

# KIRKSVILLE CITY COUNCIL **NEWSLETTER . . .**

Mari E. Macomber, City Manager  
August 24, 2012

## **SUBJECTS:**

**DATES TO REMEMBER  
COUNCIL ANNUAL PLANNING MEETING  
BATTLE OF KIRKSVILLE  
VEOLIA CUSTOMER SERVICE HOUR CHANGE  
SIREN AT BRASHEAR PARK  
CDBG PROGRAM REUSE  
PARKS AND RECREATION DINNER THEATRE  
PERSONNEL UPDATE  
WELLNESS**

## **DATES TO REMEMBER**

8/28 – Council on the Radio  
8/29 – Special City Council Meeting – 4:30 pm Mitigation Plan followed by 5 pm Public Hearing to set Tax Levy  
9/3 – Labor Day – City Offices Closed  
9/4 – ATC and LPRC - noon  
9/4 – Ribbon Cutting Extension Office – 503 E. Northtown Road – 4 pm  
9/7 – Ribbon Cutting FKS – 616 Shepherd Avenue – noon  
9/10 – Council Planning Meeting – 4:30 to 8:30 pm  
9/11 – KREDI – 4 pm  
9/11 – Tour Ortech – 4 pm  
9/16 – MML Legislative Conference

## **COUNCIL ANNUAL PLANNING MEETING**

The annual planning meeting for the Council is scheduled for Monday, September 10 from 4:30 to 8:30 pm. Please let me know if this will work for each of you. Also, if there are any specific items you would like to discuss let me know that, as well. The main purpose of the meeting is to review Council Goals and review plans for the upcoming budget year. Another copy of the budget calendar has been included with this Newsletter. Dates highlighted are those that require City Council attendance.

## **BALTIMORE SALES TAX**

We have been tracking the sales tax receipts for key businesses along Baltimore, fast food and gas stations/convenience stores. For the first quarter of 2012, the sales tax receipts are up from the three previous year's first quarter (2009, 2010 and 2011). We are waiting on receipts to complete the second calendar quarter and will share those results once they are complete. What we do not know is whether the increase in the sales tax is due to increased sales or increase in prices.

## **BATTLE OF KIRKSVILLE**

The City Council will be inviting members of the Battle of Kirksville Committee to the September 17 Council meeting to recognize their efforts over the past three years. The letter of appreciation and commemorative booklet will be presented by the Council to attending committee members.

### **VEOLIA CUSTOMER SERVICE HOUR CHANGE**

Veolia has requested an approval from the City to change their normal business hours from 9 am - 5 pm to 8 am – 4:30 pm. Though it reduces the ending time by 30 minutes, there is more coverage at the beginning of the day. They would retain a phone service after 4:30 pm allowing customers to leave a message for those calls made after that time. Veolia states that they have tracked their call volume noting peak periods at three different times of the day: 8 - 9:30 am; 10:30 – 11:30 am; and 2:30 – 3 pm. They hope that making this change will allow them to make some changes in customer service scheduling to address the volume at this earlier time. If there are no objections to this, I will send a letter to Veolia stating agreement.

### **SIREN AT BRASHEAR PARK**

We have been having some issues with the siren at Brashear Park. We did turn it off, as it had gone off twice in the last two weeks and Blue Valley, our maintenance provider, suggested that we shut the siren off until they can check it out, which will be sometime on Monday. Dispatch is aware of this along with the Police Department, the Police Department has keys to unlock the locks and turn the power back on if we have a watch. Chief Behrens and the Battalion Chief will have a key also to turn the power back on if needed.

### **CDBG PROGRAM REUSE**

In 2002, the City applied for funding through CDBG to help support the construction of St. Andrews. The funds, in the amount of \$300,000 were used toward the cost of the community center. The owner of St. Andrews, if and when the operation begins to make money, is supposed to make loan repayments. The State of Missouri made contact with the City trying to recreate the funding trail. In that process, they learned that the process for repaying the funds had not been outlined. There are two options: 1) would be the City collecting the repayments then sending the money to the State; or 2) the payments would be made to the city and the City would use those funds to loan out to qualifying individuals for eligible programs including housing rehabilitation for senior citizens or housing demolition. The State is preparing the documents using option 2. Once we have the documents this will be brought to the City Council. At this time, the actual receipt of any loan payments is minimal.

