

KIRKSVILLE CITY COUNCIL

NEWSLETTER . . .

Mari E. Macomber, City Manager
October 14, 2011

SUBJECTS:

DATES TO REMEMBER
MONDAY'S AGENDA USE OF SIDEWALKS
COUNCIL PROCEDURES
MONDAY'S AGENDA - CITY MANAGER
OCTOBER COUNCIL TOUR
MEETING WITH COUNTY COMMISSIONERS
MISSOURI HOUSNG DEVELOPMENT COMMISSION
KIRKSVILLE YOUNG PROFESSIONALS
HIGHWAY 63 EVENTS
VOTE FOR 2012 MOVIES IN THE PARK

DATES TO REMEMBER

10/24 – Ribbon Cutting at Fairgrounds @ 11 am for highway 63 project
10/24 – Congressman Luetkemeyer Staff in town from 3 – 4 pm City Hall
10/25 – Council on the Radio
10/31 – Meeting with County Commissioners @ 4 pm

MONDAY'S AGENDA USE OF SIDEWALKS

There is a proposed agenda item that is intended to address the use of the sidewalks by downtown merchants. The proposal makes changes to two ordinances and addresses the more general and typical use of the sidewalk – the display of goods. What it does not address is the issue of using the sidewalks to manufacture items. Council asked staff to find out what other uses they would need the sidewalk for so that you could consider all aspects. I had planned to do this with the Risk Manager; however with the departure of Laura Guy, we have been very busy and have not been able to complete this task. Along with this, the Council received an email from a former business operator that asked the Council to consider issuing a permit to the owner of Sweet Expressions. After this email was sent out, I had received a response from one Council member interested in pursuing this approach. If the Council wishes to grant Ms. Mitchell the opportunity to temporarily use the sidewalk, I would suggest that you add it to the agenda on Monday as a simple motion noting that provisions and requirements requested of the City Manager would need to be met. For example, how often the kettle corn station is left unattended. When using the sidewalks for the ice cream, how is the rock salt and water that is left over from the ice cream making, being disposed of directly onto the sidewalk on can it be contained somehow. This will give us some time to work through a Council Policy or modification to the Special Events Policy. Included with this packet is a picture of a kettle corn operation, it should be fairly similar to the one used by Ms. Mitchell. Also included is the survey that had been sent out by the KDIC to the downtown business operators and a letter to the Council.

COUNCIL PROCEDURES

As a reminder, if you do not finish your discussion during the Study Session, the Mayor needs to adjourn the Study Session until after the Executive Session and you can finish your discussion in the Council Chambers.

MONDAY'S AGENDA - CITY MANAGER

I plan to be out of the office on Monday evening. Assistant City Manager Melanie Smith will be in attendance to facilitate the Study Session and address various Council agenda items. She will also facilitate the Council Meeting and Executive Session.

OCTOBER COUNCIL TOUR

The City Council was scheduled to tour the facility of Preferred Family Healthcare, but due to schedule conflicts for three of the Council, the tour had to be cancelled. This tour will be rescheduled when we can find a date that will allow for most of the Council to attend. The Council had requested that tours not be scheduled in the months of November through February therefore this will be the last one until March. Please let Vickie know, which of the following dates at 4:00 p.m. that you are available to tour this facility. The Council is scheduled to meet with the School Board in a work session on Wednesday, October 26, the night of their Board meeting. Therefore, Monday, October 24 could be an option. Additional dates are: Friday, October 21; Tuesday, October 25; Thursday, October 27; or Friday, October 28.

MEETING WITH COUNTY COMMISSIONERS

A meeting with the County Commissioners has been scheduled for Monday, October 31 at 4 pm at the Adair County Courthouse. This is the afternoon of Halloween. Please let us know if this date will work. A couple of agenda items to discuss include: City/County agree on the City calculating the County's TIF contribution; economic development support; animal control and other issues of mutual interest.

