

KIRKSVILLE CITY COUNCIL **NEWSLETTER . . .**

Mari E. Macomber, City Manager
July 29, 2015

SUBJECTS:

TITANIC: THE MUSICAL
MISSOURI PARTNERSHIP CEO VISITS KIRKSVILLE
MAKE KIRKSVILLE SHINE
SENATOR BLUNT'S STAFF HOSTS MOBILE OFFICE
SALES TAX HOLIDAY
ELECTION LAW REQUEST
NEWLY ELECTED OFFICIALS MANUAL
POTENTIAL HY-VEE EXPANSION
DOWNTOWN CINEMA 8 SIDEWALK REPAIR
ADDRESSING WEEDS AND GRASS
MPR LOSS CONTROL CREDITS
TRANSPORTATION ALTERNATIVES GRANT FUNDED WORK TO COMMENCE
MODOT ROAD WORK
MISSOURI NATIONAL GUARD AGREEMENT
DISASTER DECLARATION
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT VISIT
FORREST LAKE BOAT RAMP UPDATE

TITANIC: THE MUSICAL

The Parks and Recreation Division partnered with Curtain Call Theatre Company and Truman State University for the production of *Titanic: The Musical* in the Baldwin Hall Auditorium at Truman State University on July 24 and 25, 2015. This production was a first of its kind partnership for the City and brought together the City's theatre community for one production. The production was a success with 784 tickets sold at \$8 per ticket. Revenue was also generated from the sale of advertisements in the program, a portion of which, per an agreement with Curtain Call Theatre Company, was used to cover that organization's costs in assisting with all aspects of the production. For its part, Truman State University provided Baldwin Hall Auditorium at a greatly reduced cost and assisted with set construction and other production-related activities. The Parks and Recreation Division will continue to move forward with such partnerships after the success of *Titanic: The Musical*.

MISSOURI PARTNERSHIP CEO VISITS KIRKSVILLE

On July 28, 2015, the new CEO of the Missouri Partnership, Steven Johnson, visited Kirksville. The Missouri Partnership is the state's business recruitment organization and a key economic development marketing partner for Missouri. Mr. Johnson was familiarized with Kirksville by Kirksville Regional Economic Development Inc.'s (K-REDI) Director of Economic Development, Carolyn Chrisman, during a meeting at the Economic Development Alliance Building. Mayor Detweiler and City staff were also in attendance. K-REDI looks forward to continued good relations with the Missouri Partnership.

MAKE KIRKSVILLE SHINE

The Make Kirksville Shine campaign encourages residents, businesses and property owners to make our community more attractive to the many guests and visitors that we have each year. The effort continues, and the week of August 1 through 9, 2015, has been established as "Make Kirksville Shine Week." The organization is asking everyone to show their community pride by getting out and doing what they can to help make our town a place of pride! The organization has met with numerous civic organizations asking for assistance in their beautification efforts. The goal of Make Kirksville Shine is to get as many people as possible out mowing grass, weed eating, pulling weeds, picking up trash, and making our town look great to anyone and everyone who comes to Kirksville.

SENATOR BLUNT'S STAFF HOSTS MOBILE OFFICE

United States Senator Roy Blunt's staff will be hosting a mobile office at the Adair County Courthouse on Wednesday, August 5, 2015, from 9 am to 10 am. This is an opportunity to discuss questions or concerns regarding the federal government with Senator Blunt's staff. City staff plan to attend the mobile office.

SALES TAX HOLIDAY

The 2015 Back-to-School Sales Tax Holiday runs from 12 am, Friday, August 7, through midnight, Sunday, August 9. During this time, no sales tax is paid on qualifying back-to-school purchases in the City. Qualifying items include: school supplies (not to exceed \$50 per purchase); clothing (any article having a value of less than \$100); computer software (taxable value of \$350 or less); and personal computers or computer peripheral devices (not to exceed \$3,500).

