

KIRKSVILLE CITY COUNCIL **NEWSLETTER . . .**

Mari E. Macomber, City Manager
January 4, 2013

SUBJECTS:

**DATES TO REMEMBER
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STATE OF THE CITY
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BICYCLES ON SIDEWALKS
SURPLUS WORKSTATIONS FROM EDA
DISC GOLF SIGNAGE
IMPORTANT CAMPUS DATES
DOWNTOWN SURVEY
CAPITOL EVENTS
SANTA LETTER PROGRAM**

DATES TO REMEMBER

01/07 – City Council Study Session, “State of the City” & Meeting
01/08 – Lakes, Parks and Recreation Meeting at noon
01/08 – KREDI Meeting @ 4 pm, EDA
01/15 – Last day to file for Council Election
01/17 -- Chamber Annual Banquet @ 6 pm, Days Inn
01/21 – City Offices Closed, Martin Luther King Jr’s Birthday Observed
01/21 – No City Council Meeting due to holiday
01/24 – TIF Annual Meeting @ 4 pm, second floor conference room
01/28 – KDIC meeting with TSU and ATSU Presidents @ 5:30 pm, EDA

STUDY SESSION MONDAY

The Study Session on Monday will be the State of the City and held at the EDA building. We will begin at 4:30 pm and end in time for the City Council to be able to get to City Hall by 6 pm. If we have time, we may be able to go over the Newsletter.

STATE OF THE CITY

The Governmental Affairs Committee has asked the City to prepare for the State of the City. The date for our event will be Monday, January 7 at 4:30 pm. It will be held in lieu of a Study Session that evening. Over the last few years we have had department managers make the presentations. Prior to that, the Mayor made the presentation using a slide show. Since our focus has been on performance measures, the theme we are working on is “The City by the Numbers”. The presentation will take anywhere from 30

minutes to an hour. The Council should discuss your participation and the best manner of presentation.

POSSIBLE SPECIAL COUNCIL MEETING

Would the City Council be opposed to having a special council meeting later this month? We would have met on the 21st but it is a holiday. There are two items that need to be addressed. The first is the business license ordinance. There was some discussion with the Council at the December 17 Study Session. We then learned of changes made by the State that affect our ordinance and have been working to incorporate those changes. The final item is a possible change in the fee structure. Today we collect gross receipts fees, but have found that many other cities charge a license fee and do not charge the gross receipts fees. We need to explore this more but are running into a deadline to have this all in place prior to sending out the business license renewals at the beginning of February. There is also a second item. We went ahead and bid out our insurance coverage. We have had MIRMA for many years and decided to see what else was available. The deadline to make a decision as to whether or not we stay with MIRMA is at the end of this month. When the bid documents were prepared, staff did not realize that the timing of the bid packets would be after the January 7 Council meeting and that there would not be a second meeting in the month. Would the Council consider Monday, January 28 as a possible date to have a Special Council Meeting. The meeting time could be 4 or 4:30 pm with a Study Session followed by a Council meeting.

CITY COUNCIL FILING

The Council terms of Richard Detweiler and Tony Fajkus will expire in April, 2013. Filing for the two positions opened at 8:00 a.m. on Tuesday, December 11, 2012, in the City Clerk's office. The filing period will close at 5:00 p.m. on Tuesday, January 15, 2013. The General Election will be held on Tuesday, April 2. There have been five citizens file to date - Kevin A. Alm, Brandon Athon, Richard Detweiler, Richard Green and Randall R. Bacon.

FRANKLIN STREET PROJECT UPDATE

Work on the Franklin Street project has been moving along very well due to the mild weather we had through most of December. The sidewalks have been poured from Normal Street to just north of the Bank of Kirksville and the underground conduit is currently being installed between Normal and Randolph. The conduit is being installed at this time since the students are away from campus. It is the plan to have this work completed before classes resume on the 14th of this month. This conduit work has caused some complaints from users of the Truman Recreation Center. Since the right of way is torn up and we had snow, there has been dirt and mud on the sidewalks. The contractor has been asked to do what he can to keep the sidewalk to the Center clean. We have had requests for power washing, temporary gravel walkways, etc. The sidewalk work will begin again in the spring and extend to Washington Street.

