

KIRKSVILLE CITY COUNCIL

NEWSLETTER . . .

Mari E. Macomber, City Manager *MEM*

Copies to: City Attorney
Media

May 29, 2009

SUBJECTS:

DATES TO REMEMBER
NEWLY ELECTED OFFICIALS CONFERENCE
WORK SESSIONS WITH AGENCIES
SOUTH 63 TIF
KBSA OPENING CEREMONIES
HIGHWAY 136 CORRIDOR MEETING
BROOKFIELD BIRTHDAY CELEBRATION
GIS UPDATE
SUNSHINE LAW
DOWNTOWN WAYFINDING
COUNCIL T-SHIRTS
STUDENT INTERN
TREE CITY
AIR SERVICE
SPRING CLEANUP
DOWNTOWN HAYRIDES
EMERGENCY SIRENS
DOG PARK

DATES TO REMEMBER

5/30 – KBSA Opening Day Ceremonies @ 10:30 am on Doc Gardner Field
6/1 – Study Session @ 5:00 pm
6/1 – Council Meeting @ 6:00 pm Council Chambers
6/2 – Governmental Affairs @ 7:30 am
6/2 – ATC @ 12:00 pm
6/2 – LPRC @ 12:00 pm
6/2 – LMC @ 4:00 pm at Fire Station
6/2 – KDIC @ 5:30 pm
6/3 – Historic Preservation @ 4:00 pm
6/9 – KREDI @ 4:00 pm
6/12 – Brookfield Celebration Caravan @ 4:00 pm
6/15 – Sunshine Law Presentation @ 1:30 pm in Council Chambers

NEWLY ELECTED OFFICIALS CONFERENCE

Councilmember Chrisman will be attending the Missouri Municipal League Annual Conference for Newly Elected Officials June 11 – 12.

WORK SESSIONS WITH AGENCIES

The City Council has been meeting with the County Commission, School District, TSU and ATSU at least once a year, and twice with most of them. The City Council was to

meet with the County Commissioners in May, but due to schedule conflicts, it was scheduled for Tuesday, June 2, at 8:30 a.m. at the Courthouse. It was after the meeting notice was sent out that Councilmember Chrisman notified us that she will be involved with summer school during the month of June. The Council is also to meet with the Ambulance District later in the month of June. The Council is asked to consider what days and times you would like to hold these meetings and future meetings with these entities. The past schedule has been to meet at 4:00 p.m., except for the County Commission at 8:30 a.m.

SOUTH 63 TIF

The TIF Commission approved the South 63 TIF on April 30. The developer has gotten behind and was not able to provide the necessary documents in order to have this on the June 1 agenda. We are working with the developer and plan to have both the TIF and the Community Improvement District (CID) on an upcoming City Council agenda.

KBSA OPENING CEREMONIES

The Kirksville Baseball/Softball Association will have their Opening Ceremonies on Saturday, May 30. The Opening Ceremonies will take place on the Doc Gardner Field at 10:30 am. City Council members are invited to attend this celebration.

HIGHWAY 136 CORRIDOR MEETING

There will be two meetings, June 9 (Kahoka) and June 16 (Unionville) to discuss the Highway 136 corridor. MoDOT officials from District Two will be in attendance. The City Manager will be attending the meeting in Unionville to learn more about this issue and the interest of all concerned.

BROOKFIELD BIRTHDAY CELEBRATION

The City of Brookfield will be celebrating 150 years, and has sent an invitation to the City to participate in caravan event, where representatives from Brookfield will be traveling to various cities to meet other community leaders. The caravan group traveling to Kirksville will be here at City Hall on June 12 at 4:00 pm.

