

KIRKSVILLE CITY COUNCIL

NEWSLETTER . . .

Mari E. Macomber, City Manager *MEM*

Copies to: City Attorney
Media

October 24, 2008

SUBJECTS:

DATES TO REMEMBER
HUMANE SOCIETY TOUR
COUNCIL APPOINTMENTS
COUNCIL MEETING BROADCAST
SIDEWALKS
OPEN MEETING RECORDS
UPCOMING MEETINGS
RETAIL PULL FACTORS
AIRPORT UPDATE
KIRK TRAN UPDATE
DREAM UPDATE
MEETING WITH PRESTON KRAMER
TRUCK PARKING
TELECOMMUNICATIONS COMMISSION

DATES TO REMEMBER

October 27 – City Council Tour of Humane Society meet at City Hall @ 4:00 p.m.
October 27 – City Council Study Session
October 28 – Council Radio Show @ 9:30 a.m.
October 28 – Congressional Debate at TSU @ 6 or 6:30 Baldwin Hall
October 30 – Watershed Management Commission Meeting @ 5:30 p.m.
November 3 – City Council Meeting @ 5:30 p.m.
November 4 – Governmental Affairs @ 7:30 a.m.
November 4 – LPRC @ 12:00 p.m.
November 4 – KDIC Meeting at 5:30 p.m. at Chamber
November 5 – City Manager attending MHDC Public Hearing in Columbia - evening
November 6 – Historic Preservation Meeting at 4:00 p.m. Council Chambers
November 7 – City Manager attending MHTC meeting in Kansas City

HUMANE SOCIETY TOUR

The Humane Society staff and Board have invited the City Council to tour their facility on Monday at 4:30 p.m. We will meet at City Hall at 4:00 p.m. or shortly thereafter and drive to the shelter as a group, returning to City Hall by 5:30 p.m.

COUNCIL APPOINTMENTS

The City Council has several appointments that will need to be made at the November 3 Council Meeting. The Council was in support of reappointing the City Manager to the Tourism Advisory Board. The Housing Authority has two vacancies and wishes to reappoint both individuals. The KIDA has one vacancy and one expired term. We are trying to determine if Don Smith, whose has the expired term wishes to continue to serve. The last Commission is the Watershed Management Commission which has one vacancy due to the resignation of Bob Funk.

Housing Authority
John Gillum - 9/07
Ruth Carter - 9/08

KIDA
Vacant – Expired 6/08
Dr. Smith - Expired 6/08

Watershed Management Commission
Vacant – Resident

COUNCIL MEETING BROADCAST

Staff has been meeting with representatives of KTRM, the television on Truman's campus, about the possibility of KTRM staff video taping City Council meetings for future broadcast. Included in your packet is proposed agreement, which provides for the taping of regular City Council meetings at a cost of \$170 per meeting. The City would be delivered an edited tape for play on our cable television channel. The \$170 would include two people and two cameras to film the meetings, plus all equipment needed to edit the tape and supplies. The cost to purchase the equipment would exceed \$30,000 not including trained personnel to run the cameras. The \$170 seems reasonable. The Council meetings could be taped starting November 3. At this point,

SIDEWALKS

After the last Planning and Zoning meeting members of the Commission requested direction from the Council regarding sidewalks. Dave Petre, a local developer requested a variance. He gave the Commission a persuasive argument as to why he should not have to put in sidewalks. The Commission had several minutes of discussions, motions, withdrawn motions, more discussion, etc. Brad Selby told the Commission that previous Council votes were mostly unanimous in support of sidewalks. According to Brad, the Commission members were struggling with support for the current sidewalk ordinances. The Commission wants to be reassured that they were pursuing the sidewalk issue in the manner that the City Council expected. The question really for the Council is whether or not you want to tell this independent body how they should vote on something. I know that sidewalks are important to the Council; this discussion emphasizes the importance of LPRC, ATC and possibly P&Z being involved in reviewing the annual sidewalk plan. I would ask the Council to discuss this issue. If you wish to send a direct message to the Commission or expect the Commission consider the merits of each instance addressing the issue for the betterment of the City.

OPEN MEETING RECORDS

In 2004 the City Council adopted a policy on Open Meetings and Records to comply with RSMo 610.010 to 610.030. The Council approved this by Resolution which basically states that the City Council and all committees of the City will comply with the law and that all meetings, records and votes are open to the public, except those that meet the closed meeting requirements. We have placed this Resolution into policy form and have incorporated it into the Council Policy Booklet as Council Policy #26. A copy of it is included in your packet as a reminder of the requirements.