MODOT ENHANCEMENT FUNDS AWARDED

The City has received notification that the Missouri Department of Transportation has selected our Enhancement Funds application for funding in the 2013 cycle. The grant amount is \$415,000 and will allow the City and Downtown TIF to proceed with phase 2 of the Franklin Street Project. Phase 2 of the project will include sidewalks, lighting and a pedestrian median along Franklin Street from Normal to Patterson. This work will be put out to bid later this year with work to be completed over the summer.

TRANSPORTATION SALES TAX CHANGE

The legislature passed SB 568 last year which changes the uses of Transportation Sales Taxes in Missouri. The law went into effect on August 28, 2012 and allows for the construction, reconstruction, repair, and maintenance of sidewalks, trails, and community owned parking lots to be eligible expenses for Transportation Sales Tax revenue. The City's current tax will need to be renewed in April 2014 or April 2015 at the latest. Staff needs to research whether or not this language change has an impact on the current sales tax or if it maybe a consideration at the time of renewal.

CITIZEN COMMENT

The City received feedback regarding the South Baltimore sidewalks. The sidewalks in this area were done as a Cost Share project between the Missouri Department of Transportation and the South 63 Corridor Community Improvement District (CID). The project was completed in October, 2012.

12/26/12 email:

Ms. Macomber,

I have been meaning to send this email sooner but have been busy. I wanted to let you know that the new sidewalks on South Baltimore look WONDERFUL. Since the alternate route has been open I don't always come through Kirksville on my way home, but when I do I am just amazed at how the area by the Penney's parking lot has been transformed. Kirksville is a great place to live and your vision makes it beautiful. Thank you.

Lisa King

BICYCLES ON SIDEWALKS

The City received a letter from a downtown business owner requesting an extension of the boundary where bicycles on the sidewalks are restricted. The letter has been included with this newsletter. Currently, City ordinance states the following:

Sec. 15-106. - Riding bicycle on sidewalks, motorized bicycles prohibited.



- (a) No person shall ride a bicycle upon a sidewalk in the downtown area, bounded by the South curb of Jefferson Street, the north curb of Missouri Street, the east curb of Marion Street and the west curb of Main Street.
- (b) In the downtown area, bounded by the south curb of Jefferson Street, the north curb of Missouri Street, the east curb of Marion Street and the west curb of Main

Street, no person shall attach a bicycle to any fixed object including but not limited to down spouts, awning supports, trash receptacles, or trees.

(c) In the downtown area, bounded by the south curb of Jefferson Street, the north curb of Missouri Street, the east curb of Marion Street and the west curb of Main Street, bicycles shall only be secured to bike racks located throughout the downtown area.

(d) Whenever any person is riding a bicycle upon a sidewalk outside the downtown area as defined in paragraphs (a), (b) and (c), such person shall yield the right-of-way to any pedestrian and shall give audible signal before overtaking and passing such pedestrian.

(e) No person shall ride a motorized bicycle upon a sidewalk.

(Ord. No. 10566, § 5, 5-2-83; Ord. No. 11546, § 1, 1-21-2002 ; Ord. No. 11975, § II, 10-3-2011)

State law reference— Similar provisions, RSMo. § 300.347.

The Council may wish to discuss this request at a future study session. The request is from a business owner within the first block south of Jefferson Street.

SURPLUS WORKSTATIONS FROM EDA

The large work station tables have been removed from the computer lab at the Economic Development Alliance to allow more space for KREDI meetings and trainings. These workstations are nice but rather bulky and have limited uses due to the size. We have contacted the local schools to see if they would be interested in using the stations in a classroom but did not find anyone who was interested. Due to the specific use of the item, we will advertise them for sale on the MML website. They would be listed for a 30-day period. If they do not sell on the MML listing, we will try to sell them on the GovDeals.com. We have tried to see if any one of our educational institutions could use the tables, and inquired with other governmental entities including the Library. Contact was made with the manufacturer who was not interested in buying them back. It was suggested that we scrap the tables, but they are in good shape.

