

# KIRKSVILLE CITY COUNCIL **NEWSLETTER . . .**

Mari E. Macomber, City Manager  
December 2, 2016

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## **CITY COUNCIL FILING**

The Municipal Election for City Council will be held on Tuesday, April 4, 2017. Filing for City Council candidates begins Tuesday, December 13, 2016 and continues through January 17, 2017. You may file in the City Clerk's office at City Hall, 201 South Franklin Street, during regular business hours Monday through Friday, 8:00 am to 5:00 pm, except for designated holidays. There are two available seats on the City Council. Council terms are for three years. Prior to filing, each person must complete an "Affidavit" with the Missouri Department of Revenue affirming that all state income taxes, personal property, and real property taxes on the place of residence have been paid. This Affidavit can be obtained from the City Clerk's Office. For more information, contact City Clerk Vickie

Brumbaugh at 660.627.1225.

### **PROCLAMATION PRESENTATION FOR THE FAMILY OF SFC LEWELLEN**

The City will be presenting the family of fallen soldier, SFC Mathew Lewellen, with a proclamation at the December 19, 2016 Council meeting at 6:00 pm in Council Chambers. The Lewellens have been encouraged to extend and invitation to other family and friends. Once the Proclamation has been presented, the Council will want to allow time for the family to exit the Council Chambers.

### **MML LEGISLATIVE CONFERENCE**

The annual Missouri Municipal League (MML) Legislative Conference will be held February 14 and 15, 2017, at the Capitol Plaza Hotel in Jefferson City. Please give some thought on whether you wish to attend. Registration information will be made available soon, according to MML.

### **UPDATE ON POSTAGE AND INSERTER MACHINES**

On November 21, 2016, Council approved the lease of an inserter machine and postage meter from Pitney Bowes using the State of Missouri Cooperative Agreement. During final negotiations on the contract documents, it was determined that lease purchase was more beneficial to the City by \$84 than a flat lease. The lease purchase has the same benefits and maintenance agreement as the lease and allows for room to negotiate a new contract at the end of the contract life. We have submitted the paperwork to Pitney Bowes and currently are awaiting a date for delivery and training on the new machines.

### **BALTIMORE MEADOWS UPDATE**

Missouri Housing Development Corporation (MHDC) staff have recommended to the MHDC Commissioners that the application from Terravest Development Corporation for the Baltimore Meadows Development off of North Baltimore Street in Kirksville be approved. The final vote from the MHDC Commissioners took place today. City staff will update the Council as soon as we learn of their decision.

### **KHPC ANNUAL REPORT**

City staff have submitted the annual report for the Kirksville Historic Preservation Commission to the State Historic Preservation Office (SHPO), which is a part of the Missouri Department of Natural Resources (MoDNR). Please see the annual report and its related attachments enclosed with this Newsletter.

### **ORDINANCE COMPLIANCE COMPLAINTS**

As last discussed at the November 21, 2016 Council Meeting, two citizens spoke during the Citizen Participation portion of the meeting regarding City ordinances for chickens. The two citizens would like to see these ordinances reevaluated. One of the citizens had noted that she Codes had been called by an adjoining property owner. That complaint was a part of a larger series of complaints against other property owners in the neighborhood of Patterson Street and Lewis and is believed to be a result of a recent decision by the Planning and Zoning Commission. Codes has been asked to delay any action on the chickens until the City Council has an opportunity to review and discuss the

existing ordinance. Included is a copy of the current City Ordinance regulating chickens. The Ordinance is found in the Zoning Code, Chapter 25, Section 25-50 Accessory Uses subsection (h).

**Sec. 25-50. - Accessory uses.**

Accessory uses, including automobile parking areas, customarily incident to the uses permitted in the previous section and located on the same lot therewith, not involving the conduct of a business or industry shall be permitted in accordance with this section.

(h) *Private stables.* A private stable shall be allowed on a lot having an area of more than twenty thousand (20,000) square feet; provided, that it is located not less than one hundred (100) feet from the front line and not less than thirty (30) feet from any side line or rear lot lines. On such lots there shall not be kept more than one (1) horse, pony, mule or cow or **twenty-five (25) fowl for each ten thousand (10,000) square feet of lot area** in addition to that area required for the dwelling or main building. No fowl shall be housed nearer than one hundred (100) feet to the front lot line or thirty (30) feet from any side or rear lot line of such lots.

**KDIC ANNUAL MEETING**

The Kirksville Downtown Improvement Committee (KDIC) held their Annual Meeting on November 15, 2016, at Maxwell's. Virginia Halterman, Heidi Templeton, and Ashley Young were elected to the Board of Directors, and discussion was had on how to best raise funds to participate in the Missouri Main Street Connection's (MMSC) Affiliate Grant Program. Plans were also discussed for decorating the Downtown for the Christmas season along with Santa's annual visit to the Adair County Courthouse each Saturday between Thanksgiving and Christmas.