### **PARKS AND RECREATION DINNER THEATRE**

The Parks and Recreation Department is preparing for an upcoming dinner theatre. The event will take place September 20 – 22 at the Jackson Stables. Dinner will begin at 6 pm with the musical, *I Love You Because to follow*. ***This is a*** modern day musical love story. Pre-sale tickets are currently being sold and are \$15 per person. General sales will begin September 3 through September 18 at a cost of \$18 per person. Tickets can be purchased at the Aquatic Center.

## **PERSONNEL UPDATE**

The application process for Firefighter has been completed. We invited 15 applications to test for firefighter on August 24. Of those invited, only 8 were successful in passing both the physical agility portion and the written test. We hired Tara Hamlin and Nicholas Myers to fill the two full-time Communication Operator vacancies.

## **WELLNESS**

We have meet with Janice Clark from Truman State University to facilitate a Weight Loss Challenge utilizing her students beginning in September. Each department has appointed an employee to serve on the wellness committee. The committee will meet August 21 to develop a walk that will coincide with the weight loss challenge as well as work on addition fitness activities for employees.

## Attachments

- Budget Calendar
- Capital Project Update
- Summary Report from Brookings on Manufacturing
- Thank You from Chamber of Commerce
- Ribbon Cuttings
- Municipal Court Summary

# BUDGET CALENDAR FOR FY 2013 (REVISED 6/28/2012)

July 23	Budget schedule distributed to department heads.
August 6	Templates for temporary/overtime payroll projections for current and upcoming year distributed.
August 13	Temporary/overtime payroll requests due to City Manager.
August 20	Review performance measurements with departments.
August 31	Budget templates distributed to departments.
<b>September 5</b>	Upcoming year revenue projections and items for Council retreat due: <ul style="list-style-type: none"><li>• Status of FY 2012 budget goals</li><li>• General Fund revenue projections</li><li>• Utility Fund revenue projections</li><li>• Multi-year capital plans: streets; utilities; rolling stock; CIST-building maintenance, computers, radios, Airport, parks, etc.</li><li>• City Council goals for FY 2012</li><li>• Financial policies and practices</li></ul>
<b>September 10</b>	<b>City Council retreat (4:30 pm - 8:30 pm)</b>
<b>September 17</b>	Review results of Council retreat and performance measurements with department heads.
September 21	Central Garage budget proposal* due to City Manager.
September 24	City Manager budget review meeting with Central Garage.
October 1	All other Fund/departmental budget proposals* due to City Manager.
October 8-12	City Manager budget review meetings with departments and follow-up meetings as necessary.
<b>November 5-6</b>	<b>Preliminary budget submittal to City Council and City Council review of budget.</b>
November 19 December 17	Preliminary budget available on website and in Administration for public inspection.
<b>December 3</b>	<b>Public hearing on FY 2013 budget and first reading. Adoption of FY 2011 amendment ordinance.</b>
<b>December 17</b>	<b>City Council adoption of FY 2013 budget.</b>
January 1	New year begins.
January 31	FY 2013 budget document distributed.

This memorandum provides an updated status of planned and ongoing street improvement projects, playground equipment and Forest Llewellyn Cemetery.

2012 Street Improvement Program/Asphalt Overlay and Concrete: W.L. Miller completed the single surface treatment on Brook Drive, Bee Lane, Hollis Way and Patterson Way on July 12, 2012. Mihalevich has completed all of the concrete repairs for the 2012 Pavement Program. City Council approved a change order in the amount of \$36,000 for concrete and asphalt repair due to water and sewer breaks on August 6, 2012. W.L. Miller has completed asphalt overlay on Cottage Grove and LaHarpe Street. Asphalt overlay will resume on Normal Street between First and Fourth.