DISC GOLF SIGNAGE

The sign shop has developed and installed a new warning sign on the 8 and 9 holes on the Disc Golf Course that tell citizens to use the existing sidewalk and bridge to access the portions of the course that are located on the far side of Steer Creek. The sign is 18" x 18" and is located on the sign at each tee. A copy of the sign is included in this newsletter.

IMPORTANT CAMPUS DATES

The City will be including a flyer with important campus dates for Truman State University, A.T. Still University and Moberly Area Community College in the business license renewal information. This information is provided to allow business owners to plan hours, promotions and staffing appropriately for the coming year. The flyer is included with this newsletter for your review.

DOWNTOWN SURVEY

The City has prepared a survey for downtown business owners that will help determine if there is support for an ordinance relating to the Downtown Design Guidelines. The survey was mailed to business owners on December 27 with responses due by January 24. Included with this Newsletter is a draft response to the survey from the City, as a property owner within the downtown.

CAPITOL EVENTS

The City will be participating in the upcoming Kirksville Day at the Capitol and Northeast Missouri Day at the Capitol. The dates are February 13 in the evening (NEMO Day) and February 20 for Kirksville Day at the Capitol. Please let Vickie Brumbaugh know if you wish to attend either event.

SANTA LETTER PROGRAM

This year was the biggest year for Santa letters! We had several of the surrounding communities submit letters from their grade schools. The Santa Letter's program was supposed to go from November 14th- December 14th, but we extended the deadline for letters because we were getting so many in. The last group of letters was returned on Friday the 21st!

| | |
|------------------------|--------------|
| Aquatic Center Box | 12 |
| Brashear | 52 |
| Early Childhood Center | 60 |
| Head Start | 3 |
| KCDC | 18 |
| Knox County | 130 |
| KV Primary School | 615 |
| La Plata | 71 |
| Novinger | 72 |
| Schuyler County | 119 |
| Grand Total: | 1,152 |

Attachments

- 2012 Building Permits Summary
- Snow and Ice Report
- Website Analytics
- Tallman Letter Requesting Ordinance Change
- Disc Golf Warning Sign
- Campus Dates
- Campus Dates Flyer
- Kiplinger Article – Truman #19
- Tru Leaders Thank You
- Trip Report - MoDOT

The following information is provided concerning the number, type and cost of building permits for the 2012 budget year.

| TYPE: | Number: | ESTIMATED COST OF CONSTRUCTION: | PERMIT COST: |
|--|----------------|--|-------------------------|
| Single Family –New | 23 | 5,885,371.36 | 32,158.30 |
| Single Family – Addition | 6 | 377,315.23 | 1,603.16 |
| Duplex –New | 5 | 1,404,200.48 | 8,759.34 |
| Multi-Family – New | 8 | 2,728,304.76 | 21,921.38 |
| Commercial – New | 7 | 9,977,573.22 | 36,980.14 |
| Commercial – Addition | 6 | 1,634,303.56 | 6,945.78 |
| Storage – New | 31 | 397,346.64 | 1,755.28 |
| Garage – New | 6 | 155,015.28 | 658.82 |
| Sign | 50 | 180,066.34 | 1,019.99 |
| Demolition | 46 | - | 1,867.39 |
| TOTAL | | \$ 22,739,496.87 | \$ 113,669.58 |
| General Remodeling | 116 | 6,546,866.41 | 5,758.44 |
| Concrete Work (Driveway, patio, sidewalk) | 152 | 698,707.00 | 2,424.90 |
| Roof/Deck/Porch | 60 | 214,090.00 | 680.21 |
| Sewer/Waterline (Repair/Replacement) | 90 | 117,600.00 | 624.03 |
| H.V.A.C. | 9 | 30,709.74 | 84.51 |
| ROW-Excavating | 14 | - | 490.00 |
| Gas | 50 | - | 650.00 |
| Electric | 57 | - | 370.50 |
| TOTAL | | \$ 7,607,973.15 | \$ 11,082.59 |
| GRAND TOTAL | | \$ 30,347,470.02 | \$ 124,752.17 |