**ANNUAL EMPLOYEE MEETING**

The City's Annual Employee Meeting was held November 29, 2016, from 1:00 pm to 3:30 pm at the Downtown Cinema 8. New employees hired over the past year were introduced. City staff were given a summary of economic development projects, including the fiscal impact of these projects on the City's budget. A presentation on risk management and the role that employees play in our ability to keep costs down was provided. Additionally, Phillip Drescher, of Bukaty Companies, which provides health insurance for City employees, updated staff on their health insurance options. Most importantly, insurance premiums will not be increasing for City employees.

**CHRISTMAS LIGHTS FOR CITY HALL**

In addition to placing greenery on the front of City Hall, City staff has installed Christmas lights this year. The lights were donated by the City Manager.

**COMMUNITY PARTNERS MEETING**

City staff met with community partners in Parks and Recreation the evening of November 20, 2016, and plan to hold a second meeting the evening of December 1, 2016, to discuss a potential ½ cent sales tax for parks and recreation. There were approximately 30 in attendance. No one spoke in opposition to the idea of a parks and recreation sales tax, and those who did speak were in favor of moving forward with pursuing the tax. However, the group did express their desire for more details as to how exactly the monies would be spent, not only for the Aquatic Center, but for the entire City park system, and how crucial

this was to its success. City staff will update the Council as these meetings continue and more input is received from the community.

### **TAKE ROOT CAFÉ GRAND OPENING CELEBRATION**

The Take Root Café, located in the former Pickler's Famous Building, held a Grand Opening Celebration today. The Ribbon Cutting took place at 11:00 am, a Thank You Ceremony and Mural Unveiling will be held at 5:40 pm, and live music will be played from 6:00 pm to 8:00 pm. Then, the celebration continues on December 3, 2016, with the opening of their Kids Corner at 11:00 am, an Eat With Your Farmer meal at 12:00 pm, Mindfulness Meditation at 2:00 pm, and live music will be played from 6:00 pm to 8:00 pm. The entire community is invited to participate.

### **US SENATOR CLAIRE MCCASKILL OFFICE ON THE ROAD**

The staff of United States Senator Claire McCaskill will be holding an "Office on the Road" at the Adair County Courthouse on December 2, 2016, from 1:00 pm to 3:00 pm. The event will be held in the County Commission Chambers. One-on-one meetings will be scheduled during the two-hour window in 15 minute increments. Please email [Kristen.Wright@mccaskill.senate.gov](mailto:Kristen.Wright@mccaskill.senate.gov), or call 573.442.7130, to schedule a meeting time.

### **BREAKFAST WITH SANTA**

Parks and Recreation is holding their annual Breakfast with Santa on December 3, 2016, at Maxwell's. There are two times: one at 8:30 am, and a second at 10:30 am. Tickets for both times have sold out. This event is growing in popularity. Please see the flyer attached to this Newsletter.

### **MDA CHECK PRESENTATION**

The Fire Department, and the Firefighter's Union, Local 2952, will be presenting a check for \$20,000 to the Muscular Dystrophy Association (MDA) on December 5, 2016, at 11:00 am, at the Kirksville Fire Station. These funds were raised throughout the year by the Firefighter's Union, Local 2952.

### **PURPLE WAVE**

The following information has been provided to other cities and counties to aid in their decision whether or not to utilize Purple Wave: "Purple wave is a no reserve online auction company. It is located in Manhattan, Kansas and has representatives throughout the central United States. These representatives will come to your location and photograph and write listings for your items. They then list the items on one of their upcoming auctions. Bidders will bid online for the items. At the auction end, Purple Wave collects the payment from the winning bidder and then sends the funds to the seller. There is a buyers and sellers fee but Purple Wave does not charge a sellers fee for government entities. Purple Wave is well established and therefore thousands of people view their auctions. Since so many people view these auctions, City staff have had very good results selling our items. The Purple Wave web site address is [www.purplewave.com](http://www.purplewave.com)."

## **ADVANCED DISPOSAL AND CITY STREETS**

City staff have recently discussed the weight of Advanced Disposal's trash trucks, their effect on City streets, and whether or not they were in violation of state law regarding the maximum weight allowed. The following information is from Advanced Disposal:

Average weight full = 61,000 lbs.

Average weight empty = 41,000 lbs.

Hopper capacity = 28 cubic yds.

During subsequent conversations, multiple ideas were discussed that could alleviate the damage being done to City streets. These include:

- Stop driving the trucks where substantial damage is being done. Drivers will get out and move the trash cans.
- Inform the City when Advanced Disposal sees damage starting.
- Change commercial pick up routes where possible to minimize damage.
- Determine the cost of adding an addition route to decrease haul poundage per truck.
- Begin a dialog and put all solutions on the table to minimize damage to our streets.

City staff will update the Council as these discussions continue.