UPCOMING MEETINGS

The City Manager will be attending meetings in Columbia and Kansas City the first week of November to represent the City. The Missouri Housing Development Commission has a public hearing in Columbia on Wednesday, November 5 in the evening. The City Manager will be attending to emphasize the support of the City Council for the Travelers Hotel project. The Manager will then be in Kansas City on the following Friday, to represent the City when the Missouri Highway and Transportation Commission considers approval of the funding agreement for the Alternate route.

RETAIL PULL FACTORS

Included in your packet are three maps of the state of Missouri that show how the retail trade has been in each county of the state. The maps are from 2000, 2004 and 2007. According to the maps, Adair County had a gain of retail trade in 2000 but has seen a decline in both 2004 and 2007. According to the information we have seen an increase in food retail sales and furniture retail sales. However we have lost retail trade in other sectors. We have requested additional information to see where there may be an issue and what might be done to increase the traffic to Kirksville from other areas of northern Missouri.

AIRPORT UPDATE

Air Choice One has purchased a new plane to provide service from Kirksville to St Louis. This plane will seat seven or eight passengers depending on how the cabin is configured doubling the current capacity of our service. This plane will also provide a more comfortable ride and be much quieter than the current plane. The new plane should start service in mid November and Air Choice One is planning to hold an open house at the Airport Terminal once the plane is put in service.

KIRK TRAN UPDATE

Included with your Newsletter is an update on the monthly ridership for Kirk Tran for the month of September. There were a total of 933 passengers for the month. The majority of passengers were being transported for employment reasons.

DREAM UPDATE

DREAM meetings were held this past week to seek input on the proposed organizational structure of a downtown organization. Though there was minimal attendance, the feedback and input received was valuable. The DREAM consultants have completed the telephone survey of the community and are in the process of putting together a survey to distribute to the students at Truman State. The Downtown Partners met last week to discuss the status of downtown projects,

MEETING WITH PRESTON KRAMER

The Mayor attended the meeting at City Hall with Preston Kramer to discuss the south tie-in and other design issues. If the Council wishes to have additional meetings with representatives of the Commission, we will need to discuss what type of meetings you wish to have and what your expectations are for these meetings.

TRUCK PARKING

The City Council received an email from an individual whose spouse drives a semi who was asking what the City was doing to provide parking. First truck parking is not a service that is

provided by government. The email mentioned two small towns in northeast Missouri that provide parking, but the available truck parking is provided by fuel stations and truck stops. The cities are not providing these spots. We requested ideas from other cities both within Missouri and across the country. Several responses asked if we came up with an idea to let them know. Only one place, Laredo Texas responded stating that they provide truck parking. This parking lot is only for trailer parking. It was noted that typically those who park within this lot, do so to visit Mexico and will park for days. We checked with a few other locations, including the Kirksville Livestock Barn, but we were not successful. Nor have we been successful in getting individuals with trucks or their families interested when we have extended an invitation to assist them in trying to organize a solution. Unless, I hear from the City Council that you want this matter pursued, I am going to set it aside.

TELECOMMUNICATIONS COMMISSION

Due to cost and not knowing how we would support a long term wireless network infrastructure, the Telecommunications Commission felt that if an individual or business owner wanted wireless then they should obtain it on their own. Also, they agreed that a downtown organization should take up this cause rather than 'the City'. Emergency services in town are not demanding wireless, as of yet, so they think 'the City' has no real reason to implement a wireless network. Staff reiterated the inevitability of a city-wide wireless network, whether it is private or public (most likely private). Maybe not within the next few years but it will happen. Chairman Ron Winkler recommended letters be sent to the local service providers asking where they see their wireless services going in the future. The Commission was given an update on the website and on video taping of City Council meetings. The Commission recommended that the City not release the videos to the public. We would have to check the requirements of the sunshine law. The Commission will not be meeting again until something new comes up.

Attachments

- Study Session Notice – pg 5
- KTRM Contract for Video Services – pg 6
- Open Meetings and Records Policy – pg 7 - 9
- Budget Calendar – pg 10
- Pull Factor Maps – 2000, 2004 and 2007 – pg 11 -13
- Plane – pg – 14
- Kirk Tran – pg 15
- Congressional Debate Information – pg – 16
- Ribbon Cutting Event – pg 17
- Letter of Appreciation from Clayton Dillavou – pg 18 – 19
- Thank You Note – pg 20

POSTED: October 24, 2008 – 11:30 a.m.