Current Projects:

**Bear Creek 9:** This project is about 50 percent complete. Mihalevich Concrete is installing curb and gutter on Baird St and Willis Brothers has started installing storm sewer on Smith Street. Asphalt overlay of Baird, Wall and George Street is scheduled to begin August 27, 2012.

**Safe Routes to School:** August 15, 2012, Stanton Contracting started installing sidewalk on Patterson Street. Cottage Grove is the next street scheduled for sidewalk installation.

**Franklin Street:** The first phase of this project will install sidewalk and decorative light poles from Washington to Normal, including underground conduit from Peirce to Randolph. This project is scheduled to open bids by Sept 11, 2012. The estimated cost of this project is \$457,924.00

**2012 Storm Water Project:** This project will provide storm sewer improvements on College and Circle Drive. The sanitary sewer along Circle Drive will be realigned to allow installation of storm sewer and curb inlets. This project is scheduled to open bids by the end of September. The estimated cost of this project is \$450,000.00.

Completed Projects:

**2011 Storm Water Project:** The 2011 storm water project was completed on May 10, 2012. This project provided storm sewer improvements on Suburban, Gadwell, Harrison and Lincoln.

**Normal Street:** W.L. Miller and Mihalevich Concrete completed curb and gutter and asphalt overlay on August 6, 2012.

Playground Equipment Update

The replacement equipment for Brashear Park has been delivered and the installer is scheduled to be here the week of August 27<sup>th</sup>. The installation should take 2-3 days and should be open before Labor Day. The new equipment for

P.C. Mills Park has also been delivered. The playground will be closed on Monday August 20 for removal of the existing equipment and installation of the base material. We do not have a set date for the installer for the project yet, but it should be installed by early Sept.

#### Forest Llewellyn Cemetery Tree Plan

The Missouri Department of Conservation will be providing the city with a tree plan for the cemetery. City staff met with Tim Frevert, Community Forestry Consulting, on Friday, August 17, to look at the trees and inventory the property. Mr. Frevert will develop a tree plan for the area that includes removal of diseased trees, pruning of existing trees and replacement/addition of trees where needed. The hope is to add trees primarily around the perimeter of the cemetery that will help to screen the area from surrounding businesses and streets.

## Locating American Manufacturing: Trends in the Geography of Production

The Brookings Institution in Washington, D.C. released the above titled report in May 2012. In this study, an analysis of data on employment, earnings, and the number of business establishments in U.S. manufacturing finds that:

Metropolitan areas, especially large metropolitan areas and central metropolitan counties, contain a majority of manufacturing jobs and nearly all very high-technology manufacturing jobs, reflecting the role they provide to manufacturing in general and very high-technology manufacturing in particular. Metropolitan areas contained 79.5 percent of all manufacturing jobs, 78.6 percent of moderate-technology manufacturing jobs, and 95 percent of very high-technology manufacturing jobs.

U.S. metropolitan areas have become increasingly specialized in manufacturing since 1980 in their manufacturing activities and focuses. Nearly all metropolitan areas specialize in a strong manufacturing industry even if they do not specialize strongly in manufacturing as a whole.

Manufacturing in most metropolitan areas follows one or more of six broad patterns of industrial specialization. These patterns are anchored in high specializations in computers and electronics, transportation and equipment manufacturing industries, chemicals, machinery, and food production.

Manufacturing wages vary widely among metropolitan areas. In the nation's 100 largest metropolitan areas, average manufacturing earnings are highest in San Jose, at about \$145,000 per year, and lowest in Ocean City, NJ, at about \$35,000.

Metropolitan manufacturing plants are relatively small but vary widely in size among metropolitan areas. In 2009, the average metropolitan manufacturing plant had 57.4 employees, a figure that ranged from 203.6 in Kingsport, TN, to a low of 9.1 in Ocean City, NJ.

