

# KIRKSVILLE CITY COUNCIL **NEWSLETTER . . .**

Mari E. Macomber, City Manager  
December 13, 2013

## **SUBJECTS:**

**DATES TO REMEMBER**

**CITY MANAGER ABSENCE**

**MML REGIONAL MEETING**

**SENATE OFFICE VISIT**

**BREAKFAST WITH SANTA**

**ROTARY PARK COMMITTEE**

**KREDI**

**PLANNING AND ZONING COMMISSION**

**KIRKSVILLE REGIONAL AIRPORT**

**COUNCIL FILING**

## **DATES TO REMEMBER**

12/14-Santa and Mrs. Claus visit Orscheln Farm & Home 10 am to 3 pm

12/16 – City Manager out of town

12/18 – 12/25 – Council member Russell on vacation

12/19 – Chamber Business After Hours at Alliant Bank – 5 to 7 pm

12/24 – 25 – City Offices closed

12/26 – 12/31 – City Manager on vacation

1/1 – City Offices Closed

1/6 – Next Council Meeting Date

1/6 - Public Meeting re: Proposed Water and Sewer Rate Increase

## **CITY MANAGER ABSENCE**

On Monday the City Manager will be out of the office. Police Chief Jim Hughes will serve as Acting City Manager for that day. Jim will also be facilitating both the Study Session and City Council meetings.

## **MML REGIONAL MEETING**

The Missouri Municipal League held a Regional meeting in Macon recently. Stuart Haynes spoke on the “Top Ten Things that Council members should know to avoid trouble.” Although Councilmember Glen Moritz planned to attend, he did not, but will be reporting on this topic from presentation information he obtained from the MML’s website.

## **SENATE OFFICE VISIT**

U.S. Senator Claire McCaskill has offices in St. Louis, Kansas City, Columbia, Springfield, and Cape Girardeau, but they know it is not always convenient for everyone to come to those locations. Senator McCaskill’s staff member, Matt Williams will be bringing their office to Kirksville from 12:00 p.m. to 2:00 p.m. on Wednesday, December

18, 2013, at the Adair County Courthouse (106 West Washington), in the 2nd floor Commissioners' Suite. Matt Williams be there to listen to your thoughts and ideas about federal policies and to take your feedback back to the Senator. These office hours will also serve, in part, to inform you of the services that are available through Senator McCaskill's regional offices. The Senator's staff throughout the state are able to assist on a range of federal government issues. Mr. Williams will schedule one-on-one meetings during the two-hour window in 15-minute increments. Mr. Williams can be emailed at [Matt.Williams@mccaskill.senate.gov](mailto:Matt.Williams@mccaskill.senate.gov) or call (573) 442-7130 if you are interested in meeting. In your email or phone call, please let them know the general nature of the issue you would like to discuss.

### **BREAKFAST WITH SANTA**

Breakfast With Santa was held on December 7, 2013. This year's event had an increase of 23.8%. The event is sponsored by the Kirksville Parks & Recreation Department.

### **ROTARY PARK COMMITTEE**

The Rotary Park Committee held their regular monthly meeting on December 3, 2013. The Committee's primary agenda item was the bid and sign update. The Committee discussed alternative sign designs as a cost saving measure. Three tentative dates were discussed for the new sign-early January for the bid opening, late January for the bid closing and May 2014 as project completion. The Committee also discussed a spring clean up date and their general objectives for 2014.

### **KREDI**

KREDI held their regular monthly board meeting on December 10, 2013. The Board discussed and then approved the Treasure's report. The Board also announced that an instructor has been secured to teach an employee training class. The class will focus on ladder safety, electricity safety, meters and AC/HV. Fourteen of the seventeen spots have been filled for the class. The class will meet for four Tuesdays 8 am to 4:30 pm for a total of 32 hours of training. There will be 3 elected Board positions open.

### **PLANNING AND ZONING COMMISSION**

The Planning and Zoning Commission met on December 11, 2013. The Commission held a public hearing to request approval of a Development Plan for 1101 E. Normal Street for construction of a new CP-3, Planned Extensive Business. The new building will hold two tenants. The development plan was approved. The Commission also approved the Preliminary Plat for Eagle Crest Estates Subdivision, located south and east of the Hollister Building on East LaHarpe Street and approved the Final Plat for the Sunset Cove Subdivision, located on Shepherd Avenue, west of First Street. The subdivision will have 13 lots available. The Commission also appointed a sub-committee to submit names of persons for nomination as Chairman and Vice-Chairman.