**NOTICE OF
COUNCIL TOUR & STUDY SESSION
- OPEN MEETING –
-TENTATIVE -**

NOTICE IS HEREBY GIVEN THAT THE KIRKSVILLE CITY COUNCIL WILL MEET AT CITY HALL AT 4:00 P.M. ON OCTOBER 27, 2008, AND DEPART FOR A TOUR OF THE ADAIR COUNTY HUMANE SOCIETY, 22376 STATE HIGHWAY 6.

THE COUNCIL WILL RETURN TO CITY HALL TO HOLD A STUDY SESSION AT APPROXIMATELY 5:30 p.m. IN THE CITY HALL SECOND FLOOR CONFERENCE ROOM, 201 SOUTH FRANKLIN STREET, KIRKSVILLE, MISSOURI.

TENTATIVE AGENDA:

- Adair County Humane Society
- DREAM Organizational Structure
- Update on Historic Preservation and Certified Local Government Process
- Alcohol on City Property
- Review of Annexation Policy
- Review Newsletter

FOR FURTHER INFORMATION, CONTACT:
City Hall at 627-1225

Equal Opportunity Statement

The City of Kirksville does not discriminate on the basis of race, color, national origin, sex, religion, age or disability status in the provision of services.

News 36 KTRM-TV Filming Contract

News 36 KTRM-TV has taken on full duties as a service provider to the City of Kirksville and is granted full and exclusive rights to filming and broadcasting City Council Meetings in their entirety. I understand that other media are allowed to cover such events, but full length broadcast rights belong to News 36 KTRM-TV unless otherwise stated.

News 36 KTRM-TV is responsible for the following aspects of the filming process:

- Providing 2 cameras/camera operators for the duration of the filming process
- Provide all tapes, equipment, and camera accessories
- Provide all editing services
- Provide a final, air-ready copy to the City of Kirksville within 3 days of the filmed meeting

All other services that are not stated above and that are agreed upon by both parties can be added to the contract at a future time.

Upon completion of these stated duties, News 36 will be monetarily compensated to the amount of \$170.00. In accordance with this contract, News 36 understands that failure to complete the above stated duties in a reasonable manner and time may result in loss or holding of payment. Payment changes and withholdings shall be determined by the Executive Producer of News 36 and the Kirksville City Manager.

I understand that News 36 KTRM-TV is not responsible for the content of the filming. I understand that all materials including but not limited to text, software, photographs, graphics, design elements, illustrations, artwork, video, music, sound, names, logos, and trademarks are the property of News 36 and the Truman Media Network or its licensors. I understand that any content produced can be used for commercial production on News 36, the TruTV station or any member of the Truman Media Network. I also agree not to modify, reproduce, retransmit, distribute, disseminate, sell, publish, broadcast or circulate any such material without permission from the Executive Producer of News 36 KTRM-TV. This contract hereby grants the city of Kirksville full rights to broadcast News 36 contracted work on the City Television Station at the City Manager's discretion. All filming dates and times will be determined by consent of both parties in accordance with this agreement.

I understand that in order to terminate this contract, a one month notice must be decided upon by either side. **THIS CONTRACT IS BINDING FROM THE SIGNED DATE UNTIL MAY 15, 2009.**

Kirksville City Manager

Executive Producer News 36 KTRM-TV

Date

Date

OPEN MEETINGS AND RECORDS

The Missouri General Assembly enacted the Missouri Open Meetings and Records Law, Section 610.028(2), which requires each political subdivision to provide a reasonable written policy in compliance with Section 610.010 to 610.030 RSMo.

The City Council adopted this policy to apply to all governmental bodies and committees of this municipality. All meetings, records and votes are open to the public, except the governmental body may close any meeting, record or vote relating to the following:

- A. Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys. However, any vote relating to litigation involving a public governmental body shall be made public upon final disposition of the matter voted upon; provided, however, in matters involving the exercise of the power of eminent domain, the vote shall be announced or become public immediately following the action on the motion to authorize institution of such legal action. Legal work product shall be considered a closed record.
- B. Lease, purchase or sale of real estate by a public governmental body where public knowledge of the transaction might adversely affect the legal consideration therefore. However, any vote or public record approving a contract relating to the lease, purchase or sale of real estate by a public governmental body shall be made public upon execution of the lease, purchase or sale of the real estate.
- C. Hiring, firing, disciplining or promoting an employee of a public governmental body. However, any vote on a final decision, when taken by a public governmental body, to hire, fire, promote or discipline an employee of a public governmental body must be made available to the public within seventy-two hours of the close of the meeting where such action occurs; provided, however, that any employee so affected shall be entitled to prompt notice before such decision is made available to the public.
- D. Non-judicial mental or physical health proceedings involving identifiable persons, including medical, psychiatric, psychological or alcoholism or drug dependency diagnosis or treatment.
- E. Testing and examination materials, before the test or examination is given or if it is to be given again, before so given again.
- F. Welfare cases of identifiable individuals.
- G. Preparation, including any discussions or work product, on behalf of a public governmental body or its representatives for negotiations with employee groups.
- H. Software codes for electronic data processing and documentation thereof.