The long-term shift of manufacturing jobs toward the South came to a halt in the first decade of the 21st century, while the Midwest had the fastest manufacturing job gains over the last two years. Between 2000 and 2010, the Midwest and the South lost about 34 percent of their manufacturing jobs, while between 2010 and the fourth quarter of 2011 the Midwest saw a manufacturing job gain of 5.2 percent and the South saw a gain of 2.2 percent.

The early 21st century saw a resumption or continuation of long-term shifts of manufacturing jobs from metropolitan areas and central metropolitan counties. Between 2000 and 2010 the central counties of metropolitan areas with three or more counties lost 33.9 percent of their manufacturing jobs, while central counties of those metropolitan areas lost 29.3 percent. Although metropolitan areas lost manufacturing jobs at a slower rate than nonmetropolitan counties between 2000 and 2010, nonmetropolitan counties lost manufacturing jobs more rapidly than metropolitan areas during the past two years.

Mari-

Thank you so much for the  
City's generous donation to the  
Community fireworks display during  
the July 4<sup>th</sup> celebration. We  
appreciate your support of the  
Chamber, the community & this festival.

Red, White, & Blue Festival Committee

*Please join us for a ribbon cutting to celebrate the recent renovations at:*



## **University Extension**

503 E. Northtown Road

Kirksville, MO 63501

**September 4, 2012**

**4 pm**

Come celebrate the renovations to the Extension's Community Room with an open house with refreshments from 1-4pm. Ribbon cutting will take place at 4pm.

*Please join us for a ribbon cutting to celebrate the new location and grand re-opening of:*

## **FKS Training**

616 Shepard Avenue  
(Old ~~HAIT~~ Building)  
Kirksville MO 63501

**September 7, 2012**

**12 pm**

Come celebrate FKS's move into a new and bigger facility! An open house will be held from Noon to 2 pm.

**ADAIR COUNTY HUMANE SOCIETY**

**P.O. Box 481**

**Kirkville, Missouri 63501**

August 7, 2012

REC'D AUG 13 2012

**TO:** Kirkville City Manager

**FROM:** Adair County Humane Society

**RE:** July Shelter Report

<b>Brought to Shelter</b>	Dogs	15
	Cats	15
	Puppies	4
	Kittens	7
<b>Reclaimed by Owner</b>	Dogs	0
	Cats	0
	Puppies	0
	Kittens	0
<b>Euthanized from City</b>	Dogs	4
	Cats	11
	Puppies	1
	Kittens	5
<b>Brought to Shelter Dead</b>	Dogs	0
	Cats	4
	Puppies	0
	Kittens	0
	Other	14

  
Jackie Eaton, Treasurer

Circuit Court of Adair County  
 KIRKSVILLE MUNICIPAL COURT  
**MONTHLY LEDGER REPORT**  
**2012**

**CASES FILED & DISPOSED, TRAFFIC & ORDINANCE CATEGORIES**  
**(CURRENT AND PREVIOUS YEARS)**

MONTH	YEAR	CASES FILED	MT's FILED	MO's FILED	CASES DISP	MT's DISP.	MO's DISP.	OUTSTANDING FINE/COST BALANCE	TOTAL DEPOSITS OF FINE/COSTS
July	2003	74	52	22	87	46	41	\$ 16,604.82	\$9,161.30
	2004	67	42	25	63	44	19	\$ 7,744.37	\$4,069.50
	2005	80	35	45	86	46	40	\$ 9,967.50	\$7,473.50
	2006	42	32	10	76	38	38	\$ 15,549.50	\$5,032.50
	2007	73	26	47	65	32	33	\$ 17,068.50	\$9,605.50
	2008	112	59	53	105	122	34	\$ 20,225.00	\$8,303.50
	2009	74	49	25	106	72	34	\$ 28,165.56	\$7,397.00
	2010	122	72	50	100	65	35	\$ 35,832.56	\$8,634.00
	2011	158	102	56	142	83	59	\$ 41,908.94	\$12,546.80
	2012	119	52	67	99	53	46	\$ 30,284.81	\$9,360.50