ELECTION LAW REQUEST

A letter addressed to State Representative Nate Walker, and to State Senator Brian Munzlinger, will be available for the Council's signature on Monday. This letter requests their consideration to introduce and support an election law change. As you know, fourth class cities (pop. 1,000 or less) are now given the option to take to their voters a question to not be required to hold an election if the number of Council candidates do not exceed the number of available seats on the Council. The cities of Brashear and Millard have taken this question to their voters which was approved. This is an understandable cost savings for these cities, but it also increases the cost for third class cities, such as Kirksville. Although we have had a larger number of candidates for available seats in the past few years, it would also be a cost savings for Kirksville and other third-class cities if there should be a year when there wasn't. Please see a copy of the letter attached to this Newsletter.

NEWLY ELECTED OFFICIALS MANUAL

The Missouri Municipal League staff recently completed a revised *Manual for Newly Elected Officials*. Please let Vickie know if you would like a complete printed copy, or an online version, but a summary of the additions/revisions (in bold) follow:

Addressing the Council – **It is important to note that there may be times during one's term of office when certain issues will cause disagreement among**

councilmembers. However, focus always should be on the issue at hand, not personalities.

Public Hearings – One cardinal rule to remember is **numbers don't always count**. There are some topics that naturally draw large, highly partisan crowds. Very vocal minorities may try to swamp a public hearing to show their side is right. Such items as little league ballparks, school crosswalks, street improvement districts, water rates or any tax matter will attract great numbers of visitors. **The size of the crowd does not indicate whether their cause is just.** The council is elected to serve all the citizens, and a councilmember must look at the overall picture, not just at the picture presented by a partisan group.

Exemptions from Open Meetings/Records – Other meetings and records must be open to the public unless otherwise provided by law. **Municipal officials should be very careful in ensuring full compliance with the state open meetings and records law.** If in doubt about whether a particular meeting or record should be closed do not hesitate to ask your staff, your city attorney, MML staff or the Attorney General's office.

Procedures to Close a Meeting – Before closing a meeting, record or vote, the governmental body must publicly vote on the question of closing the meeting, and the question must receive an affirmative vote of a majority of the quorum of the body. The vote of each member of the body and the reason for closing the session by reference to the specific exemption must be announced at an open session and entered into the minutes. **The closed meeting shall be held only for the specific, announced reason; other business, which does not directly relate to the reason announced as justification for the closed meeting, must not be discussed** (ss610.022, RsMO)

Conflict of Interest – What is conflict of interest? Generally speaking, when you have a financial interest in a measure or decision or question before you in your official capacity, there is or may be a "conflict" in exercising a true and independent decision on that issue. Conflict of interest also has been described as bribery, corruption, misuse or misapplication of funds or conversion of funds. **City officials should be aware that the appearance of impropriety can be as harmful as impropriety itself.** It is both the evil of an individual occupying a public position using the trust imposed in him and the position he occupies to further his own personal gain and the appearance of such evil that the law seeks to eradicate.

Provisions of the Law – The law in Chapter 105 provides that no **elected official, appointed official or administrative employee may:** (Refer to page 77 of the manual for all the provisions listed.)

Finally the law provides that **no sole proprietorship, partnership, joint venture or corporation in which any member of any legislative body of any political subdivision is the sole proprietor, partner, co-participant or owner of in excess of ten percent of the outstanding shares of any class of stock, shall:** (refer to page 79)

Nepotism – Article VII, Section 6 of the Missouri Constitution provides that **"Any public officer or employee in this state who by virtue of his office or employment names or appoints to public office or employment any relative within the fourth degree, by consanguinity or affinity, shall thereby forfeit his office or employment."**

POTENTIAL HY-VEE EXPANSION

As last discussed in the July 15, 2015 Council Newsletter, the local Hy-Vee Food Store has contacted City staff with plans to increase the size of their convenience store and gas

station. Since that time, Hy-Vee has submitted their plans, which include a 34' by 37' addition. City staff will update the Council as these plans move forward.

DOWNTOWN CINEMA 8 SIDEWALK REPAIR

A section of sidewalk at the Downtown Cinema 8 was recently repaired due to an issue underground below the sidewalk. The entire section had to be removed, the ground refilled, and the sidewalk replaced. The project was paid for through Downtown TIF funds, as the parking lot and surrounding sidewalks around the Downtown Cinema 8 were originally constructed with Downtown TIF monies. Please see the engineering sketch and estimate of the project attached to this Newsletter.