- I. Specifications for competitive bidding, until either the specifications are officially approved by the public governmental body or the specifications are published for bid.
 - J. Sealed bids and related documents, until the earlier of either when the bids are opened, or all bids are accepted or all bids are rejected.
 - K. Individually identifiable personnel records, performance ratings or records pertaining to employees or applicants for employment, except that this exemption shall not apply to the names, positions, salaries and lengths of service of officers and employees of public agencies once they are employed as such.
 - L. Records that are protected from disclosure by law.
 - M. Meetings and public records relating to scientific and technological innovations in which the owner has a proprietary interest.
2. All records that may be closed hereby are deemed closed records unless the governmental body votes to make them public. Before closing a meeting to the public, a majority of a quorum of the governmental body must vote to do so in a public vote. The vote of each member of the governmental body on the question to closing the meeting or vote and the reason for closing the meeting by reference to a specific exception shall be announced at a public meeting and entered into the minutes.
 3. The governmental body shall give notice of the time, date and place of a closed meeting and the reason for holding it by reference to a specific exception. The notice shall be the same as in #4) below. No other business may be discussed in a closed meeting that does not directly relate to the specific reason announced to close the meeting to the public.
 4. The governmental body shall give notice of the time, date, place and tentative agenda of each meeting. The notice shall be placed on the appropriate bulletin board at city hall at least 24 hours, exclusive of weekends and holidays, prior to the meeting. If an emergency makes it impossible to give 24 hours notice, the reason must be reflected in the minutes. Notice also shall be given to any representative of the news media who requests notice of a particular meeting.
 5. Each meeting shall be held at a place reasonably accessible to the public, and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impractical. When it is necessary to hold a meeting on less than twenty-four hours notice, or at a place that is not reasonably accessible to the public, or at a time that is not reasonably convenient to the public, the nature of the good cause justifying that departure from the normal requirements shall be stated in the minutes.
 6. A formally constituted subunit of a parent governmental body may conduct a meeting without notice during a lawful meeting of the parent governmental body, a recess in that meeting, or immediately following that meeting, if the meeting of the subunit is

publicly announced at the parent meeting and the subject of the meeting reasonably coincides with the subjects discussed or acted upon by the parent governmental body.

7. The City Clerk shall be the custodian of records and will be responsible for maintenance and control of all records. The custodian shall provide public access to all public records as soon as possible, but no later than the third business day following the date the request is received by the custodian. If additional delay is necessary, the custodian shall give an explanation for the delay, and the date the record will be available for inspection.

If a request for access is denied, the custodian shall provide, upon request, a written statement of the grounds for such denial. Such statement shall cite the specific provision of law under which access is denied and shall be furnished to the requester no later than the end of the third business day following the date the request for the statement is received.

The custodian shall charge ten cents per page for duplication costs and the average dollar amount per hour for the employee who does the document search and duplicating. The custodian shall receive (or may require) payment prior to duplicating documents.