## **KIRKSVILLE REGIONAL AIRPORT**

During the month of November Kirksville Regional Airport and Cape Air provided 180 on time flights, no cancelations or delays. Service was provided to 585 passengers traveling from Kirksville to St. Louis and 521 passengers traveling St. Louis to Kirksville for a total of 1,106 passengers. The passenger loads for the airport continue to be very good. November 2013 was the highest passenger load to date.

## **COUNCIL FILING**

The terms as Council member will be up in April for Roger Edge and Jerry Mills. Filing at the City Clerk's office in City Hall will open at 8:00 a.m. on December 17, 2013, and will close at 5:00 p.m. on January 21, 2014. These three-year term positions will be voted on at the upcoming April 8<sup>th</sup> General Municipal election.

### Attachments

- Building Permits Report
- Humane Society Report
- Chamber Thank You
- Sales Tax Reports

The following is a listing of new construction in Kirksville for the period November 1, 2013 through November 30, 2013:

Date: November 4, 2013  
Owner: Mahalo Residential  
Use: Single Family  
Address: 2706 Weatherbrooke  
Permit No.: 8003  
Const. Co.: F & H Homes

Date: November 6, 2013  
Owner: Aaron Pearce  
Use: Single Family  
Address: 18 Meadow Brook Rd  
Permit No.: 8004  
Const. Co.: Hays Construction

Date: November 18, 2013  
Owner: Jim Lewis  
Use: Addition – Single Family  
Address: 720 S. Fifth  
Permit No.: 8007  
Const. Co.: SlateCo Builders

Date: November 26, 2013  
Owner: Ron & Carol Petree  
Use: Storage  
Address: 1906 E. Hamilton  
Permit No.: 8008  
Const. Co.: Kirksville Lumber

**ADAIR COUNTY HUMANE SOCIETY**

**P.O. Box 481**

**Kirkville, Missouri 63501**

December 5, 2013

REC'D DEC 5 2013

**TO:** Kirkville City Manager

**FROM:** Adair County Humane Society

**RE:** November Shelter Report

|                                |         |                                 |
|--------------------------------|---------|---------------------------------|
| <b>Brought to Shelter</b>      | Dogs    | 5                               |
|                                | Cats    | 2                               |
|                                | Puppies | 0                               |
|                                | Kittens | 0                               |
| <b>Reclaimed by Owner</b>      | Dogs    | 0                               |
|                                | Cats    | 0                               |
|                                | Puppies | 0                               |
|                                | Kittens | 0                               |
| <b>Euthanized from City</b>    | Dogs    | 3                               |
|                                | Cats    | 0                               |
|                                | Puppies | 0                               |
|                                | Kittens | 0                               |
| <b>Brought to Shelter Dead</b> | Dogs    | Bob was gone most of the month. |
|                                | Cats    |                                 |
|                                | Puppies |                                 |
|                                | Kittens |                                 |
|                                | Other   | 4                               |

From the shelter staff and Board of Directors, we wish you a happy holiday season.

Santa will be at Tractor Supply on Dec. 14 from 9-11 a.m. for pictures with pets. Proceeds go to the shelter animals.

*Jackie Eaton*  
Jackie Eaton, Treasurer

Thank you for your support of the Chamber of Commerce. We really appreciated the City of Kirksville donating the insulated coolers. The auction raised \$3,000 for the Chamber's general fund. This fundraiser allows your Chamber to continue its mission of assuming a leadership role in advancing the overall business, cultural and civic welfare of the Kirksville Area.

Dear Mari,

Thank you for supporting your local Chamber of Commerce. We really appreciated the City of Kirksville donating the insulated coolers. The auction raised \$3,000 for the Chamber's general fund. This fundraiser allows your Chamber to continue its mission of assuming a leadership role in advancing the overall business, cultural and civic welfare of the Kirksville Area.

Thank you, always, for your support.

