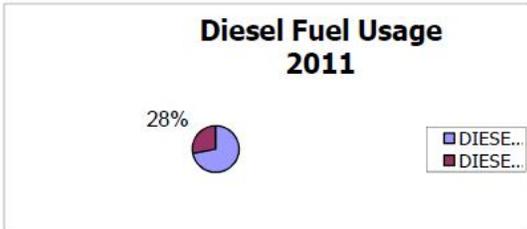
- Fuel Usage
- Council Report – Planning and Zoning
- Sidewalk Pictures
- Safe Routes to School Letter

We are at 7 months or 58% of the year. We have used 72% of our diesel. Majority of diesel equipment is used by Public Works. Gasoline is on target.

FUEL USAGE JANUARY - JULY 2011

TOTAL DIESEL GALLONS	DIESEL USED	DIESEL LEFT	TOTAL GASOLINE GALLONS	GASOLINE USED	GASOLINE LEFT
34,751	25,038	9,713	43,979	22,812	21,167
	0.72	0.28		0.52	0.48

TOTAL DIESEL BUDGET	DIESEL BUDGET USED	DIESEL BUDGET LEFT	TOTAL GASOLINE BUDGET	GASOLINE BUDGET USED	GASOLINE BUDGET LEFT
\$112,941	\$81,088	\$31,854	\$131,937	\$67,370	\$64,567



KIRKSVILLE CITY COUNCIL REPORT

Council Meeting Date: August 1, 2011

Agenda Item: 8

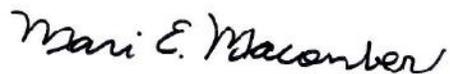
Report Prepared by: Vickie Brumbaugh, CMC/MRCC, City Clerk

Recommended Motion: To approve the appointment of Charles Morris to the Planning and Zoning Commission.

Background: The term of Randy Hagerty on the Planning and Zoning Commission expired in June of 2011. Charles Morris has expressed an interest to serve a four-year term on the Commission. Mr. Morris is recommended for appointment to the Planning and Zoning Commission.

Fiscal Impact: No impact.

Respectfully submitted,



Mari E. Macomber
City Manager

When curbs were replaced appears intention was to have a sidewalk here



Original sidewalk was brick



Sidewalk located across alleyway to south



Missouri
Department
of Transportation



Kevin Keith, Director

105 West Capital Avenue
P.O. Box 270
Jefferson City, MO 65102
(573) 751-2551
Fax (573) 751-8555
www.modot.org

July 14, 2011

Administrator Mari Macomber
City of Kirksville
201 S Franklin
Kirksville, MO 63501

REC'D JUL 15 2011



Dear Administrator Macomber ,

Thank you for applying for the 2011 round of Safe Routes to School Infrastructure grants. We received 126 applications requesting \$25 million. We were able to fund 16 applications totaling \$3.4 million.

The Safe Routes to School Advisory Committee carefully evaluated and scored all eligible applications. Regretfully, your application has not been selected for funds. Please do not let this prevent you from applying for future opportunities with the Safe Routes to School program. A listing of grant awards may be found at <http://www.modot.mo.gov/safety/SafeRoutesToSchool.htm>

Thank you for your continued support of Safe Routes to School. Should you have any questions regarding the application or scoring process, please contact me at 573-751-2845.

Sincerely,

John Schaefer, PE
Safe Route to School Coordinator