GIS UPDATE

The GIS Consortium sponsored a rural GIS summit last week. The conference went very well with nearly 70 people – far above the 50 hoped for initially. The folks at the state data clearinghouse will be helping Pam Kelrick by sending out a web-based survey so we can gather more information. Many participants commented that this was the best GIS event that they have attended and that they learned a great deal. There is strong interest in southern and northwestern MO for other Summits. The MO USGS liaison, Ray Fox, who helped sponsor the summit, told Pam Kelrick that 4 other states would like to hold Summits (Colorado, Nebraska, Kansas and Arkansas). Tourism Director Debi Boughton helped Pam with this event. Her assistance, along with support from Sarah Halstead, Laila Price and Vickie Brumbaugh was indispensable. The GIS Consortium has also approved the addition of Sullivan County Water District to the Consortium. This is good news for the Consortium to have another member contributing to the cost of operations, but with the additional work and the amount of work already required, an additional staff person will be needed. In the initial aspect, there will be no cost savings, but it will keep the Consortium moving forward.

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SUNSHINE LAW

Attorney General Chris Koster recently hired Tom Durkin to educate government officials about the Missouri Sunshine Law, and has made Mr. Durkin available to travel the state for seminars to state, city and county agencies regarding the open meetings and records law. Mr. Durkin will be in Kirksville on Monday, June 15 at 1:30 pm to provide training on this topic. We have extended invitations to members of City Committees and agencies that receive funds from the City of Kirksville to attend the training. It is important for City Council members, as well as the committee/board members, chairpersons and city staff to be familiar with the meeting notice requirements, voting procedures, how business is to be conducted when a member is absent, etc. Mr. Durkin will explain subject matters that constitute a closed meeting. E-mail records as a public record will also be explained. If you are available, please attend.

DOWNTOWN WAYFINDING

We have had a bit of a delay with the downtown way finding. Part of the delay was due to the storm. The other delay concerns the naming of the districts. Since some of the signs need to be located along MoDOT right of way, MoDOT has established specific guidelines concerning the names used for the district. We are having trouble getting consensus on the district names. In summary, we have four districts we identified – downtown district, school district (Kirksville RIII), medical district and Truman district. MoDOT told us that we would no longer be able to have the green highway signs that say Truman State University and AT Still University. As a result of this, AT Still asked that their district include their full name, MoDOT policy will not allow this. MoDOT has conceded on allowing the retention of the green highway signs, but we have not been able to come up with a name that both MoDOT and AT Still University find acceptable. Our next meeting will be June 12.

COUNCIL T-SHIRTS

In the past, the City Council has chosen to purchase shirts that identify you as a part of the City of Kirksville. Information on shirts has been obtained from Lone Pine Embroidery as follows:

Polo Shirt w/City of Kirksville written on left side - \$20 for S – XL

Polo Shirt w/City of Kirksville written on left side (nicer quality) - \$23 for S – XL

T-shirt (Haines) w/City of Kirksville written on left side - \$14 for S – XL

Roger Rosenberg, owner of Lone Pine Embroidery said the round logo is rather heavy for polo shirts, and he recommends having the est. (established) date under the City of Kirksville. Please let Vickie know if you wish to order a shirt – color, size, type of shirt, etc. The Council is asked to consider if you wish to pay for the shirt individually, or if you think the City should pay for the shirts.

STUDENT INTERN

In the 2009 budget, we included funds for an intern. This is the first time in several years we have had an intern to assist us with projects. Our intern is Jacqueline Gonzalez, she has been given several projects including – enhanced enterprise zone application, working with Veterans Administration to obtain grave markers for several unmarked graves in the Forest Llewellyn Cemetery, and the 2010 Census. We need to have Jackie work more hours than originally budgeted to help us with these and other projects. An additional \$2,678 will be needed to allow her to work a total of 15 hours per

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week. The total budget for this position will be \$4,470.

TREE CITY

We were asked several questions after our tree planting ceremony. As a Tree City there are certain things that we are required to do to retain that status. The Arbor Day event for example was one of those requirements. We are in the process of developing tree plans with the able assistance of the Conservation Department's Forester. Tree plans have been developed for both Rotary Park and North Park. We will be working with this Department and others to implement the tree plans. We have been encouraged to finish the development of the plans and to also have a plan in place on how we will water and maintain the trees once they are planted before we apply for grant funds.