ADDRESSING WEEDS AND GRASS

As the Codes Department works to enforce City ordinance and help ensure that our City is an attractive one, City staff have met resistance from some landowners who argue that they should not have to mow and weed eat up to certain state highways and roadways within the City limits. One landowner in particular argues that this land is owned by the State of Missouri and, therefore, the landowner is not responsible for maintaining this land. City staff continue to work with the City attorney to address these issues and attempt to move forward in continuing to enforce City ordinances that make our City an attractive one. Unfortunately, maintenance and care of property is not always seen as a priority.

MPR LOSS CONTROL CREDITS

The Council had asked City staff for more information regarding Loss Control Credits through the City's insurance provider, Midwest Public Risk (MPR). 3% of the payments the City makes to MPR can be used for safety training. Since a lot of their training is done at their location, they allow us to use this money towards our premium. Also, they pre-collect a percentage for the second injury fund, but do not know exactly how much will need to be contributed until the State Department of Labor tells them, so we have been able to use that credit as well on the premium. Both of these together make our discount.

TRANSPORTATION ALTERNATIVES GRANT FUNDED WORK TO COMMENCE

As last discussed in the December 31, 2014 Council Newsletter, City staff applied for and received a Transportation Alternatives (TAP) grant through the Missouri Department of Transportation (MoDOT). This grant allows the City to construct sidewalks to further connect our existing sidewalk / hike / bike / trail system, specifically on Halliburton and Florence Streets. On July 21, 2015, City staff learned that the obligation of funds for the grant had been approved and preliminary engineering may begin for the project. Please see the letter from MoDOT attached to this Newsletter.

MODOT ROAD WORK

MoDOT continues to work on state highways and roads in and around the City. Ongoing projects include resurfacing MO 6 east of MO 149 to Business 63 in the City, resurfacing and shoulder improvements to MO 11 from Business 63 to Alternate 63 in the City, resurfacing of MO 6 west to Alternate 63 north intersection in the City, and roadway sealing from Business 63 to Alternate 63 in the City. City staff will update the Council as MoDOT road work continues.

MISSOURI NATIONAL GUARD AGREEMENT

The Missouri National Guard has established liaison with the Police Department requesting that the Police Department respond to any alarm at the Rieger National Guard Armory within fifteen minutes, and also notify Armory personnel should any crime or emergency be detected. This is per United States Army regulations. An agreement was signed by Chief Hughes to that effect, as circumstances, call load, and staffing permit.

DISASTER DECLARATION

As last discussed in the July 1, 2015 Council Newsletter, City staff are currently tracking storm damage, per the State Emergency Management Agency (SEMA), due to the possibility that a disaster declaration will be made beginning with May 19, 2015 to present. Following additional rain last week, the criteria used to consider individual assistance (IA) through the National Flood Insurance Program (NFIP) has changed. Per SEMA, they are as follows:

1. Jurisdiction **MUST** be participatory in the NFIP program.
2. For the purposes (ONLY) of *initial assessment*, we are looking at Major and Destroyed. (Please capture all levels of damage)
3. We will need contact information for each affected residence: Owner name, affected address, good contact phone number for owner, estimated dollar loss and must record if the residence or business has flood insurance. If they have homeowners and it does not pay flood – that is under insured and eligible – please note that status.
4. ***We need the numbers as quickly as possible – so we can get the teams in to conduct the IA PDA.***
5. I have included counties in this email – County EMD's it is going to be your responsibility to gather this information from your local jurisdictions, making sure they meet the criteria and I thank you for diligence and work on this!

City staff will update the Council as this process continues to move forward.

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT VISIT

James Hurd, the Field Office Director of the United States Department of Housing and Urban Development, will be visiting with City staff during an upcoming meeting on August 21, 2015. Mr. Hurd would like to discuss the Kirksville Housing Authority along with any other issues that may be of concern to us. City staff will update the Council following the meeting with Mr. Hurd.

FORREST LAKE BOAT RAMP UPDATE

As last discussed in the June 10, 2015 Council Newsletter, the Missouri Department of Natural Resources (MoDNR), Missouri Department of Conservation (MDC), and the City have been working to establish a plan to address maintenance issues with the boat ramp at the Marina on Forrest Lake. Additionally, the current state of both the boat docks and the seawall at the Marina have been discussed. The MoDNR currently believes that the maintenance issues with the boat ramp can be addressed this fall, and they will continue

to emphasize the need to address the state of both the seawall and boat docks. City staff will update the Council as we work to address these concerns.