2012/2013 Snow & Ice Removal Report

| Snow Plowed | 2011/2012 | 2012/2013 | As of 12/21/12 |
|-------------------|--------------------|--------------------|----------------|
| Labor Hours | 212.00 | 180.00 | |
| Overtime Hours | 200.25 | 129.75 | |
| Total Labor Cost | 9,070.87 | \$7,203.98 | |
| Material Cost | 10,614.80 | \$6,247.20 | |
| Equipment Cost | 11,990.00 | \$11,583.00 | |
| Miles Plowed | 4,412.10 | 1,543.0 | |
| Total Cost | \$31,675.67 | \$25,034.18 | |

| Ice Control | 2011/2012 | 2012/2013 |
|-------------------|-------------------|---------------|
| Labor Hours | 46.00 | |
| Overtime Hours | 25.75 | |
| Total Labor Cost | 1,797.70 | |
| Material Cost | 2,052.54 | |
| Equipment Cost | 3,195.00 | |
| Mileage | 611.80 | |
| Total Cost | \$7,045.24 | \$0.00 |

| Snow Hauled | 2011/2012 | 2012/2013 |
|-------------------|-------------------|-------------------|
| Labor Hours | 88.00 | |
| Overtime Hours | 34.00 | 16.00 |
| Total Labor Cost | 2,686.92 | \$490.26 |
| Material Cost | 1,256.30 | \$128.00 |
| Equipment Cost | 3,184.00 | \$776.00 |
| Loads Hauled | 28.00 | 103 |
| Total Cost | \$7,127.22 | \$1,394.26 |

| Total Materials Used | 2011/2012 | 2012/2013 |
|-------------------------|-------------------|-------------------|
| Salt (tons) | 157.8 | 96.6 |
| Geo Melt(Gal) | 946.8 | 576.0 |
| Total Cost | \$8,607.99 | \$8,435.92 |
| Salt Brine (Gal) | 34050 | |
| Salt Brine Cost | \$2,383.50 | \$0.00 |
| Sand (tons) | 0 | |
| Sand Cost | 0 | |
| Slag/Fly Ash Cost | 0 | \$196.00 |
| Grand Total Cost | \$8,607.99 | \$8,631.92 |

| Sidewalk Maint. | 2011/2012 | 2012/2013 |
|-------------------|---------------|---------------|
| Labor Hours | 0.00 | |
| Overtime Hours | 0.00 | |
| Total Labor Cost | 0.00 | |
| Material Cost | 0.00 | |
| Equipment Cost | 0.00 | |
| Mileage | 0.00 | |
| Total Cost | \$0.00 | \$0.00 |

| Snow | 2011/2012 | 2012/2013 |
|--------|-----------|-----------|
| Inches | 7.5 | 4 |
| Ice | 2011/2012 | 2012/2013 |
| Inches | 0.2 | |

| Totals All Snow / Ice | 2011/2012 | 2012/2013 |
|------------------------|--------------------|--------------------|
| Labor Hours | 346.00 | 180.00 |
| Overtime Hours | 260.00 | 145.75 |
| Total Labor Cost | \$13,555.49 | \$7,694.24 |
| Material Cost | \$22,531.63 | \$15,007.12 |
| Equipment Cost | \$18,369.00 | \$12,359.00 |
| Material Handling Cost | \$0.00 | \$0.00 |
| Loads Hauled | 28.00 | 103.00 |
| Total Cost | \$54,456.12 | \$35,060.36 |

Audience Overview

● % of visits: 100.00%

Overview



5,066 people visited this site

- Visits: 8,506
- Unique Visitors: 5,066
- Pageviews: 14,435
- Pages / Visit: 1.70
- Avg. Visit Duration: 00:01:25
- Bounce Rate: 69.27%
- % New Visits: 44.92%



My Dashboard

Dec 1, 2012 - Dec 31, 2012

Visits



Avg. Visit Duration



Goal Conversion Rate



Visits by Traffic Type



- **54.39% organic**
4,627 Visits
- **36.50% direct**
3,105 Visits
- **9.09% referral**
774 Visits