MISSOURI HOUSNG DEVELOPMENT COMMISSION

As the Council is aware several applications are being prepared for submission to the Missouri Housing Development Commission. The funds are available to existing supported MHDC housing centers and for new construction. We have an entity in town that is looking to construct a new facility and has asked for Council support. We are discussing the details of their plan next week. The Council sent a letter of support for an existing housing center that is being renovated. This past week, that same center requested the City Council to consider passing a Resolution in support of their project. A third project has emerged, a renovation project for Sheraton Square Apartments. I spoke with an official from MHDC to discuss what is required for each of the project. He stated that the entities wishing to submit an application have to provide proof that they made contact with the local governmental agency and the top elected official. He stated that there were no requirements for Resolutions or letters of support. He did say that when it came down to making decisions, if a project the City believed to be in the best interest of the community was up against another project that the Council did not oppose but was not the top project, then that could make a difference to MHDC.

KIRKSVILLE YOUNG PROFESSIONALS

The Kirksville Young Professionals (KYP) held a banquet this past Thursday to recognize those individuals who were nominated by the community as a result of the volunteer work that they do in Kirksville, and to award the top "5 under 40". The five recipients were Councilmember Carolyn Chrisman, Mike LaBeth (Heritage House), Ashley Young (American Trust Bank), Heather Mitchell Condon (Century 21 & Broyles Transfer & Storage), and Erin Shaw, (TSU). A picture of this group is included with this Newsletter. Assistant City Manager Melanie Smith was also nominated for the award.

HIGHWAY 63 EVENTS

Today was the Family Spree on the new Highway 63. The event was organized by the Parks and Recreation Department of the City, along with ATSU Thompson Campus Center and MoDOT. The event was a 6.3K Road Race Run, 6.3K Fun Bike and a .63 miles Family Fun Run, Walk, Skip, Stroll. There was a good turnout. Also included in this Newsletter is a letter to Mayor Detweiler regarding the ribbon cutting event for the Highway, which will be held at the fairgrounds on the 24th of October.

VOTE FOR 2012 MOVIES IN THE PARK

We have selected nine possible movie choices for our summer 2012 Movies in the Park program. The Parks and Recreation Department is asking people to vote for the movies they would like to see for next year. People can visit Facebook page and cast their vote for their favorite. Voting is open through 10/31/11.

<http://www.facebook.com/KirksvilleParksandRecreation#>

Attachments

- Kettle Corn Picture
- Downtown Survey
- KDIC Letter to Council
- Kirksville's 5 under 40
- Highway 63 Ribbon Cutting
- Blaine Luetkemeyer's Staff visit
- Humane Society Report
- Outdoor Life Magazine





Downtown Survey

The Kirksville Downtown Improvement Committee has recently been approached by the City of Kirksville and representatives from the DREAM Initiative to discuss the Strategic Plan for the Central Business District. Because we welcome and ask for your input, please take a moment to complete this survey, as it will help us to better understand your requests. Someone will pick up the completed survey on September 26, 2011.

Please circle the answer that directly correlates with your opinion.

True or False I would like a defined process, without the need for prior approval from the city council, that enables downtown businesses to utilize the sidewalk directly in front of their store on an approved/as needed basis and that would not disrupt the flow of pedestrian/vehicle traffic.

True or False I would like the Downtown Improvement Guidelines to become City Ordinance, which are enforceable by law.

True or False I am interested in attending an interactive training session regarding the importance of branding, target audiences in Kirksville and what makes our downtown special.

True or False I consider downtown parking to be a problem.

Comments/Concerns: _____

Thank you for taking the time to complete this survey.

Additional questions or comments can be emailed to: kvdowntown@gmail.com.

Kirksville Downtown Improvement Committee, Inc
212 N. Franklin Street · Kirksville, MO 63501 · 660-988-9656



September 30, 2011

Letter to City Council
RE: Downtown Sidewalks

Honorable members of City Council,

The use of public spaces within the central business district significantly affects the image of the town and determines whether the central business district is conducive for business and enjoyment of the public. Therefore, on behalf of the Kirksville Downtown Improvement Committee (KDIC), we would like to thank you for your support and willingness to work with us to better our community.

The KDIC recently conducted a survey, resulting in 22 of 31 downtown businesses that would like an easier, pre-determined process to use the sidewalks. We would like to propose that the downtown businesses be allowed to use a portion of the sidewalk directly in front of their own store for business that is already being conducted indoors. We would also recommend that usage be conducted during normal business hours and shall be covered by the business insurance.