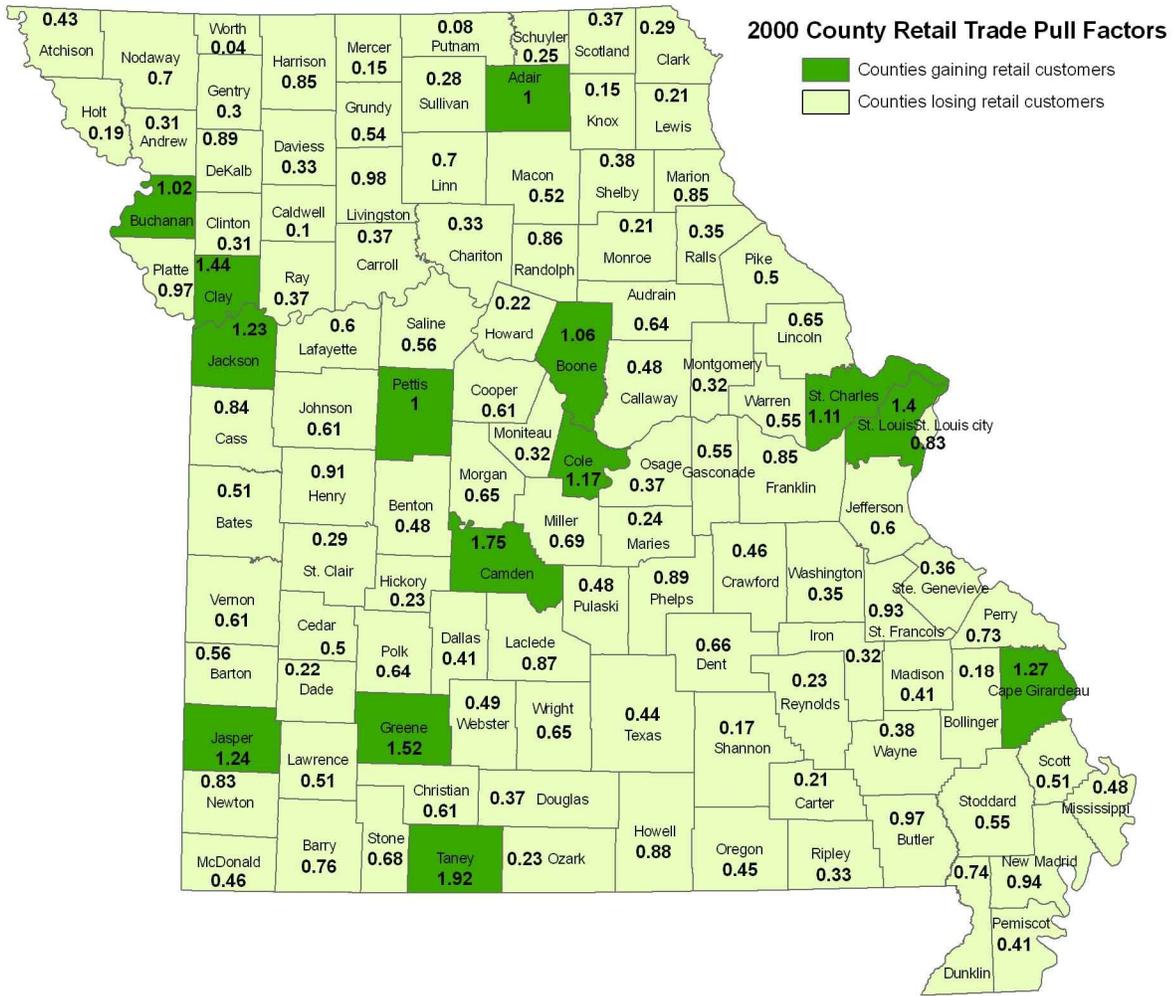
The custodian may designate deputy custodians in the following departments: Economic Development, Municipal Court, Personnel, Finance, Codes, Engineering, Parks, Public Works, Fire and Police.

