

# KIRKSVILLE CITY COUNCIL **NEWSLETTER . . .**

Mari E. Macomber, City Manager  
January 20, 2012

## **SUBJECTS:**

**DATES TO REMEMBER  
MEETING LOGISTICS ON MONDAY  
STATE OF THE CITY  
KREDI AND MREIC AGREEMENTS  
COUNCIL FILING  
CORRIDOR ZONING  
MML LEGISLATIVE CONFERENCE  
VOLUNTEER ASSISTANCE  
FLOOD PLAINS  
HIGHWAY SIGNS  
CAPITOL EVENTS  
COUNCIL REPRESENTATIVE – KDIC and P&Z  
PERSONNEL RECRUITMENT  
PARKING COMMITTEE MET  
303D LIST  
CEMETERY  
HERO UPDATE  
WELLNESS AND HEALTH SCREENS  
TI FCOMMISSION  
KREDI HANGAR  
OVERTIME HOURS**

## **DATES TO REMEMBER**

1/23 – Council Study Session – State of the City – 4:30 pm  
1/23 – City Council Meeting 6 pm  
1/24 – City Manager will do Area Scene to talk about Community Strategic Plan  
1/31 – Community Strategic Plan Public Forum – KMS Commons 7 to 8 pm  
2/01 – KHPC meeting at 4 pm  
2/03 – Retirement Reception for Claude Filkins – 3 to 5 pm at Fire Station

## **MEETING LOGISTICS ON MONDAY**

The Study Session on Monday will be the annual State of the City event and will start at the usual time, 4:30 but we will be meeting at the TCRC and then travel back to City Hall for the Special Council meeting at 6 pm. Since the Council has not had a meeting for a few weeks, there are a number of items on the agenda. .

## **STATE OF THE CITY**

We would like the Mayor to begin the State of the City by introducing City Council members and then introducing Assistant City Manager Melanie Smith. We will again have a PowerPoint presentation, but we have chosen to change it up slightly. Again, as

a reminder, the presentation is scheduled for Monday, January 23 at the TCRC building. The building will be open by 4 pm and the presentation will begin at 4:30. We expect that each department manager will take about five minutes to talk about their departments and accomplishments for the year. I will wrap the presentation up and then ask for questions. We expect the presentation to take about 1 ¼ hour so that everyone will have time to get to City Hall for the Council meeting at 6 pm. The Chamber of Commerce will be providing coffee and cookies.

### **KREDI AND MREIC AGREEMENTS**

The City Council will be considering agreements with both KREDI and MREIC that will make way for the location of both operations to the former TCRC building. The terms of the agreements outline what has already been discussed. The KREDI board did approve the agreement at their meeting last week. MREIC expects to do the same on Wednesday after the Council meeting. The support of the City is evident. We should determine a different name for this building, Kirksville Economic Development Offices, or something. Would the Council like a ribbon cutting ceremony once the offices are located to this space?

### **COUNCIL FILING**

There are four candidates who have filed for the one City Council position. The individuals are Betty L. McLane-Iles, Daniel L. Branstetter, Joe Epperson and Robert "Bob" Russell. The City Clerk will be certifying the candidates' eligibility by Tuesday of next week. The Chamber of Commerce Governmental Affairs Committee will be hosting a Candidate Forum sometime in March for both the City Council and School Board Candidates.

### **CORRIDOR ZONING**

The Planning and Zoning Commission held a study session on the issue of Corridor Zoning at their regular meeting of January 11, 2012. A proposal has been made to establish a new corridor street, which is the new Highway 63 location on the east side of Kirksville. Areas around the major intersections of the north Junction of Business 63, and areas around the intersection of Illinois Street and Shepherd Avenue are proposed. Commission members are currently reviewing the proposal for consideration of adding to or taking away lots from some of these locations. At their regular meeting to be held on February 8, 2012, a public hearing will be held, to get input from the public on this action. Assuming that a motion of some form is adopted to establish some sections as a new corridor street, their recommendation would be taken to council at one of the February council meetings.