Visits and Avg. Visit Duration by Country / Territory

| Country / Territory | Visits | Avg. Visit Duration |
|---------------------|--------|---------------------|
| United States | 8,225 | 00:01:25 |
| India | 32 | 00:01:08 |
| Philippines | 25 | 00:00:36 |
| France | 19 | 00:01:41 |
| Canada | 15 | 00:00:35 |
| United Kingdom | 13 | 00:00:13 |
| Germany | 10 | 00:00:41 |
| Nepal | 7 | 00:00:12 |
| Malaysia | 5 | 00:00:16 |
| Russia | 5 | 00:00:00 |

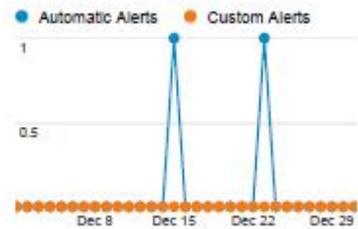
Goal Completions and Goal Conversion Rate

| Source | Goal Completions | Goal Conversion Rate |
|---------------------------------|------------------|----------------------|
| There is no data for this view. | | |

Visits and Pageviews by Mobile (Including Tablet)

| Mobile (Including Tablet) | Visits | Pageviews |
|---------------------------|--------|-----------|
| No | 7,163 | 12,242 |
| Yes | 1,343 | 2,193 |

Automatic Alerts and Custom Alerts



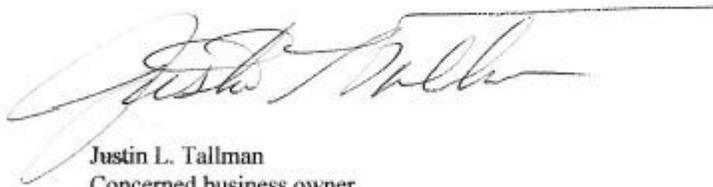
Justin Tallman
Sparks Cleaners
309 S. Franklin
Kirksville, MO 63501
660-665-2294

REC'D DEC 20 2012

To whom it may concern:

My name is Justin Tallman, owner of Sparks Cleaners, and I am writing to you about a concern of mine and several others on South Franklin Street. Since the new sidewalk was put in on the east side of Franklin a few years ago, we have had a huge problem with bicycles being ridden on it. My north store door opens to the West into the path of the sidewalk. When the bikes travel past they pose the danger of hitting a customer. I have documented three cases where I have had customers hit and many more where they were very close calls. Also, traveling on the sidewalk puts them very close to the buildings, and when people pull out of the alleys they do not have much time to react, especially at the speeds the bikes are usually traveling. Now that we have bicycle lanes on both sides of the street on Franklin, I am asking to end the dangers posed by bikes on the sidewalks by extending the boundaries of the no bicycles on sidewalks ordinance from Jefferson Street south to Normal Street on South Franklin Street and to be marked as so. There is no need to ride on the sidewalk when we have paid for new lanes to be put in the streets and taken badly needed parking away to make for safe riding of bicycles. I am really afraid of someone getting hurt if something is not done.

Thanks for all considerations,



Justin L. Tallman
Concerned business owner





Dates to Remember!

Each fall, more than 6,000 students are welcomed back to Kirksville. Bringing with them a vibrancy that is vital to our community; these students also bring family and friends to town to visit throughout their time in Kirksville. There are many chances throughout the year to interact with current and potential students and to help them feel welcomed by our community. Below are just a few dates from Truman State University, A.T. Still University and Moberly Area Community College that may be important to your planning for the next year!

Truman State University

2013 Dates:

Jan. 26 Prospective Student Visit Event
March 11-15 Midterm Break
March 23 Prospective Student Visit Event
April 20 Prospective Student Visit Event
May 11 Commencement
June 3 Summer Orientation Day
June 7 Summer Orientation Day
June 12 Summer Orientation Day
June 17 Summer Orientation Day
June 20 Summer Orientation Day
June 24 Summer Orientation Day
June 28 Summer Orientation Day
August 16 Summer Orientation Day
August 17 Truman Week Begins
Sept. 21 Family Day
Sept. 28 Prospective Student Visit Event
Oct. 10-11 Midterm Break
October 19 Homecoming
Nov. 2 Prospective Student Visit Event
Dec. 14 Commencement

A.T. Still University

2013 Dates:

May 18 KCOM Graduation
July 13 KCOM White Coat Ceremony
July 13 School of Health Management Graduation
September 8 29th Annual NEMO Triathlon
October 24-26 ATSU Founder's Day Events

Moberly Area Community College

2013 Dates:

Jan. 7 Day and Evening Classes begin
March 22-29 Spring Break
April 22 Open enrollment begins
May 9-14 Final Exams



Property Owners Downtown Survey

Name (Optional): City of Kirksville

1. As a Downtown Property Owner, do you want new construction in the downtown area to be sympathetic to the existing early 1900's architecture? By sympathetic, we mean "construction that complements the existing architectural styles".