AIR SERVICE

Included in this packet are the total passenger numbers of Air Choice One since it began operation last July. An online survey was just completed asking individuals about the travel times and if any changes were needed. An overwhelming majority asked that the plane have an earlier flight time in the morning. We have been communicating the passenger and survey information to Dennis Devany, who is with the US DOT in Washington, DC. Dennis has encouraged Air Choice One to overnight their plane in Kirksville to take advantage of the earlier flight time to improve the passenger numbers. We have a meeting this next week with Air Choice One to discuss this along with other items, such as adding the flight information to online travel sources like Expedia and Travelocity. According to Shane Storz with Air Choice One, air passenger service from Cape Girardeau is averaging 50 passengers per month, while our average is 105 per month in Kirksville.

SPRING CLEANUP

Included in this packet is a summary report from Public Works Director John Buckwalter on the recent spring cleanup. The bottom line is that the brush pick-up did work well and the cost of this service to what we expected to pay for tub grinding is a wash. We should not have to grind any brush this year, as DNR has allowed us to burn the brush from the storm. The cleanup cost the City slightly more than \$63,000. Since we will be negotiating trash service in the near future, we expect to eliminate this service and go to a curbside pickup using the waste hauler.

DOWNTOWN HAYRIDES

For several years, the City has provided hay rides around the square during the holiday season. Most of the days, there is very little participation and we spend most of our time waiting for someone to ride. We will not be offering the hay rides this year, and will be asking the downtown merchants to think about some other activity the City could consider that might yield more interest than the hayrides.

EMERGENCY SIRENS

The sirens were tested today and all worked. We had a few complaints during the storm that some people did not hear the sirens. As a reminder, the sirens are 30 plus years of age and were installed as outside warning sirens. They were not intended to reach people inside their homes. We have encouraged people to get weather radios. We have also been testing our automated telephone notification system, as it has not been working as we expected. We have learned that when the telephone data was entered

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into the system, an extra space was included and was the cause of our problems. This has been corrected. We are now in the process of developing a testing protocol for this system. On a side note: We have received many favorable comments from citizens regarding our response to the storm from the initial response to the cleanup. We anticipated using 50 dumpsters for the cleanup and as of yesterday believe we were still on target. We will conclude our pickup of debris today, Friday, May 29, 2009.

DOG PARK

We have been asked about the work that the City is doing to develop a dog park. As a reminder to the City Council, developing a dog park is not an agenda item for the City this year. There is a citizen who is organizing a group of individuals to explore their options. We have asked that they include Melanie Smith in their meetings and they have agreed to do so. No funds were budgeted for this endeavor, and no plans have been presented at this time.

Attachments

- Sales Tax Report
- Airport Passenger Numbers
- Humane Society Report
- Highway 136 Meeting Notice
- Brookfield 150th Birthday Celebration
- Spring Cleanup
- Thank you from Preferred Family

SALES TAX COLLECTIONS BY YEAR
One-Cent General Sales Tax

	2005	2006	2007	2008	2009	2009 YTD Growth/-Loss Comparison to			
						2008	2007	2006	2005
January	179,410.83	185,123.44	201,467.60	180,902.81	209,464.69	15.79%	3.97%	13.15%	16.75%
February	67,108.84	96,634.04	181,920.03	204,890.74	204,920.17	0.01%	12.64%	112.06%	205.35%
March	306,530.87	322,180.50	261,636.75	241,502.73	266,740.40	10.45%	1.95%	-17.21%	-12.98%
April	195,655.59	214,395.10	208,545.59	219,903.17	195,734.29	-10.99%	-6.14%	-8.70%	0.04%
May	59,159.40	42,975.59	78,334.89	132,002.16	147,892.81	12.04%	88.80%	244.13%	149.99%
June	308,001.22	332,297.08	325,352.21	253,028.44					
July	190,611.14	219,132.32	284,843.75	220,972.61					
August	66,012.88	84,424.76	90,815.59	148,541.83					
September	311,884.76	313,225.26	339,353.59	279,431.55					
October	219,075.90	212,575.62	198,332.97	222,179.31					
November	129,776.12	71,710.31	104,648.03	140,078.56					
December	253,015.27	309,706.14	315,420.19	235,788.79					
TOTAL	\$2,286,242.82	\$2,404,380.16	\$2,590,671.19	\$2,479,222.70	\$1,024,752.36	4.65%	9.96%	18.98%	26.85%