### **MML LEGISLATIVE CONFERENCE**

The MML Annual Legislative Conference will be held February 14-15, 2012, at the Jefferson City Capitol Plaza Hotel. Please let Vickie know as soon as possible if you plan to attend. Registration and hotel reservations will be taken care of by Vickie.

### **VOLUNTEER ASSISTANCE**

The Codes and Engineering Departments have been successful in working with Pat Selby of the Retired Senior Volunteer Program (RSVP) to find an individual who would be willing to work for them on an as needed basis. The volunteer is Belinda Middleton. Belinda will be training with Sonya Ray, Codes Administrative Assistant next week. She will be answering phones, greeting customers at the front window, and learning more about the job she will be performing when Sonya is out of the office.

## **FLOOD PLAINS**

The City has been contacted by an individual who works for a company who FEMA has contracted with to potentially update the flood plain maps in our area of the state. There will be a meeting with community representatives from the lower Chariton watershed - Adair, Chariton, Linn, Macon, Putnam, Randolph and Sullivan Counties. Kirksville staff, as well as representatives from these other counties will be meeting in Kirksville with SEMA and FEMA to discuss the work in more detail. This is good news for our area. We are hopeful that updated information will be developed.

## **HIGHWAY SIGNS**

Many of the signs are now up – the addition of Kirksville on the exit signs for Baltimore Street and the Preferred Truck Route signs. Additional signs will most likely go up on the wayfinding signs on the outskirts of Kirksville that will tell travelers that there are food, lodging and fuel services available in Kirksville. In addition, MoDOT has installed additional guard rail on the flyover into Kirksville.

## **CAPITOL EVENTS**

Councilmember Edge and I will be attending the Kirksville Day at the Capitol on Wednesday, February 22. We will be with other community representatives. The event is organized through the Chamber of Commerce Governmental Affairs Committee. I will also be participating in the Fall in Love with Northeast Missouri Day, which will take place the week before, February 13. The group has identified four distinct talking points to be used to represent the region when visiting with elected officials - Transportation and Infrastructure Funding, Better Business Climate, Economic Development, and Education as it relates to skilled workforce.

## **COUNCIL REPRESENTATIVE – KDIC and P&Z**

Carolyn Chrisman served on the KDIC and the Planning and Zoning Commission as a Council representative. The City Council needs to identify someone to fill those vacancies. If any member of the City Council is interested in serving, please let me know. These appointments may be temporary once the Council reorganizes again in April after the election. KDIC meets the first Tuesday of each month at 5:30 pm and has met at the Chamber offices and Sweet Expressions and the Planning and Zoning Commission meets the second Wednesday at 7:00 pm in the Council Chambers of City Hall.

## **PERSONNEL RECRUITMENT**

We are currently taking applications for the position of Police Officer. We have interviewed two finalists for the position of Utility Supervisor and are currently

conducting background checks. We have hired Kimberly Nelson-Finch and Lisa Ballew to fill the part-time Communications Operator positions. Also, we have been given the opportunity to have a student intern work for us. His name is George Allan and he will be starting on Monday. He will work three days a week till the end of February and a few Fridays in March.

### **PARKING COMMITTEE MET**

Individuals contacted to serve on the parking committee included – Brad Selby, Codes and Planning Director, Ed Ieans, City Engineer, Dave Rector, Truman State University, Ken Read, Developer, Chad Blunk, Downtown Business Owner, David Norman, Contractor, Bob Ehrlich, A.T. Still University. The TSU student senate was also contacted to see if a student would want to serve, but no response was received. The committee met this past week to review the current ordinance. Their meeting centered around the number of people usually having a vehicle on site, expansion of college parking areas, minimum spots needed, storm water runoff, etc. The committee is reviewing the current formula for determining the number of parking spaces for a new development versus some other method based on the number of bedrooms. The committee will meet again this coming week and may be ready to make a recommendation to the City Council after that meeting.