Yes

No

Comment: _____

2. Do you believe that the value of your downtown buildings is enhanced because of their location and the architecture of the area?

Yes

No

Comment: _____

3. If an open lot suddenly appeared next to your downtown property location, and the owner wanted to construct a metal "pole-barn" type building to be used as a business of some type, would you:

be in favor?

be opposed?

None of my business.

Comment: _____

4. If the metal "pole-barn" type building was built next to your property, would it:

lower your property value?

raise your property value?

not change your property value.

Comment: The current structure next to City Hall is already an issue. That being said, even though City Hall is not assessed a value, we would not want a neighboring building to take away from its value and appearance.

5. As a Downtown Property Owner, would you be in favor of an ordinance that would regulate and control the appearance and remodeling of all exterior building features for **existing buildings**, as well as new construction?

Yes, for existing and new construction

No, just for new construction only

No, not for anything.

Comment: _____

6. As a Downtown Property Owner, are you in favor of some type of regulation or enforcement ordinance for the construction of **new buildings only**, to help ensure that new construction complements the architecture and appearance of existing buildings? (A draft of a proposed ordinance for new buildings is enclosed in your packet.)

Yes

No

Comment: This response is based on the feedback from other property owners, as the City's direction was to seek requirements for all construction.

7. If your answer to #6 above is yes, would you be willing to come to a public hearing before the Planning and Zoning Commission to show your support for this type of ordinance?

Yes

No

No, but I would appear and voice my opposition to it.

Comment: A member of the City Council sits on P&Z and would be able to speak on behalf of the City.

8. The City of Kirksville's goal for this project is to improve and enhance the downtown area as a destination for shoppers. It is also to protect the investments of property owners who renovate their downtown buildings, from those who might build structures that severely conflict with downtown architecture and appearances. Do you think the City is:

not doing enough to support the downtown area with efforts like the above?

doing too much with guidelines? Should not get into this at all.

doing things about right.

Comment: The original proposal was to establish requirements for all properties within the downtown. Based on feedback, that has been changed to new construction, only. We need to change the wording that we use, as the word "guidelines" does not suggest anything other than suggestions. An ordinance for new construction would not be guidelines.

9. The map shown in the enclosed packet of information shows the area of "Downtown Kirksville". Generally, this is 2 blocks in any direction from the square, which we feel is the traditional downtown area, and a "tail" that goes down Franklin Street to Normal Street, between Elson and Marion Streets. Some people feel that this "tail" on the downtown area should be included with the proposed area because it is seen as the "gateway" to the downtown. Do you agree?

Yes

No

Comment: Though the majority of buildings south of Jefferson are not of one period or another, and it would make sense to remove the tail and provide a clean break between the two areas, the Council will defer to the responses received from the others

10. If an ordinance to regulate only new construction goes forward to the city council for approval, the entity that would approve any new construction and appearance for a new building would be the members of the KHPC. At one time, a 2-person committee of the KHPC would have done this. Now, it is proposed that the whole KHPC membership would approve/disapprove any applications for construction. Do you agree that it should be a quorum of the 7 member commission making these decisions in a public meeting, if a city ordinance is passed?

Yes

No

Comment: We would defer to the workings of the KHPC to determine the approach.

11. What other information would you like the KHPC or the P&Z to know about your opinion on this subject?

It is and has been the goal of the City and the elected officials of the City to do what we can to support the downtown retaining its viability. The downtown is one key to our community's success. It is a place for gathering and hosting community events and activities. Key community anchors call the downtown home – City, County and Chamber. Three other entities believe a successful downtown can positively affect their operations (ATSU, NRMC and TSU).