Sandra, Jessica, Kelly  
§ The Silent Auction Committee

| SALES TAX COLLECTIONS       |                     |                     |                     |                     |                     |                     |
|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| One-Cent General Sales Tax  |                     |                     |                     |                     |                     |                     |
|                             | 2008                | 2009                | 2010                | 2011                | 2012                | 2013                |
| <b>BUDGET</b>               | <b>2,578,240</b>    | <b>2,584,485</b>    | <b>2,466,000</b>    | <b>2,476,280</b>    | <b>2,523,820</b>    | <b>2,588,620</b>    |
| January                     | 241,502.73          | 266,740.40          | 259,347.52          | 177,293.93          | 231,297.39          | 268,619.22          |
| February                    | 219,903.17          | 195,734.29          | 200,778.78          | 259,901.05          | 229,342.20          | 206,324.87          |
| March                       | 132,002.16          | 147,892.81          | 156,669.64          | 160,805.35          | 147,321.44          | 135,401.12          |
| April                       | 253,028.44          | 246,130.84          | 232,500.31          | 258,496.85          | 288,635.98          | 288,365.52          |
| May                         | 220,972.61          | 216,847.11          | 233,120.21          | 239,462.58          | 216,676.28          | 243,679.88          |
| June                        | 148,541.83          | 142,964.71          | 143,943.57          | 149,702.34          | 141,482.89          | 137,532.65          |
| July                        | 279,431.55          | 279,236.50          | 265,660.28          | 259,437.07          | 285,063.79          | 299,328.74          |
| August                      | 222,179.31          | 203,838.29          | 208,953.81          | 218,429.47          | 203,154.15          | 196,827.86          |
| September                   | 140,078.56          | 146,129.55          | 131,838.50          | 174,444.14          | 162,346.70          | 197,662.39          |
| October                     | 235,788.79          | 237,555.14          | 252,020.17          | 270,826.30          | 264,153.60          | 264,869.77          |
| November                    | 209,464.69          | 222,488.00          | 207,549.97          | 223,163.42          | 209,821.80          |                     |
| December                    | 204,920.17          | 153,163.14          | 199,574.20          | 159,898.86          | 177,081.78          |                     |
| <b>TOTAL</b>                | <b>2,507,814.01</b> | <b>2,458,720.78</b> | <b>2,491,956.96</b> | <b>2,551,861.36</b> | <b>2,556,378.00</b> | <b>2,238,612.02</b> |
| <b>VARIANCE from BUDGET</b> |                     |                     |                     |                     |                     |                     |
| <b>Growth/(Loss)</b>        | <b>(70,425.99)</b>  | <b>(125,764.22)</b> | <b>25,956.96</b>    | <b>75,581.36</b>    | <b>32,558.00</b>    | <b>(350,007.98)</b> |
| Balance same period         | 1,857,640.36        | 1,845,514.50        | 1,832,812.62        | 1,897,972.78        | 1,905,320.82        | 1,973,742.25        |

| SALES TAX COLLECTIONS                   |                     |                     |                     |                     |                     |                     |
|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 1/2-Cent Economic Development Sales Tax |                     |                     |                     |                     |                     |                     |
|   | 2008                | 2009                | 2010                | 2011                | 2012                | 2013                |
| <b>BUDGET</b>                           | <b>1,212,420</b>    | <b>1,214,550</b>    | <b>1,208,610</b>    | <b>1,238,140</b>    | <b>1,261,910</b>    | <b>1,279,163</b>    |
| January                                 | 113,937.61          | 122,232.45          | 120,629.29          | 85,289.72           | 106,319.67          | 123,086.03          |
| February                                | 100,131.60          | 90,946.94           | 94,738.04           | 119,191.04          | 108,595.67          | 96,917.30           |
| March                                   | 64,680.35           | 70,542.11           | 75,660.91           | 75,145.16           | 73,294.33           | 66,517.25           |
| April                                   | 120,202.33          | 119,106.87          | 111,043.36          | 123,657.91          | 137,601.31          | 134,781.29          |
| May                                     | 105,049.44          | 103,701.31          | 113,459.81          | 115,552.14          | 104,128.45          | 116,088.24          |
| June                                    | 73,007.59           | 70,605.96           | 71,562.71           | 74,772.94           | 69,846.97           | 68,273.27           |
| July                                    | 134,460.71          | 134,027.00          | 125,457.62          | 121,737.17          | 134,281.22          | 141,657.83          |
| August                                  | 107,711.01          | 96,360.14           | 100,267.58          | 104,086.50          | 97,048.04           | 97,448.25           |
| September                               | 68,385.21           | 71,667.19           | 64,600.41           | 85,700.82           | 79,800.20           | 94,162.64           |
| October                                 | 113,078.49          | 113,685.10          | 122,354.30          | 129,064.24          | 125,444.41          | 125,217.88          |
| November                                | 100,602.46          | 107,619.38          | 100,293.80          | 106,591.45          | 100,920.32          |                     |
| December                                | 97,351.19           | 74,051.55           | 94,262.91           | 77,056.78           | 87,889.14           |                     |
| <b>TOTAL</b>                            | <b>1,198,597.99</b> | <b>1,174,546.00</b> | <b>1,194,330.74</b> | <b>1,217,845.87</b> | <b>1,225,169.73</b> | <b>1,064,149.98</b> |
| <b>VARIANCE from BUDGET</b>             |                     |                     |                     |                     |                     |                     |
| <b>Growth/(Loss)</b>                    | <b>(13,822.01)</b>  | <b>(40,004.00)</b>  | <b>(14,279.26)</b>  | <b>(20,294.13)</b>  | <b>(36,740.27)</b>  | <b>(215,013.02)</b> |
| Balance same period                     | 887,565.85          | 879,189.97          | 877,419.73          | 905,133.40          | 910,915.86          | 938,932.10          |