### **303D LIST**

The Missouri Department of Natural Resources (DNR) issued the public notice of the proposed 2012 303 (d) list. Forest Lake and Hazel Creek Lake both remain on the proposed list, with no change from the 2010 listings. The most recent data used in evaluating Forest Lake was from 2009, and for Hazel Creek Lake, 2008. Hazel Creek Lake is still listed as impaired due to mercury, based on the 2006 fish samples. Bear Creek is no longer on the 303(d) list. It was delisted from the 2010 list, as a “Water Body/Pollutant Pair for Which a TMDL has been approved.” Since Bear Creek has an approved total maximum daily load (TMDL) (Dec 23, 2010) it does not continue to appear on the 303 (d) list. The TMDL “trumps” the 303 (d) listing. The implication for the City is the same. We have to do a full Anti-degradation analysis for any wastewater treatment plant improvement. There is a public hearing on the 303(d) list on Feb 10, 2012. We will have a conversation with our lead engineer working on the design of the wastewater treatment plant to see if there is any benefit to our attending the February hearings.

### **CEMETERY**

The Sons of the Union plan to hold a recognition service in August during the Battle of Kirksville celebration at the grave site of George Wall Smith. George Wall Smith was the last Civil War veteran and oldest native-born citizen in Adair County, who died at the age of 93 years old. He is listed in Violet’s history. He was the drummer boy who sounded the call for Union troops to enter the Civil War battle of Shiloh. Streets were named in Kirksville with all three of his names – George, Wall and Smith. The Mayor called for a Proclamation which asked that all business places in Kirksville and City offices close during the hour of the funeral and mourning. Descendents of Mr. Smith are being invited to attend the recognition event. The City has been asked to work on this

area of the cemetery to make sure that it is presentable for the event. With City crews responsible for the mowing of the cemetery now that will not be an issue. There may be some grave markers that require resetting and a tree stump that needs to be removed.

### **HERO UPDATE**

As a member of DREAM, funds were available for housing improvements through the HeRO program. The Kirksville Housing Authority has applied for and been successful in receiving funding over the last four years (2008 – 2011). The funds are used toward repairing homes.

<u>Year</u>	<u>Funding</u>	<u>Homes Repaired</u>
2008	\$120,000	6
2009	\$100,000	7
2010	\$120,000	8
2011	80,000	5

### **WELLNESS AND HEALTH SCREENS**

Health screening was conducted last week with many of our employees participating in the process. The results of this screen will determine whether employees receive a discount on their health insurance coverage or not. Prior to the health screen, we completed one more fitness walk. It was a five week event that encouraged participation. We divided the employees into groups based on the building where they worked. We had 91% of the employees participating at some point during the five weeks, and consistently 84% of the employees. We are currently working with a group of Truman students on a weight loss program.

### **TIF COMMISSION**

The TIF Commission met this past week and selected the following officers: Tony Fajkus, Chairperson, Don Crosby, Vice Chairperson, Bill Castles, Secretary and Treasurer. The Commission was given an annual report on the progress of both the downtown and the south 63 TIFs. This information, along with information on the Chapter 353 Project (Weaver Development) and the South 63 CID is being sent out to the other taxing districts in an effort to keep them informed.

### **KREDI HANGAR**

The KREDI Board has approved the leasing of their hangar building to individuals who wish to use the space over night, so long as the renter names KREDI as an additional insured on their insurance. Since the City has staff at the facility, we will assist KREDI with the leasing of the space.

### **OVERTIME HOURS**

Public Works Director John Buckwalter and Human Resources Director Pat Meredith have been given the task of evaluating overtime costs in our plant operations. They will also be looking at the viability of contracting out some of these hours with qualified individuals who may live elsewhere, or who have retained their certifications but are now retired.