Thank you for taking the time to fill out the survey. Additional comments can be put on another sheet of paper, if necessary. **Please return this survey by January 24, 2013.**

Best Values in Public Colleges, 2013

Kiplinger

By Susannah Snider | Kiplinger – Wed, Jan 2, 2013 4:31 PM EST Truman State

University president Troy Paino sits at the head of a long table facing six students, all members of an honors society that regularly meets with him. “What’s the value of a Truman education?” he asks.

As the winter sun descends over the red-brick campus buildings outside the window, the students extol the merits of core courses and ponder whether taxpayers should subsidize nonvocational training. One student contends that employers will value her well-rounded background; another argues that the liberal arts endanger your ability to reason by encouraging you to value all ideas equally—even the crackpot theories. The meeting ends, and the students head out into the cold to study or socialize, setting aside the bigger questions of college value for the daily rigors—and fun—of academic life.

[More from Kiplinger: [10 Best Values in Out-of-State Public Colleges](#)]

When it comes to Kiplinger's top 100 values in public education, we'll leave the philosophical debates to the academics. Instead, we rank our schools on more-tangible measures of academic quality—including test scores and four-year graduation rates—as well as affordability. Truman State, a small public school in Kirksville, Mo., has traditionally landed in the top third of our rankings. This year, it finishes at number 19, thanks to strong academics and an affordable price.

School of Business
(660) 785-4346
(660) 785-7471 FAX



Violette Hall 2400
100 East Normal
Kirksville, MO
63501-4221
<http://business.truman.edu>

December 14, 2012

The Honorable Richard Detweiler
Mayor, City of Kirksville
201 S. Franklin Street
Kirksville, MO 63501

REC'D DEC 18 2012

Greetings Richard,

I would like to take a moment to personally thank you and the other members of the council for your gracious reception of the Boeing TRU-Leaders group at the city council study session and meeting October 15th. I would also like to thank Mari, Vickie, and the other staff members that helped coordinate the group being able to watch the leadership of the city council in action. It may have seemed that your consideration of the budgetary issues facing the city might have been mundane, but the "take away" for the group was that attention to detail is important and that many issues of importance are tied to the fiscal impact of those decisions. It was also important for the group to see that leaders also serve in largely voluntary (even if elected) positions and to recognize that giving back to your community is an integral endeavor.

I would also like to thank all those involved in the development of the proclamation. The students were both surprised and pleased to be recognized by the council. The picture of the group turned out well. I really can't express how thoughtful the proclamation was; again, thank you.

And, a final thank you for your generosity of not only agreeing to host this event, but in the generosity of spirit of sharing your time with us. Because of your generosity, the Truman students involved in this event will have a practical frame of reference to apply to their course work as they progress through their program of study.

Sincerely,

Charles M. Boughton (Chuck)

MEMORANDUM

TO: Mari Macomber, City Manager

FROM: John R. Buckwalter, Public Works Director

DATE: December 14, 2012

SUBJECT: Trip Report, MoDOT Introduction to Traffic Practices Workshop

Ed Ieans and I attended a four hour workshop hosted by MoDOT at the NE District office, Hannibal, on December 11, 2012. The workshop was one of 10 scheduled workshops designed to present basic training in traffic practice for personnel responsible for oversight of traffic operations and maintenance in their jurisdictions in conjunction with distribution of the 2012 edition of "Introduction to Traffic Practices: A Guidebook for City & County Agencies." Earl Newman, who retired as Traffic Engineer for Springfield MO a few years ago, was the instructor.

The Traffic Practices Guidebook was last updated in 1999. I have used that version and the earlier 1994 version extensively, but an update has been long overdue. The new guidebook is tied more closely to the MUTCD than the earlier versions, and sections on parking, street lighting, and traffic ordinances have been eliminated. Right now the guidebook is only available thru attendance at the workshop. Following the completion of the initial training the guidebook will be made part of the MoDOT Engineering Planning Guide (EPG) and will be available on the MoDOT website.

We now have two copies of the guidebook, one in Engineering, and one here at public works which will be shared with the Street Supervisor and Traffic Control Technician.

As an added benefit, Ed and I each got 4 hours of PDH credit, at no cost other than the travel.