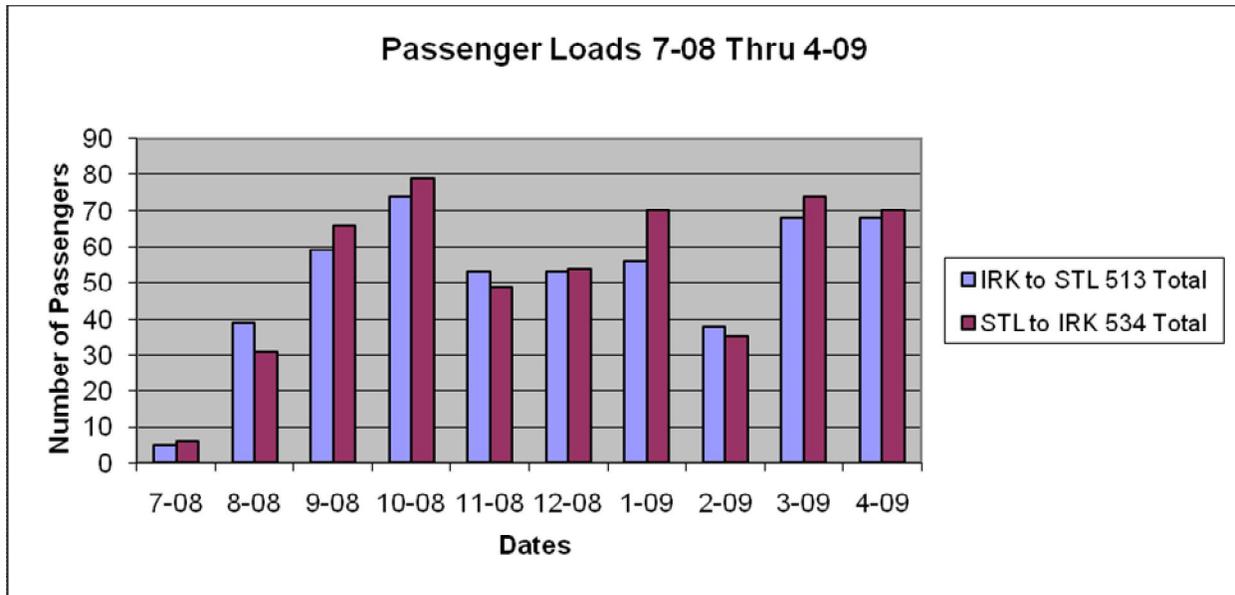
SALES TAX COLLECTIONS BY FISCAL YEAR
Economic Development 1/2-Cent Sales Tax and Interest

	FY 07/08		
	Budget	Actual	Variance Growth/(Loss)
July	105,837.34	103,941.50	(1,895.84)
August	38,718.61	44,174.37	5,455.76
September	153,501.37	165,201.54	11,700.17
October	102,228.87	95,388.40	(6,840.47)
November	33,072.83	50,588.52	17,515.69
December	152,260.52	153,517.60	1,257.08
January	95,768.27	85,601.77	(10,166.50)
February	89,716.26	100,276.26	10,560.00
March	123,130.33	113,937.61	(9,192.72)
April	100,218.21	100,131.60	(86.61)
May	35,223.02	64,680.35	29,457.33
June	154,990.37	120,202.33	(34,788.04)
TOTAL	\$1,184,666.00	\$1,197,641.85	12,975.85