Attachments

Sales Tax Report – November Collection  
CID Sales Tax – November Collection  
Annual Building Permit Report  
Kirk Tran Billings – cost charged to Kirk Tran for Service  
2012 Veolia Calendar  
Northeast Missouri Day at the Capitol

Enclosures

Wellness Report  
4<sup>th</sup> Quarter Report

**SALES TAX COLLECTIONS**  
One-Cent General Sales Tax

	2007	2008	2009	2010	2011	2011 YTD Growth/-Loss Comparison to			
						2010	2009	2008	2007
<b>BUDGET</b>	<b>2,440,470</b>	<b>2,578,240</b>	<b>2,584,485</b>	<b>2,466,000</b>	<b>2,476,280</b>				
January	261,636.75	241,502.73	266,740.40	259,347.52	177,293.93	-31.64%	-33.53%	-26.59%	-32.24%
February	208,545.59	219,903.17	195,734.29	200,778.78	259,901.05	29.45%	32.78%	18.19%	24.63%
March	78,334.89	132,002.16	147,892.81	156,669.64	160,805.35	2.64%	8.73%	21.82%	105.28%
April	325,352.21	253,028.44	246,130.84	232,500.31	258,496.85	11.18%	5.02%	2.16%	-20.55%
May	284,843.75	220,972.61	216,847.11	233,120.21	239,462.58	2.72%	10.43%	8.37%	-15.93%
June	90,815.59	148,541.83	142,964.71	143,943.57	149,702.34	4.00%	4.71%	0.78%	64.84%
July	339,353.59	279,431.55	279,236.50	265,660.28	259,437.07	-2.34%	-7.09%	-7.16%	-23.55%
August	198,332.97	222,179.31	203,838.29	208,953.81	218,429.47	4.53%	7.16%	-1.69%	10.13%
September	104,648.03	140,078.56	146,129.55	131,838.50	174,444.14	32.32%	19.38%	24.53%	66.70%
October	315,420.19	235,788.79	237,555.14	252,020.17	270,826.30	7.46%	14.01%	14.86%	-14.14%
November	180,902.81	209,464.69	222,488.00	207,549.97	223,163.42	7.52%	0.30%	6.54%	23.36%
December	204,890.74	204,920.17	153,163.14	199,574.20					
<b>TOTAL</b>	<b>2,593,077.11</b>	<b>2,507,814.01</b>	<b>2,458,720.78</b>	<b>2,491,956.96</b>	<b>2,391,962.50</b>	<b>14.73%</b>	<b>14.83%</b>	<b>14.26%</b>	<b>8.37%</b>
<b>VARIANCE from BUDGET</b>									
<b>Growth/(Loss)</b>	152,607.11	(70,425.99)	(125,764.22)	25,956.96	(84,317.50)				

**SALES TAX COLLECTIONS BY FISCAL YEAR**  
Community Improvement District 1-Cent Sales Tax

<b>FY 2011</b>	
<b>Budget</b>	86,384.00
<b>Actual Collections:</b>	
January	10,287.53
February	9,834.90
March	743.03
April	14,986.57
May	7,062.98
June	1,403.07
July	11,579.84
August	7,640.98
September	2,843.31
October	10,527.84
November	9,364.51
December	N/A
<b>Total Tax Collections</b>	<b>\$86,274.56</b>
<b>Variance</b>	
<b>Growth/(Loss)</b>	<b>(\$109.44)</b>

Re: Building Permits, budget year 2011

The following information is provided concerning the number, type and cost of building permits for the 2011 budget year.

<b>TYPE:</b>	<b>Number:</b>	<b>ESTIMATED COST OF CONSTRUCTION:</b>	<b>PERMIT COST:</b>
Single Family –New	11	3,184,865.53	16,085.38
Single Family – Addition	4	126,209.65	545.89
Duplex –New	2	624,751.36	3,379.17
Multi-Family - New	4	1,193,312.96	6,386.90
Commercial – New	3	5,302,070.00	24,896.06
Commercial – Addition	4	654,992.20	2,879.72
Storage – New	24	176,524.24	780.82
Garage – New	2	65,538.76	278.54
Sign	55	246,764.54	1,235.42
Demolition	36	-	984.50
<b>TOTAL</b>		<b>\$ 11,575,029.24</b>	<b>\$ 57,452.40</b>
General Remodeling	121	4,751,334.00	15,549.22
Concrete Work (Driveway, patio, sidewalk)	157	1,025,167.50	3,117.82
Roof/Deck/Porch	59	202,250.00	859.61
Sewer/Waterline (Repair/Replacement)	74	78,900.00	521.64
H.V.A.C.	1	5,698.00	18.52
Gas	50	-	650.00
Electric	47	-	305.50
<b>TOTAL</b>		<b>\$ 6,063,349.50</b>	<b>\$ 21,022.31</b>
<b>GRAND TOTAL</b>		<b>\$ 17,638,378.74</b>	<b>\$ 78,474.71</b>

