

KIRKSVILLE CITY COUNCIL

NEWSLETTER . .

Mari E. Macomber, City Manager *MEM*

Copies to: City Attorney
Media

July 27, 2007

SUBJECTS:

DATES TO REMEMBER
BUDGET CALENDAR
CITY MANAGER SCHEDULE
REQUESTS FOR DONATIONS
MML REVIEW AND ANNUAL CONFERENCE
DOWNTOWN CANOPIES
WASTE TIRE COLLECTION
FALL BRUSH AND LIMB PICKUP
MODOT ENHANCEMENT GRANT
MISSOURI ARTS AWARDS
ATTACHMENTS

DATES TO REMEMBER

7/31 – Chinn Hog Farm at 11:30 a.m.
7/31 – City Council Study Session at 5:30 p.m.
8/7 – LPRC at 12:00 p.m.
8/7 – ATC at 12:00 p.m.
8/7 – City Council Meeting at 5:30 p.m.
8/8 – Planning and Zoning at 7:00 p.m.
8/14 – City Council Study Session at 5:30 at North Park

BUDGET CALENDAR

Work is beginning to start on the preparation of the annual city budget. Included for your information is a proposed budget calendar. Please pay special attention to the dates highlighted in **blue**, printed copies will show shading. The proposed Planning Retreat is scheduled for the Tuesday immediately following Labor Day. The purpose of the retreat is to review the progress of the work already completed, estimated revenues for the next year and goal setting for the City. The budget process from start to finish takes about six months to complete. If for some reason the dates requiring City Council action or direction conflict with your schedules let me know.

CITY MANAGER SCHEDULE

I will be on vacation the week of August 6 through August 13. Kris McKim will be acting on my behalf during that time.

REQUESTS FOR DONATIONS

The City Attorney after seeing the request for a donation or contribution that you received provided the following comment: State law generally prohibits Cities from making "gifts" such as these. We sometimes get in a position where we walk close to the line in some instances, but normally in such instances our action is defensible on one or more various grounds. From your brief description of this particular solicitation, I doubt if it would be defensible. He further stated that he was aware that I had cautioned the Council on making such a contribution.

MML REVIEW AND ANNUAL CONFERENCE

The July issue of MML Review contains an article on Parliamentary Procedures regarding motions that could be helpful with the flow of meetings. The Annual Conference will be in Kansas City from September 9 - 12. There is an advance registration cost savings if made by August 30. To allow ample time for paperwork preparation and hotel reservation changes, please let Vickie know at least by August 20 if you plan to attend.

DOWNTOWN CANOPIES

The City Council will be meeting on August 28 to hear about certified local governments, review proposed downtown design standards and discuss what policy you wish to adopt regarding the downtown canopies. The date was set in conjunction with the presentation from City staff on the Downtown Design Standards, and as a bonus we were able to schedule a representative from the State of Missouri who will be discussing the creation of a certified local government to help with the preservation of historic structures. Though a certified local government would not be intended solely for the downtown area, it would be something that could have a positive affect on this area of the community.

WASTE TIRE COLLECTION

In conjunction with the NEMO Regional Planning Commission, we will again be having a waste tire collection for all residents of Adair County. Tires may be dropped off at the Old City Landfill/Animal Shelter site (Highway 6 West) on Friday, October 5th from 7am – 4pm and on Saturday, October 6th from 7am – 1pm. There was also mention of a white good drop off at the same time, but we are unsure of the need, since the local recyclers are currently paying for appliances.

FALL BRUSH AND LIMB PICKUP

The City will be holding its annual Fall Brush and Limb pick-up the first week of October. This pick-up goes quickly, so residents need to have all brush or large limbs curbside no later than 7am on Monday, October 1st. No bagged yard waste is accepted since Veolia picks that up the last full week of each month on your regular trash day.

MODOT ENHANCEMENT GRANT

In May 2007 we submitted a proposal to MoDOT through their enhancement grant program. This was the project that would improve or add sidewalks along Baltimore north of Illinois and south of New Street. It also adds sidewalk on Cottonwood between Village 76 and Baltimore as well as replaces the asphalt sidewalks on Baltimore south of LaHarpe. A portion of the project would use the existing box culvert under Baltimore as a crossing under Highway 63 to connect with a new section of trail. We were notified this week that MoDOT had 13 applications requesting \$3.3 million. They were able to fund the top 7 proposals for \$1.4 million, including Kirksville's proposal. Through this grant the City will get \$228,834 in federal dollars, and will be required to commit a \$66,602 local match.

MISSOURI ARTS AWARDS

Since 1983, the Missouri Arts Council has honored those whose contributions to the arts industry of Missouri have produced lasting and profoundly positive effects upon the cultural climate of the State, through the Missouri Arts Awards. City staff has been approached about nominating the Kirksville Arts Association for this award for the increasingly positive impact that they are having on our community. Their new building downtown and the new offerings it allows them to provide, as well as the long-standing events such as Summer on the Square, and the Red Barn Arts & Craft Show all contribute to the quality of life in Kirksville. Unless you disagree, we will plan to move forward with the paperwork needed to nominate the Arts Association for this award.