Attachments:

- Election Law Request
- Downtown Cinema 8 Sidewalk Repair
- Transportation Alternatives Grant Funded Work to Commence
- Baltimore Meadows Elevations and Building Plan
- Kirksville Connection August, 2015



August 3, 2015

The Honorable Nate Walker
House of Representatives, Room 405B
Jefferson City, MO 65102

Dear Representative Walker:

The City of Kirksville is requesting your support to introduce a new law comparable to Statute 115.124, adopted in August 2014, for cities with a population of one thousand or less residents. Statute 115.124 provided that no election would be required if the number of City Council candidates filing for office was the same as the number of positions to be filled. The Statute further requires an election be held for the citizens to vote on this provision. This is understandably a considerable cost savings for the small fourth-class cities.

In turn, third-class cities such as Kirksville, now face an increase in election costs since the number of cities and entities are fewer in number to share the cost of an election. The School District is not required to hold an election when the number of candidates are comparable to the number of seats open. The Ambulance District and the Nursing Home Board normally do not have enough candidates to require an election.

The City of Kirksville paid \$16,903 for the April 2015 election with only one question on the ballot – City Council candidates; and we are facing an estimated \$17,000 election costs in April 2016. Therefore, an option for third-class cities could be a cost savings if there should be an election year when there are no opposing candidates. In addition, a ten-year period, instead of a six-year period, for the voters to decide on foregoing the unopposed elections, would also be less costly to the third-class municipalities, and to fourth-class cities as well.

We would appreciate hearing from you on your consideration of this request.

Sincerely,

Richard Detweiler
Mayor

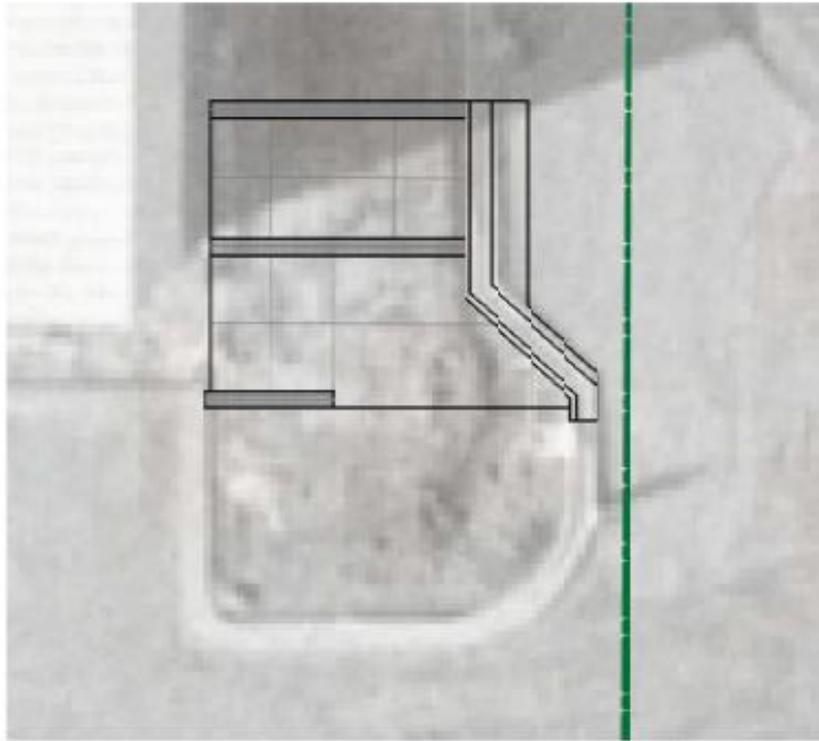
Glen Moritz
Mayor Pro Tem

Jerry Mills
Councilmember

Rick Steele
Councilmember

Phillip Biston
Councilmember

vlb
Enc: Statute 115.124



ADDITION PER CHANGE ORDER 3				
ITEM	QTY	UNIT	COST	TOTAL
SQUARE CURE AND GUTTER	28	LF	\$26.00	\$728.00
4" REINFORCED SIDEWALK	473.7	SF	\$5.50	\$2605.35
6" PCC DRIVEWAY	45.6	SF	\$5.50	\$250.80
BRICK BAND INSTALLATION	48	LF	\$11.55	\$554.40
				\$4138.55