It is acknowledged that business should not impede pedestrian and/or vehicular traffic and not interfere with special downtown events. We also agree that fixtures, devices and displays shall not be attached to the sidewalk without specific prior approval and all such merchandise, fixtures, and devices shall be removed from the sidewalk when directed to do so by a law enforcement officer, fire official, or emergency medical personnel in the event of an emergency or a situation in which exigent circumstances arise. The business owner(s) shall also be responsible for the maintenance, upkeep, and security of the fixtures or devices on which the merchandise is displayed and the town shall not have any responsibility for the same. Lastly, the permit holder shall be responsible for keeping the outdoor merchandise area clean of garbage, trash, paper, cups, cans, or litter associated with the operation of the outdoor merchandise area.

Thank you for your time and your consideration of our request.

Cordially,

Kirksville Downtown Improvement Committee

Kirksville Downtown Improvement Committee
212 N. Franklin Street ~ Kirksville, MO 63501
660.988.9656

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KIRKSVILLE'S YOUNG PROFESSIONALS





Northeast District
Paula Gough, District Engineer

Missouri Department of Transportation

South Route 61
P.O. Box 1067
Hannibal, Missouri 63401
573.248.2490
Fax: 573.248.2467
1.888.ASK MODOT (275.6636)

October 11, 2011

The Honorable Richard Detweiler
201 S. Franklin St.
Kirksville, MO 63501

Dear Mayor Detweiler:

Thank you for agreeing to join us Monday, October 24 as we cut a ribbon on the Alternate Route 63 project, a cost-share project between the City of Kirksville and MoDOT. We will conduct a brief ceremony, featuring comments from state and local dignitaries, followed by the ceremonial ribbon cutting. I appreciate your willingness to participate in the ceremony by making a few brief comments.

The ceremony will take place at 11 a.m. at the NEMO Fairgrounds in Kirksville. A map is enclosed with directions to the Fairgrounds, and we appreciate you arriving at least 15 minutes early. If we have inclement weather that morning we will hold the ceremony in the 4-H Annex Building located on the grounds.

Please contact Tracy Little at (660) 385-8200 if you have any questions regarding the project or the ceremony. I look forward to a successful event!

Sincerely,

Paula A. Gough, P.E.
Northeast District Engineer

Enclosure

Input from 9th District, Luetkemeyer Announces Latest *Constituent Service Days*

COLUMBIA - Continuing his commitment to hearing from people across the 9th Congressional District, U.S. Rep. Blaine Luetkemeyer announced that his staff will again be hosting another round of *Constituent Service Days* beginning **Monday, October 24, and running through Thursday, October 27**. We encourage you to publish or broadcast meetings in your area.

“People are engaged by what is happening in Washington and it is imperative that I hear from as many of you as possible, and that is why my staff will be traveling our district,” Luetkemeyer said. “Constituent Service Days provide you with a great opportunity to voice concerns, ask questions and make suggestions. I again look forward to hearing from the people who hired me, and I encourage you to participate in this process.”

Monday, October 24th:

Adair County

3:00 PM – 4:00 PM

Kirksville City Hall

201 South Franklin Street, Kirksville

Host: Field Representative, Tanner Smith

ADAIR COUNTY HUMANE SOCIETY

P.O. Box 481

Kirksville, Missouri 63501

October 6, 2011

TO: Kirksville City Manager

FROM: Adair County Humane Society

RE: September Shelter Report

Brought to Shelter	Dogs	16
	Cats	8
	Puppies	2
	Kittens	2
Reclaimed by Owner	Dogs	2
	Cats	0
	Puppies	0
	Kittens	0
Euthanized from City	Dogs	2
	Cats	4
	Puppies	0
	Kittens	0
Brought to Shelter Dead	Dogs	2
	Cats	2
	Puppies	0
	Kittens	0
	Other	14

Contact: Amanda Powell, Office Manager
kvacoc@cableone.net
www.visitkirksville.com
October 11, 2011

Kirksville Tourism
Kirksville Featured in *Outdoor Life Magazine*

FOR IMMEDIATE RELEASE

Kirksville Missouri was recently featured in the October Issue of *Outdoor Life Magazine*. The article titled "Opening day, USA" written by Bob Humphrey featured Kirksville as one of five premier hunting destinations to spend the opening day of deer season. The magazine is available for purchase on newsstands now. Visit www.outdoorlife.com for more information about the publication or to view the article online.

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