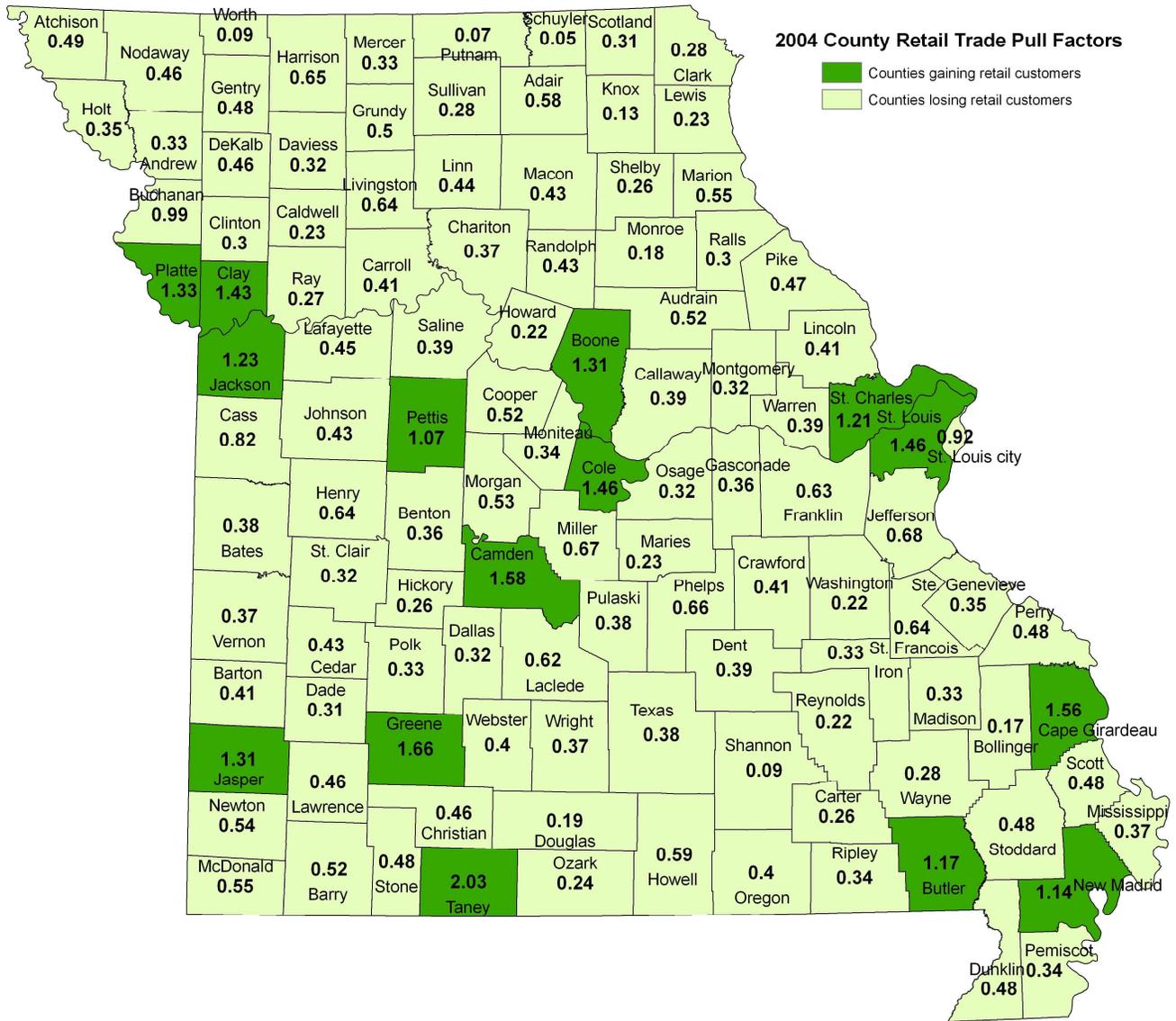
Budget Calendar

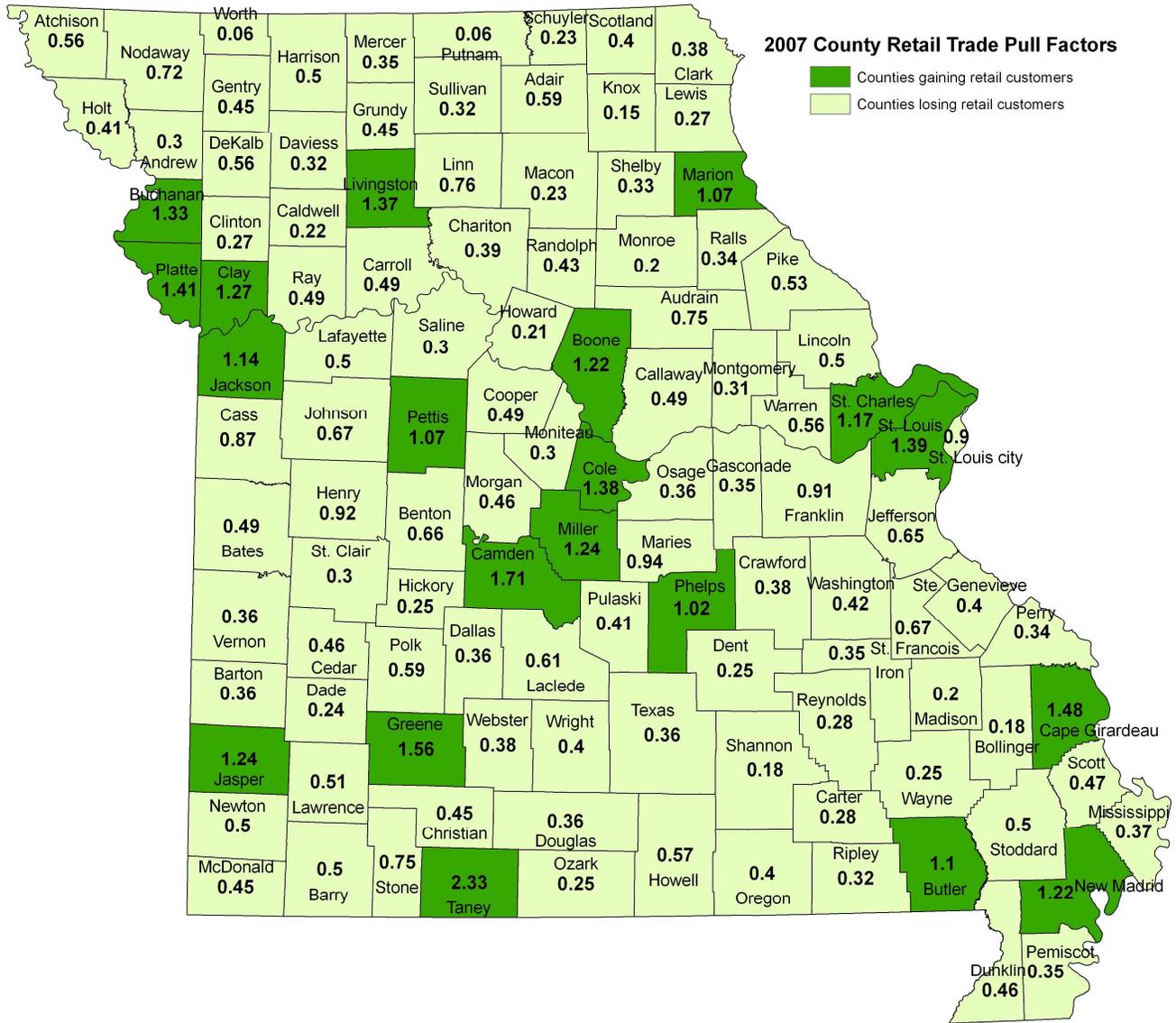
REMAINING DATES

November 10	Preliminary budget submittal to City Council.
November 17-18	City Council review of budget.
November 20- December 15	Preliminary budget available for public inspection.
December 1	Public hearing on budget and first reading. Adoption of current year amendment ordinance.
December 15	City Council adoption of budget.
January 1	New year begins.
January 31	Budget document distributed.

- *Budget proposal includes:
 - Program description
 - Summary of significant changes
 - Budget templates
 - Budget detail
 - Capital submittal
 - Projects summary









Kirk-Tran Units September-08

Day/Date	6AM-6PM(KTA)	KTH (High Hope)	Fixed Route	TOTAL
	Units	Units	Units	Units
Tuesday 09/02	15	14	12	41
Wednesday 09/03	18	14	12	44
Thursday 09/04	14	16	19	49
Friday 09/05	16	16	20	52
Monday 09/08	22	16	12	50
Tuesday 09/09	20	14	10	44
Wednesday 09/10	21	13	9	43
Thursday 09/11	17	14	14	45
Friday 09/12	20	18	11	49
Monday 09/15	23	12	11	46
Tuesday 09/16	24	14	17	55
Wednesday 09/17	21	14	10	45
Thursday 09/18	19	16	18	53
Friday 09/19	23	16	14	53
Monday 09/22	20	14	8	42
Tuesday 09/23	20	16	15	51
Wednesday 09/24	21	16	11	48
Thursday 09/25	16	14	14	44
Friday 09/26	22	18	11	51
Monday 09/29	24	12	6	42
Tuesday 09/30	16	14	16	46
				0
TOTAL UNITS	412	311	270	993
CASH COLLECTED				\$977.00