Northeast District
Paula Gough, District Engineer

Missouri Department of Transportation

South Route 61
P.O. Box 1067
Hannibal, Missouri 63401
573.248.2490
Fax: 573.248.2467
1-888 ASK MODOT (275.6636)

July 21, 2015

Mari Macomber
City of Kirksville
201 S. Franklin
Kirksville, MO 63501

Re: Off-System TAP Program
Project TAP-3700 (209)

Dear Ms. Macomber:

We have received approval for obligation of funds for preliminary engineering from Federal Highway Administration for the above referenced project.

You may advise your Engineering Department to begin work on the preliminary engineering for this project.

If you have questions concerning this approval, please contact me at 660-385-8218.

Sincerely,

Ron Watts
District Liaison



Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri.

www.modot.org

SUMMARY OF ESTIMATED COST

FEDERAL I.D. NO.: TAP 3700209

TIP No:

Job No.

Exempt

Date Submitted: 06/18/2015

Date Approved: 06/19/2015

Consultant:

Contractor:

PE Auth: 06/19/2015

ROW Auth:

NBI Number:

Program Type: Transportation Alternatives Program - Const. Auth:

Bid Award:

5K to 200K

DBE Number: 0

Std Place Code:

Other Auth.:

NEPA:

MPO: N/A

PER Agreement: 80% NTE \$190,800

106/4f:

ROW Clearance:

End Date: 09/30/2016

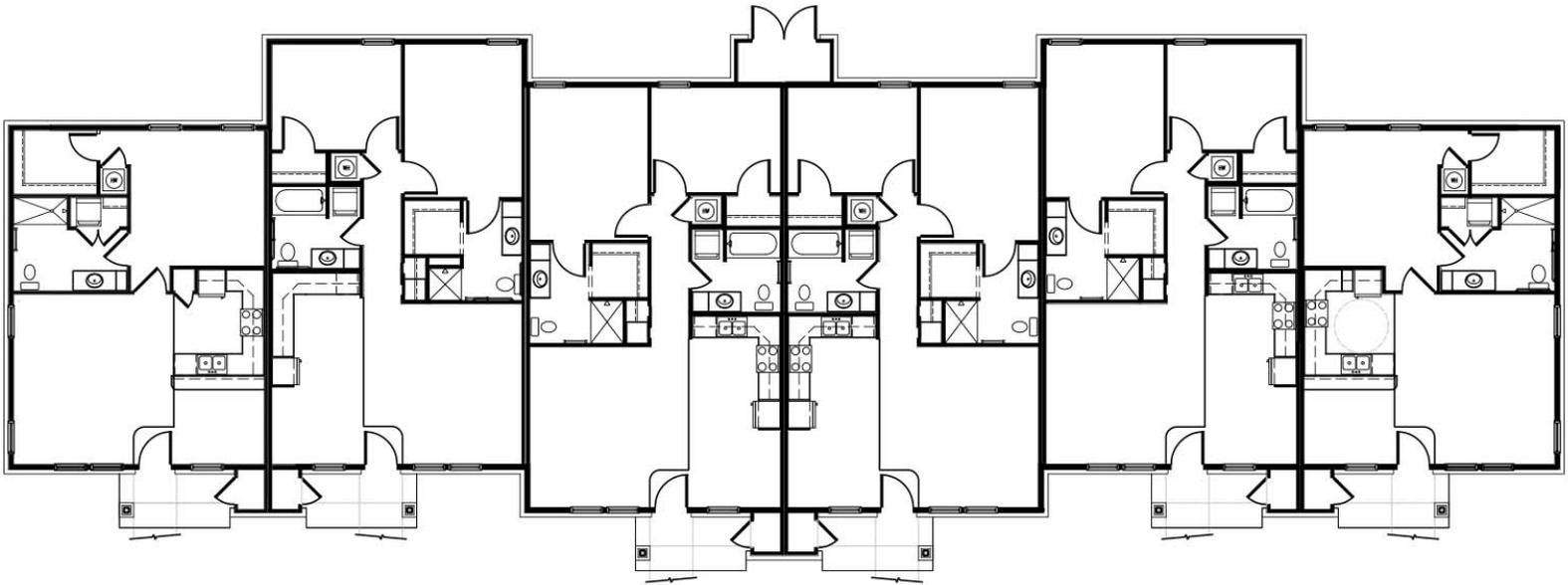
Oblig Reason: PE AUTHORIZATION

County: ADAIR

Project Description: SIDEWALK CONNECTIVITY - EAST SIDE OF FLORENCE ST FROM LAHARPE ST TO TRUMAN STATE PARKING LOT & EAST SIDE OF HALLIBURTONST FROM FRANKLIN ST TO LAHARPE ST

<u>Proposed Work</u>	<u>Total Cost</u>	<u>Imp. Type</u>	<u>M302(80%)</u>	<u>LOCAL FUNDS</u>
PE	5,259.32	15	4,207.46 (80.00%)	1,051.86
TOTAL FOR AGREEMENT	5,259.32		4,207.46	1,051.86
TOTAL FEDERAL: 4,207.46				





In This Issue:

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- Make Kirksville Shine Week
- Welcome Students & New Residents
- Recycling in Kirksville
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- HHW Drop Off Date
- Citizens' Police Academy
- August Important Dates

Kirksville Connection

News & Information from the City of Kirksville

VOLUME 21, ISSUE 8
AUGUST 2015

SHOP KIRKSVILLE AND SAVE DURING THE BACK-TO-SCHOOL SALES TAX HOLIDAY!

It's that time of year again; time to start thinking about back-to-school! Shop Kirksville for your back-to-school needs and save money at the same time! The 2015 Back-to-School Sales Tax Holiday runs from 12 am, Friday, August 7th, through midnight, Sunday, August 9th. During this time, you will pay no sales tax on qualifying back-to-school purchases in Kirksville!

Qualifying items include: school supplies (not to exceed \$50 per purchase); clothing (any article having a value of less than \$100); computer software (taxable value of \$350 or less); and personal computers or computer peripheral devices (not to exceed \$3,500).

For more information, visit: <http://dor.mo.gov/business/sales/taxholiday/school>.



MAKE KIRKSVILLE SHINE WEEK!

The Make Kirksville Shine campaign encourages residents, businesses and property owners to make our community more attractive to the many guests and visitors that we have each year. The effort continues, and the week of August 1st through 9th has been established as "Make Kirksville Shine Week!" We again ask everyone to show your community pride by getting out and doing what you can to help make our town a place of pride!



The goal of Make Kirksville Shine is to get as many people as possible out mowing grass, weed eating, pulling weeds, picking up trash, and making our town look great to anyone and everyone who comes to Kirksville. Let's do what we can to Make Kirksville Shine!

WELCOME STUDENTS AND NEW RESIDENTS!

As a new resident, the number of things to take care of may seem daunting. If you're wondering where to start, just visit www.kirksvillecity.com/new-resident, or read on for a brief summary!

Water & Sewer Service: Stop by City Hall, located at 201 S. Franklin St., for water and sewer service with the City of Kirksville. A water/sewer deposit is required, and you will need to bring appropriate proof of identification. You may also pay your bill online or by coming to City Hall Monday through Friday, 8 am to 5 pm! Call 627-1251 for info.

Trash & Recycling Service: When you sign up for water and sewer service, you are automatically signed up for trash service through Advanced Disposal Services, Inc. Citizens 65 years of age or older are eligible for a discounted rate, so be sure and let us know if you qualify! If you would also like a recycling tote, just contact Advanced Disposal at (800) 778-7652. Advanced is open Monday through Friday, 8 am to 5 pm, and Saturday 8 am to 12 pm.

Gas Service: Natural gas services are provided by Liberty Utilities. Contact them at (855) 872-3242, and schedule a time to start your service! Visit www.libertyutilities.com for more info.

Electric Service: Ameren Missouri is the electric provider in Kirksville, and they can be reached at (800) 552-7583. A deposit may be required, and you will need to let them know when you want your service connected. Visit www.ameren.com for more info.