| SALES TAX COLLECTIONS                  |                   |                   |                   |                   |                   |                   |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| 1/4-Cent Capital Improvement Sales Tax |                   |                   |                   |                   |                   |                   |
|  | 2008              | 2009              | 2010              | 2011              | 2012              | 2013              |
| <b>BUDGET</b>                          | <b>638,115</b>    | <b>639,660</b>    | <b>636,140</b>    | <b>619,070</b>    | <b>630,955</b>    | <b>621,790</b>    |
| January                                | 56,977.54         | 61,226.84         | 60,321.62         | 42,654.08         | 53,168.78         | 61,555.22         |
| February                               | 50,068.09         | 45,520.89         | 47,373.58         | 59,595.62         | 54,297.80         | 48,458.31         |
| March                                  | 32,296.20         | 35,294.84         | 37,830.34         | 37,572.42         | 36,646.97         | 33,258.85         |
| April                                  | 60,175.98         | 59,580.80         | 55,521.89         | 61,828.87         | 68,800.89         | 67,390.34         |
| May                                    | 52,524.95         | 51,886.50         | 56,725.39         | 57,776.21         | 52,064.46         | 58,047.79         |
| June                                   | 36,504.33         | 35,332.27         | 35,781.46         | 37,386.59         | 34,923.47         | 34,136.51         |
| July                                   | 67,230.26         | 67,042.64         | 62,729.01         | 60,868.81         | 67,140.45         | 70,829.86         |
| August                                 | 53,855.58         | 48,207.69         | 50,134.10         | 52,043.23         | 48,524.12         | 48,724.47         |
| September                              | 34,194.01         | 35,843.40         | 32,300.12         | 42,850.45         | 39,900.26         | 47,081.11         |
| October                                | 56,539.23         | 56,842.83         | 61,177.23         | 64,532.14         | 62,722.37         | 62,609.22         |
| November                               | 50,301.03         | 53,809.77         | 50,146.96         | 53,698.45         | 50,460.08         |                   |
| December                               | 48,675.38         | 37,025.73         | 47,131.61         | 38,528.47         | 43,944.70         |                   |
| <b>TOTAL</b>                           | <b>599,342.58</b> | <b>587,614.20</b> | <b>597,173.31</b> | <b>609,335.34</b> | <b>612,594.35</b> | <b>532,091.68</b> |
| <b>VARIANCE from BUDGET</b>            |                   |                   |                   |                   |                   |                   |
| Growth/(Loss)                          | (38,772.42)       | (52,045.80)       | (38,966.69)       | (9,734.66)        | (18,360.65)       | (89,698.32)       |
| Balance same period                    | 443,826.94        | 439,935.87        | 438,717.51        | 452,576.28        | 455,467.20        | 469,482.46        |