Average Hours
KTA 11.5
KTH 4
KFA 6
KFP 7

Trip Purposes	
Employment	495
Business	324
Medical	64
Nutrition	61
Shopping	37
Education	12
TOTAL	993

Oct. 13, 2008

FOR IMMEDIATE RELEASE

Truman State University to Host 9th Congressional Debate

KIRKSVILLE, Mo. — Truman State University's Baldwin Auditorium will be the site of a general election debate between 9th Congressional District candidates Judy Baker and Blaine Luetkemeyer on Oct. 28.

Baker, a Democrat, and Luetkemeyer, a Republican, are vying for Kenny Hulshof's congressional seat. Hulshof is running for governor against Jay Nixon. In July, Baker and Luetkemeyer participated in University-sponsored debates during the primary season.

Bob Priddy, from Missouri Net, will serve as the moderator for the debate. KTVO will be taping the debate and airing it at 1 p.m. Nov. 1. It will also be aired on KRCG in Jefferson City/Columbia, Mo., at 12 p.m. Nov. 1, and on KHQA in Hannibal, Mo., at 11 a.m. Nov. 1.

Constituents with questions or topics they would like to see addressed during the debate can e-mail them to debate08@truman.edu until Oct. 26.

The event is free and open to the public. Doors will open at 5:45 p.m. and close at 6:45 p.m. The event will start at 7 p.m. Seating will be done on a first-come-first-served basis. For more information contact Jay Self, assistant professor of communication, at 785.6044.