	FY 08/09		
	Proposed Budget	Actual	Variance Growth/(Loss)
July	104,981.00	105,049.44	68.44
August	44,616.00	73,875.32	29,259.32
September	166,854.00	134,460.71	(32,393.29)
October	96,342.00	107,711.01	11,369.01
November	51,094.00	68,385.21	17,291.21
December	155,053.00	113,078.49	(41,974.51)
January	86,458.00	100,602.46	14,144.46
February	101,279.00	97,735.44	(3,543.56)
March	115,077.00	122,232.45	7,155.45
April	101,133.00	90,946.94	(10,186.06)
May	65,327.00	70,542.11	5,215.11
June	121,404.00		
TOTAL	\$1,209,618.00	\$1,084,619.58	(3,594.42)

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Kirksville, MO Passenger Loads Chart



Total passengers carried to the end of April is 1047 as reported on T-Data

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ADAIR COUNTY HUMANE SOCIETY

P.O. Box 481

Kirksville, Missouri 63501

May 5, 2009

TO: Kirksville City Manager

FROM: Adair County Humane Society

RE: April Shelter Report

Brought to Shelter	Dogs	3 0
	Cats	2 3
	Puppies	3
	Kittens	6
Reclaimed by Owner	Dogs	6
	Cats	0
	Puppies	0
	Kittens	0
Euthanized from City	Dogs	6
	Cats	4
	Puppies	0
	Kittens	0
Brought to Shelter Dead	Dogs	2
	Cats	3
	Puppies	0
	Kittens	0
	Other	2 6


Jackie Eaton, Treasurer

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Mark your Calendar

*****OPEN PUBLIC MEETINGS NOTICE*****

Highway 136 Corridor East Meeting Announcements

Meeting on June 9th @ Kahoka

The Highway 136 Corridor East – MoDOT-District 3 will meet at 6:00 pm on Tuesday, June 9, at the Kahoka Christian Church, Highway 81 North, Kahoka, MO.

A light dinner will be served.

Meeting on June 16th @ Unionville

The Highway 136 Corridor East – MoDOT-District 2 will meet at 6:00 pm on Tuesday, June 16, at the Lake Thunderhead Meeting Room, Wildflower Drive, north of Unionville, MO.

A light dinner will be served.

Please plan to attend one or both of these important meetings to discuss the future of the Highway 136 Corridor East and to voice your opinions and make an input towards the future of this important transportation corridor.

For additional information contact Tom Deberry @ (660) 465-7197 and/or Steve Murphy @ (660) 216-4831.

BROOKFIELD'S 150TH BIRTHDAY!!!!

Sesquicentennial Caravan

Friday, June 12

1st Caravan

Marceline 1:20pm
Bucklin 2:10pm
Callao 3:00pm
Bevier 3:45pm

2nd Caravan

Milan 2:00pm
Green City 2:50pm
Kirksville 4:00pm

Friday, June 19

1st Caravan

Meadville 1:20pm
Wheeling 2:00pm
Chillicothe 2:45pm
Trenton 3:45pm

2nd Caravan

Laclede 1:20pm
Linneus 2:00pm
Purdin 2:40pm
Browning 3:20pm

Friday, June 26

1st Caravan

Rothville 1:20pm
Mendon 2:00pm
Brunswick 2:50pm
Carrollton 4:00pm

2nd Caravan

Macon 1:40pm
Cairo 2:30pm
Moberly 3:15pm

MEMORANDUM:

DATE: May 20, 2009
TO: Mari Macomber, City Manager
FROM: John Buckwalter, Director of Public Works
SUBJECT: Spring Clean-up 2009

Spring clean up was conducted from March 23, 2009 thru April 17, 2009. The total cost to the City was \$63,155.68, including contracted brush pick-up. 2006 thru 2008 costs are shown below for comparison.