# KIRK-TRAN Billing Totals

FY12

July 1, 2011 - June 30, 2012

Month	Total Cost	Gasoline Price Increase	Adjusted Cost of Total Service	Amount of Sec 5311	Amount of Fares	Actual Billed
July 11	\$ 14,133.74	\$	\$ 14,133.74	\$ 7,773.56	\$ 716.00	\$ 5,644.18
Aug 11	\$ 16,046.53	\$	\$ 16,046.53	\$ 8,825.59	\$1,095.00	\$ 6,125.94
Sep 11	\$ 14,290.51	\$	\$ 14,290.51	\$ 7,859.78	\$1,148.00	\$ 5,282.73
Oct 11	\$ 14,664.05	\$	\$ 14,664.05	\$ 8,065.23	\$ 937.00	\$ 5,661.82
Nov 11	\$ 13,508.70	\$	\$ 13,508.70	\$ 7,429.79	\$ 975.00	\$ 5,103.91
Dec 11	\$ 14,101.74	\$	\$ 14,101.74	\$ 7,755.96	\$1,005.00	\$ 5,340.78
<b>Totals</b>	<b>\$ 86,745.27</b>	<b>\$</b>	<b>\$ 86,745.27</b>	<b>\$47,709.91</b>	<b>\$5,876.00</b>	<b>\$33,159.36</b>

## Kirk-Tran Units

December-11

Day/Date	6AM-6PM(KTA)	KTH (High Hope)	Fixed Route	TOTAL
21 Days	368	202	463	1033

## Trip Purposes

Business	503
Employment	404
Medical	96
Shopping	27
Education	3
<b>TOTAL</b>	<b>1033</b>

101 Unduplicated Riders

# 2012

JANUARY						
S	M	T	W	T	F	S
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29	30	31				

FEBRUARY						
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MARCH						
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APRIL						
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27	CLOSED	29	30	31		

JUNE						
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JULY						
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AUGUST						
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SEPTEMBER						
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30						

OCTOBER						
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NOVEMBER						
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18	19	20	21	CLOSED	23	24
25	26	27	28	29	30	

DECEMBER						
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23	24	CLOSED	26	27	28	29
30	31					



**RECYCLE**



**HOLIDAY OBSERVED**

If Veolia is closed for a Holiday, trash collection will run one day behind. This will only effect collection days that fall on the Holiday or after the Holiday, and only for that current week. If the Holiday falls on a weekend your trash collection schedule will not change.



**YARD WASTE**

Last Friday of each month for customers signed up through Veolia for yard waste services. Monthly fee applies. Yard waste will not be delayed by the Holiday schedule.



## Fall in Love with Northeast Missouri Day - Legislative Issues Northeast Missouri Development Partnership

- **Transportation and Infrastructure Funding:** Maintain adequate funding to service and maintain our highways and lettered routes, as well as, continue support of county transportation efforts such as Bridge Replacement Off-System (BRO) and County Aid Road Trust (CART) programs.
- **Better Business Climate:** This includes but is not limited to Right to Work, as this dramatically affects successful business attraction and Prevailing wage, which can make or break rural community projects.
- **Economic Development:** Tax credit programs when administered correctly are effective tools with a great return.
- **Education:** As it relates to educated and skilled workforce, the number one "issue" expressed by business owners and site consultants.



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