ATTACHMENTS

- Budget Calendar – pg. 4
- Enhancement Letter – pg 5
- CableOne Rate Increase Notification Letter – pg 6
- Chamber Membership Renewal Letter- pg 7

BUDGET CALENDAR

- August 6 Budget schedule distributed at meeting with department heads.
- August 10 Templates for temporary/overtime payroll projections for current and upcoming year distributed.
- August 17 Temporary/overtime payroll requests due to City Manager.
- August 31 Budget templates distributed to departments.
- August 31 Upcoming year revenue projections and items for Council retreat due.
- September 4 Review of following topics at Council retreat:**
- Status of Budget Goals
 - General Fund revenue projections
 - Utility Fund revenue projections
 - Multi-year capital plans-transportation program, utilities, rolling stock; capital improvements, etc.
 - Establish City Council goals for budget year
- September 10 Review results of Council retreat with department heads.
- September 14 Central Garage budget proposal* due to City Manager.
- September 17 City Manager budget review meeting with Central Garage.
- September 24 All other Fund/departmental budget proposals* due to City Manager.
- October 1-5 City Manager budget review meetings with departments.
- October 8-12 Follow-up meetings with departments as necessary.
- November 12 Preliminary budget submittal to City Council.**
- November 19-21 City Council review of budget.**
- November 26-
December 19 Preliminary budget available for public inspection.
- December 4 Public hearing on budget and first reading.
Adoption of current year amendment ordinance.
- December 18 City Council adoption of budget.**
- January 1 New year begins.
- January 31 Budget document distributed.

Missouri
Department
of Transportation



Daniel Niec, District Engineer

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Toll free 1-888 ASK MoDOT
www.modot.org

July 13, 2007

Mari Macomber
City Manager
City of Kirksville
201 South Franklin
Kirksville, MO 63501

Dear Ms. Macomber:

It is my pleasure to inform you that your enhancement application has been selected for funding. The project number assigned to this project is **STP-3700 (206)**. Please remember that these are federal funds and all federal rules and regulations must be followed. All steps in this program must have prior approval from this office. The amount of federal funds available for this project is \$228,834.00.

As you may recall, all projects selected for funding require attendance at the District 2 Enhancement Workshop. We will inform you of the date of the workshop via correspondence in the near future.

Please note that you may not proceed with this project until after the workshop, and we have signed and executed program agreements. If you have any questions or comments, please call me at 660-385-8618.

Sincerely,

Ron Watts,
District Liaison

RW/ja



402 NORTH MAIN
KIRKSVILLE, MO 63501
PH: 660•665•7066
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July 16, 2007

Dear Mayor and City Council Members,

The purpose of this letter is to make you aware that Cable ONE will adjust some of its High Speed Data rates effective in the month of September. For some customers, the price for High Speed Data service will increase by \$3.05, and customers will be notified of the change with their August billing notices.

As you may know, it has been over 5 years since Cable ONE has increased any High Speed Data rates, and as you may be aware too, we offer a wide variety of promotional rates for High Speed Data as low as \$29.95 per month. In addition, customers who take multiple other services from us also receive \$10 per month off the standard rates for High Speed Data. These promotional and package rates will continue.

Over the last 5 years, we have increased speeds for our Internet service several times and have considerably improved features, reliability, customer service, and security. We will continue to improve the quality of this service and expect further speed increases in the near future.

Cable ONE is dedicated to bringing customers high-value products. Cable ONE High Speed Data service is the fastest service around. Our speeds are 15 times faster than dial-up and twice as fast as DSL. Customers receive virus and spam control, free web space and up to 10 email accounts. With our cost saving bundles, customers can get a discount when they take basic cable, digital cable, high-speed Internet and our brand new phone service.

Cable ONE remains committed to same day service calls for all our products. We have a dedicated Call Centers that take phone calls 24 hours a day. We know how important reliable video and internet service is. It's nice to know that help is just around the corner or one phone call away.

As always, we're committed to this community and our partnership with the city. Not only do we provide the latest technology, we employ area residents. We also contribute to our community's strength through the property taxes and utility fees that we pay, as well as provide our schools with free cable television.

I look forward to continuing to work with you as the city's cable, High-Speed Internet and telephone provider. Please feel free to contact me at 660-665-7066 if you have any questions or concerns.

A handwritten signature in cursive script, appearing to read "Joann King".

Joann King
General Manager



Kirksville Area Chamber of Commerce

JUL 18 REC'D

July 12, 2007

City of Kirksville
Mari Macomber
201 S. Franklin
Kirksville, MO 63501

Dear Mari:

The check for your investment in the Kirksville Area Chamber of Commerce was received and I want you to know it is appreciated. Somewhere in the process of hiring a new office manager and moving our office twice this Spring we realized we had failed to acknowledge receipt of those renewals with a letter and 2007 membership decal. Please accept our sincere apologies.

As you know, your Chamber staff and members are busy working to improve, develop and promote our community. As we do that, all members benefit. I know I speak for the other members when I say your continuing membership is appreciated.

Please check your listing/ad on the chamber web page, www.kirksvillechamber.com.

Enclosed is your membership decal. Please display it so everyone will be aware of your active involvement in our community. If the Chamber can ever assist you, don't hesitate to give us a call.

Sincerely,

Alisa R. Kigar
Executive Director

Enclosure