<u>Cost Item</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>
Labor Hours	824	869	1086	1104
Labor Dollars	\$14,645.04	\$16,245.44	\$16,574.40	\$17,137.70
Equipment	\$16,316.64	\$32,718.28	\$39,503.82	\$38,262.50
Landfill Costs	\$19,639.00	\$19,634.82	\$25,951.55	\$29,955.07
Tons to Landfill	270.40	264.92	356.94	442.14
Loads of Trash	236	279	364	387
Loads of Brush*		215	162	178
Brush Contract	\$12,555.00			

The amount of trash collected was nearly equal to the 2008 volume. Landfill fees for 2009 were \$35.00 per ton (a \$1.50 per ton increase over 2008), and container charges were \$185 per container (unchanged). The average container sent to the land fill contained just over 4.9 tons of trash. The contract with Cannaday Tree Service was a fixed fee of \$12,555. Mr. Cannaday completed brush pick up on April 23 about 1 week after trash pick-up ended. (*) He estimated that he hauled 32 loads of chips which would equal 225 to 270 loads of loose brush. His labor total was 372 man-hours and he logged 111 hours on the limb grinder.

Lessons Learned:

1 The announcement sent with the Kirksville Connection led some residents to believe that they could put out items for pick up any time during their designated week as opposed to having it out before Monday, and we had a number of calls from citizens who put trash out on Friday, and wanted to know why we had not picked it up. Crews went back and made spot pick-ups as required, once the reason for the confusion was determined.

2. Scrap steel and white goods were again a non-issue. They were gone as soon as a citizen set them out, as they were last year. Staff received a number of calls concerning disposal of computers and electronics. The landfill will still accept them, so we picked them up, but some citizens expressed concern that the city was being irresponsible by doing so. This issue, as well as collection of other hazardous material will need to be addressed if the City continues with clean-up in 2010.

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3. Contract brush clean-up was a success. The time required of City crews was greatly reduced. City crews were required for 9 days out of the available 20, and were able to accomplish a significant number of additional jobs during April. Because crews concentrated on only bulk items and trash, larger crews were available, and work was much more efficient. Equipment costs were only half of the 2008 total. Cannaday's service chipped all the brush they picked-up, reducing the tub-grinding requirement for 2009. It is anticipated that no tub grinding will be required in this fiscal year, saving \$12,000.

Spring Clean-up 2009

Date	Hours	Labor Cost	Equipment	Landfill Cost	Tons
03/24/09	80	\$1,503.36	\$1,812.96	\$903.70	25.82
03/25/09	80	\$1,503.36	\$1,812.96	\$700.00	20.00
03/26/09	88	\$1,543.84	\$1,812.96	\$147.00	4.20
03/31/09	96	\$1,671.68	\$1,812.96	\$588.00	16.80
04/01/09	96	\$1,684.56	\$1,812.96	\$1,150.45	32.87
04/07/09	96	\$1,684.56	\$1,812.96	\$1,707.30	48.78
04/08/09	96	\$1,684.56	\$1,812.96	\$2,052.75	58.65
04/09/09	96	\$1,684.56	\$1,812.96	\$1,401.75	40.05
04/10/09	96	\$1,684.56	\$1,812.96	\$171.15	4.89
04/15/09				\$641.90	18.34
<hr/>					
Totals	824	\$14,645.04	\$16,316.64	\$9,464.00	270.40

	<u># of Dumpsters</u>
Container Charges	
= \$10,175.00	55.00

Totals for all expenses = **\$50,600.68**

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Preferred
Family Healthcare

P.O. Box 767 900 E. LaHarpe Street Kirksville, MO 63501-0767
Phone 660-665-1962 Fax 660-665-3989

May 20, 2009

Mari Macomber
201 South Franklin
Kirksville, MO 63501

Re: Bicycles

Dear Mari:

I wanted to thank you for your assistance and thoughtfulness in working it out so that the unclaimed bicycles were donated to Preferred Family Healthcare. Fixing up and maintaining the bicycles will provide our consumers with a valuable experience. Enjoying the bicycles after they are road ready will enhance their physical fitness during their treatment and diversify their options for recreation time.

Please let me know if I can ever return the favor.

Yours Very Truly,

Josh Meyer
Human Resources Program Director
Preferred Family Healthcare
900 E LaHarpe Street
Kirksville, MO 63501
Ph. 660/626-0415
Fax 660/626-0661

"Supporting Healthy Lifestyles"

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