| SALES TAX COLLECTIONS             |                     |                     |                     |                     |                     |                     |
|-----------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| 1/2-Cent Transportation Sales Tax |                     |                     |                     |                     |                     |                     |
|                                   | 2008                | 2009                | 2010                | 2011                | 2012                | 2013                |
| <b>BUDGET</b>                     | <b>1,276,230</b>    | <b>1,279,320</b>    | <b>1,272,280</b>    | <b>1,238,140</b>    | <b>1,261,910</b>    | <b>1,239,620</b>    |
| January                           | 113,955.17          | 122,453.83          | 120,637.22          | 85,308.17           | 106,337.62          | 123,110.89          |
| February                          | 100,135.90          | 91,041.61           | 94,746.83           | 119,191.19          | 108,595.52          | 96,917.27           |
| March                             | 64,592.11           | 70,589.85           | 75,661.05           | 75,145.01           | 73,294.29           | 66,517.15           |
| April                             | 120,351.14          | 119,161.44          | 111,043.15          | 123,657.82          | 137,601.32          | 134,781.30          |
| May                               | 105,049.27          | 103,773.48          | 113,451.22          | 115,552.90          | 104,128.69          | 116,095.57          |
| June                              | 73,008.24           | 70,664.70           | 71,562.61           | 74,773.02           | 69,846.79           | 68,273.27           |
| July                              | 134,460.59          | 134,084.90          | 125,457.80          | 121,737.11          | 134,281.29          | 141,659.90          |
| August                            | 107,711.16          | 96,415.03           | 100,268.06          | 104,086.49          | 97,047.92           | 97,448.67           |
| September                         | 68,387.66           | 71,686.79           | 64,600.41           | 85,700.82           | 79,800.32           | 94,162.60           |
| October                           | 113,078.38          | 113,685.64          | 122,354.25          | 129,064.29          | 125,445.04          | 125,217.74          |
| November                          | 100,602.42          | 107,619.35          | 100,293.67          | 107,396.30          | 100,920.34          |                     |
| December                          | 97,351.22           | 74,051.52           | 94,262.96           | 77,056.53           | 87,889.24           |                     |
| <b>TOTAL</b>                      | <b>1,198,683.26</b> | <b>1,175,228.14</b> | <b>1,194,339.23</b> | <b>1,218,669.65</b> | <b>1,225,188.38</b> | <b>1,064,184.36</b> |
| <b>VARIANCE from BUDGET</b>       |                     |                     |                     |                     |                     |                     |
| Growth/(Loss)                     | (77,546.74)         | (104,091.86)        | (77,940.77)         | (19,470.35)         | (36,721.62)         | (175,435.64)        |
| Balance same period               | 887,651.24          | 879,871.63          | 877,428.35          | 905,152.53          | 910,933.76          | 938,966.62          |

| SALES TAX COLLECTIONS       |                   |                  |                  |                  |                   |
|-----------------------------|-------------------|------------------|------------------|------------------|-------------------|
| Local Use Tax               |                   |                  |                  |                  |                   |
|                             | 1%-City           | .5% Eco Dev      | .25% CIST        | .5% TST          | 2013              |
| <b>BUDGET</b>               | <b>0</b>          | <b>0</b>         | <b>0</b>         | <b>0</b>         | <b>0</b>          |
| January                     | 7,300.82          | 3,649.59         | 1,824.79         | 3,649.59         | 16,424.79         |
| February                    | 9,857.40          | 4,927.59         | 2,463.79         | 4,927.59         | 22,176.37         |
| March                       | 17,318.44         | 8,657.27         | 4,328.64         | 8,657.27         | 38,961.62         |
| April                       | 17,666.43         | 8,831.22         | 4,415.61         | 8,831.22         | 39,744.48         |
| May                         | 20,096.96         | 10,046.22        | 5,023.11         | 10,046.22        | 45,212.51         |
| June                        | 15,683.81         | 7,840.14         | 3,920.07         | 7,840.14         | 35,284.16         |
| July                        | 17,019.05         | 8,507.62         | 4,253.81         | 8,507.62         | 38,288.10         |
| August                      | 8,665.93          | 4,331.99         | 2,165.99         | 4,331.99         | 19,495.90         |
| September                   | 20,375.51         | 10,185.46        | 5,092.73         | 10,185.46        | 45,839.16         |
| October                     | 12,424.26         | 6,210.73         | 3,105.37         | 6,210.73         | 27,951.09         |
| November                    |                   |                  |                  |                  | 0.00              |
| December                    |                   |                  |                  |                  | 0.00              |
| <b>TOTAL</b>                | <b>146,408.61</b> | <b>73,187.83</b> | <b>36,593.91</b> | <b>73,187.83</b> | <b>329,378.18</b> |
| <b>VARIANCE from BUDGET</b> |                   |                  |                  |                  |                   |
| <b>Growth/(Loss)</b>        | <b>146,408.61</b> | <b>73,187.83</b> | <b>36,593.91</b> | <b>73,187.83</b> | <b>329,378.18</b> |

**SALES TAX COLLECTIONS BY FISCAL YEAR**  
Community Improvement District 1-Cent Sales Tax

| FY 2013                      |                      |
|------------------------------|----------------------|
| <b>Budget</b>                | 90,000.00            |
| <b>Actual Collections:</b>   |                      |
| January                      | 12,422.40            |
| February                     | 6,001.12             |
| March                        | 3,000.71             |
| April                        | 9,346.36             |
| May                          | 8,879.82             |
| June                         | 1,407.58             |
| July                         | 11,542.23            |
| August                       | 5,983.71             |
| September                    | 2,710.88             |
| October                      | 7,570.35             |
| November                     |                      |
| December                     |                      |
| <b>Total Tax Collections</b> | <b>\$68,865.16</b>   |
| <b>Variance</b>              |                      |
| <b>Growth/(Loss)</b>         | <b>(\$21,134.84)</b> |