October 24, 2008

Attention Ambassadors & Board of Directors:

A Ribbon Cutting

will be held for the

Grand Opening

of

The Crossing

Kirksville Campus

810 E. Shepherd

Kirksville, MO 63501

Joe Belzer, Senior Pastor

Friday, October 31st, 2008

1:00 pm

Mari Macomber

Letter of Appreciation:

Oct. 14, 2008

This letter is written in appreciation of everyone who worked to make the September 27th, 2008 Hazel Creek Watershed, stake-holders meeting a success. The large number of people involved in this effort makes it necessary for me to write a group thank you letter. This format also gives each one involved, the big picture of how many worked to make this event a success. In all, about thirty-five people helped in preparing for and/or staffing this event.

We had about 45 people attending the event including workers. The talks, refreshments and boat rides were well received. I think everyone went away entertained and better informed, about the importance of working to maintain a clean water supply.

Members of the City Council: I want to thank our mayor, Martha Rowe for attending the event and for the continued support of the City Council of the work of the Watershed Commission.

NE Regional Office of the Missouri DNR: I thank Ms Thuy Le for staffing a table with appropriate DNR publications and answering questions. I thank Mr. Richard Morrow for his membership on the Commission, helpful advice, attending our monthly meetings and providing and delivering a large number of helpful DNR publications. I thank Ms. Irene Crawford, Director of the Macon DNR office for her helpful and continued support of the Kirksville Watershed Management Commission.

Adair County Health Department: I thank Mr. Sam Wilson for a most interesting and informative talk on operation of septic tanks and sewage treatment. I thank Mr. Stewart Blessing for attending our monthly meetings and providing helpful publications for distribution. I thank Ms. Claudine Frazier Director, for her continued support of our Watershed Commission.

Adair SWCD: I thank Ms. Tammy Joplin for providing an interesting and informative display on water quality.

NE Regional Office of the MDC: I thank Mr. Brian Todd who has been a member of the Watershed Management Commission since it's formation, for all his help to me and to the Commission. I will miss his assistance and guidance as he moves on to duties that will preclude his continued membership in the Commission. I thank Mrs. Marsha Jones for a most interesting talk and a narrated boat tour of Hazel Creek Lake. I thank Mr. John Richardson who handled the logistics for provision of the boat. I thank Mr. Darren Thornhill for operating the boat. I thank Mr. John Hoskins Director, for continued support of the work of the Watershed Management Commission.

Truman State University, Biology Department: I thank Dr. Cynthia Cooper, for agreeing to become a member and very actively working for the Watershed Management Commission. I thank her also for all her efforts in completing and having printed, a watershed committee informational brochure and for working all day at the event. I thank Truman students Sam Fels, Robert Welter, Alida-Jane Jordan and Ashley Winkler for all their help in setting up and staffing tables of information documents.

Army Reserve Center, Kirksville, MO.: I thank 2LT Jorge Fallas and Sgt. Michael S. Jackson for arranging for, staffing and generously providing to the Watershed Commission, the use of the reserve center for the event.

Jim Robertson Chevrolet / Toyota: I thank Mr. Jim Robertson for generously providing the van that was used for transporting attendees to and from the reserve center to the lake, for the informational boat rides.

Kirksville City Staff: I want to thank the Street Division who made sure the grounds around the boat ramp were groomed and ready for visitors. I thank City Clerk Vickie Brumbaugh for preparing and sending out the invitations. I want to thank Sarah Halstead and Cherie Bryant who helped with notifying the general public. Cherie also worked on Saturday to transport people from the Reserve Center to the lake and back for the lake tours. I want to thank the City's staff to the Watershed Commission, John Buckwalter and Jack Schuster, who both worked hard in preparation and at the event to assure that the event was a success.

Members of the Watershed Commission: I thank Martin Jayne and Mark Laughlin for all their work at the event. I thank Rodger Bland, James Novinger and Philip Ayers for attending and representing the Commission at this event.

I have tried very hard to be complete, if I have missed anyone's participation in this event, I am very sorry for the omission.

Thank You Everyone!



Clayton L Dillavou
Chair, Kirksville -
Watershed Management Commission
660-665-7944
"claytondillavou@sbcglobal.net"

Thank You



Frontville Fire Department
401 N. Frontline St.
Frontville, MO 63501

Cody Poff
1801 Danville
Greenville, MO 63541

18 8122 8221 100 1 1

Dear Ashli,

Thank you for letting me
job shadow recently. I enjoyed
the fire prevention videos. Thank you
for asking me to stay for training
next time, I will gladly stay.

Thanks again,
Cody Poff



Frontville Fire Department
401 N. Frontline St.
Frontville, MO 63501

Cody Poff
1801 Danville
Greenville, MO 63541