License Bureau: In Missouri, you have 30 days after establishing residence to obtain a valid Missouri Driver's License. You will need to show proof of lawful presence, proof of identify, and proof of residency. The License Bureau is located at 112 E. Washington St., and their phone number is 665-0292. Normal Office Hours are Monday through Friday, 9 am to 11:30 am, and 12:30 pm to 4:30 pm. Visit dor.mo.gov/mvdl/drivers for more info.

RECYCLE: WE CAN DO IT!

There are many ways to recycle in the City of Kirksville! You can recycle cans, paper, and plastic, and these items are picked up every two weeks by Advanced Disposal alongside your trash. Yard waste can also be recycled through composting, again, through Advanced Disposal. Just bring your yard waste to Public Works at 2001 N. Osteopathy, Monday through Friday, 7 am to 4 pm. Please bring yard waste in paper recyclable bags, not in plastic bags.



Additionally, in Spring 2016 we will be able to offer glass recycling to Kirksville and the surrounding communities through a Solid Waste Management District Grant. Plans are being finalized to construct a glass recycling bunker to receive and store the glass. Thank you to all who recycle! You are doing your part to make Kirksville shine and reduce waste in landfills.

NEED AN OIL CHANGE? PUBLIC WORKS ACCEPTS USED OIL!

Did you know you can take your used oil to the Public Works Complex, located at 2001 N. Osteopathy? We ask that people limit the oil containers to no larger than 5 gallons in size and in an original oil container. We recycle the used oil by using it in an oil burning furnace to heat our mechanic's shop.

If you would like to drop off your used oil, there is a drop-off location along the south fence of the parking lot, designated with a sign. The Public Works Complex is open Monday through Friday, 7 am to 4 pm. If you have questions, please contact Public Works at 627-1291!

HOUSEHOLD HAZARDOUS WASTE DROP-OFF!

We will be offering a drop off for Household Hazardous Waste (HHW) for all City residents between 9 am and 12 pm on Saturday, September 19th, 2015, at the Public Works located at 2001 N. Osteopathy! Citizens must call the Public Works at 627-1291 to schedule an appointment to ensure that qualified staff are available to assist with the disposal of eligible items. The program does not include disposal of any commercial hazardous waste.

HHW applies to any leftover household products that contain corrosive, toxic, ignitable, or reactive ingredients. Items that will be accepted at the collection site include: aerosols, antifreeze, batteries (NiCad, alkaline, lead acid, and lithium), button, ballasts, bulbs (fluorescent and regular household), cleaners (water and ammonia based), corrosives, cylinder fire extinguishers, fertilizers, cooking oil, used oil filters, motor oil, gear, lube, paint (oil and lead based), pesticides / poison-pesticides, herbicides, insecticides, rodenticides, miticides, and fungicides.

CITIZENS' POLICE ACADEMY: SIGN UP TODAY!

The Citizens' Police Academy, sponsored by the Police Department, is a community oriented program designed to provide the public with a working knowledge of the criminal justice system within the Adair County area. Classes are held each week for thirteen weeks on Tuesday evenings, beginning August 11th, from 6:30 pm to 9:30 pm. A graduation ceremony will be held on November 10th.



To sign up, contact the Police Department by calling 785-6945. Due to the sensitive nature of some subjects being presented in the Citizens' Police Academy, a criminal history background check will be conducted on all applicants. Classes begin August 11th, so sign up today and learn more about your local law enforcement!

Important Dates :

- 08/03—City Council Meeting
- 08/04—LPRC Meeting
- 08/11—ATC Meeting
- 08/12—P&Z Meeting
- 08/17—Council Meeting
- 08/28—Monthly Warning Siren Test

Contact Us:

Airport	665-5020
Aquatic Center	627-7665
Business Licenses	627-1251
City Manager	627-1225
Codes/Inspections	627-1272
Econ Development	627-1224
Engineering	627-1272
Fire Department	665-3734
Human Resources	665-1485
Municipal Court	627-1237
Parks & Recreation	627-1485
Police Department	785-6945
Public Works	627-1291
Water/Sewer Bills	627-1251
Advanced Disposal	
Trash Service:	800-778-7652

Facebook Pages:

- Parks & Recreation
- Police Department

This document is published by:

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Kirksville, MO
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