## **SUPREME COURT ISSUES NEW RULES FOR MUNICIPAL COURTS**

In an order dated September 20, 2016, the Missouri Supreme Court issued new rules governing ordinance violations and minimum operating standards for the municipal divisions of Missouri courts. The court rule outlines ten new minimum standards. The new rules go into effect July 1, 2017. City staff will ensure compliance with these new rules.

## **INITIATIVE PETITIONS**

City administration has received over thirty initiative petitions from the Missouri State Auditor's Office in recent weeks, most having something to do with marijuana legalization and the use of those funds, asking for the City's response as to the impact the petition would have on the City. To review, an initiative petition is a means by which a petition signed by a certain minimum number of registered voters can force a public vote on the measure. The responses requested by the State Auditor's Office are time sensitive, and have consumed an inordinate amount of City administration's time.

## **LOCAL LAW ENFORCEMENT BLOCK GRANT APPLICATION**

City staff recently applied for a Local Law Enforcement Block Grant. On November 18, 2016, City staff learned that the City was awarded one of the three requests included in the grant, totaling \$440.

## **SMART GROWTH AMERICA TECHNICAL ASSISTANCE GRANT**

City staff recently applied for a Technical Assistance grant through Smart Growth America. On November 21, 2016, City staff were informed that the City was not awarded the grant after a highly competitive process. Please see the official letter attached to this Newsletter.

## **ANIMAL CONTROL VEHICLE ACCIDENT**

The Police Department's Animal Control Vehicle recently backed into another vehicle at the Adair County Humane Society. The City was found to be slightly more at fault than the damaged vehicle, and the City had to pay a \$1,000 deductible for damage to their vehicle. Midwest Public Risk (MPR), the City's insurance company, paid the remaining \$1,060.02.

## **POLICE DEPARTMENT STATISTICS FOR OCTOBER 2016**

The Police Department would like to announce the following statistics for the month of October, 2016. Year-to-date statistics have also been included.

Calls for Service – 2770	(ytd 25,098)
Offenses – 783	(ytd 8,079)
Arrests – 54	(ytd 625)
Traffic Stops – 108	(ytd 1,863)
Motor Vehicle Accidents – 51	(ytd 415)

## **MENARDS UPDATE**

City staff were recently contacted by Menards and informed that their Kirksville location has been added to the construction schedule for spring 2017. Menards will first go through the process of obtaining the necessary permitting.

## **WASTEWATER TREATMENT PLANT UPDATE**

The designers of the new Wastewater Treatment Plant, HDR Construction Inc., provided City staff with an updated site layout, or site plan. On the plan, the color red indicates new facilities, while the color green indicates existing facilities to be modified. Please see the site plan attached to this Newsletter.

## **WORKERS COMPENSATION AUDIT**

MPR, the City's insurance company, will be conducting an audit of the City's workers compensation. MPR has hired a firm to audit all of their members' workers compensation. The City's premium is based on our classification of positions and the compensation we report. City staff will update the Council as the audit moves forward.

## **UPDATE ON KIRKSVILLE LANDFILL**

Following the breach of the cap of the old Kirksville Landfill, near the Adair County Humane Society and the City's brush site, City staff are still awaiting the final documentation from the MoDNR regarding next steps. City staff will update the Council as this information becomes available.

## **MINIMUM WAGE INCREASE**

The Missouri minimum wage for 2017 will be \$7.70 (\$11.55 for overtime). This is an increase of \$0.05 per hour, effective January 1, 2017.

## **CAPE AIR EFFORTS FOR SFC MATHEW LEWELLEN**

When SFC Mathew Lewellen was being flown home to Kirksville through Kirksville Regional Airport, the flight bringing SFC Lewellen was scheduled within 10 minutes of

Cape Air's departure time. There were over 400 people at the airport to honor his arrival and show support for the family. To make thing run smoothly, Cape Air staff called all the passengers for that flight and asked if they could arrive early. The flight departed early giving those involved the space necessary to drive the hearse and family directly to the plane that was caring SFC Lewellen. City staff have expressed their gratitude for the actions of the local Cape Air staff to their corporate offices.

ATTACHMENTS:

- ❖ Breakfast With Santa Flyer
- ❖ Smart Growth America Technical Assistance Grant
- ❖ Wastewater Treatment Plant Update
- ❖ Sales Tax Reports September 2016
- ❖ Kirksville Connection December 2016
- ❖ Schuyler County Thank You Note
- ❖ Shrine Parade Photographs

ENCLOSURES:

- ❖ KHPC Annual Report & Attachments

# BREAKFAST WITH SANTA

breakfast buffet at Maxwell's December 3, 2016

8:30 am or 10:30 am \$8 per person ages 4 & under free



city of  
**KIRKSVILLE**  
Parks & Recreation

Tickets on sale at the Aquatic Center or at [parks.kirksvillecity.com](http://parks.kirksvillecity.com)



**Smart Growth America**

Improving lives by improving communities

Dear Sarah,

First of all, I hope you are doing well. I wanted to reach out to you personally regarding your application to Smart Growth America for our EPA funded free, technical assistance award.

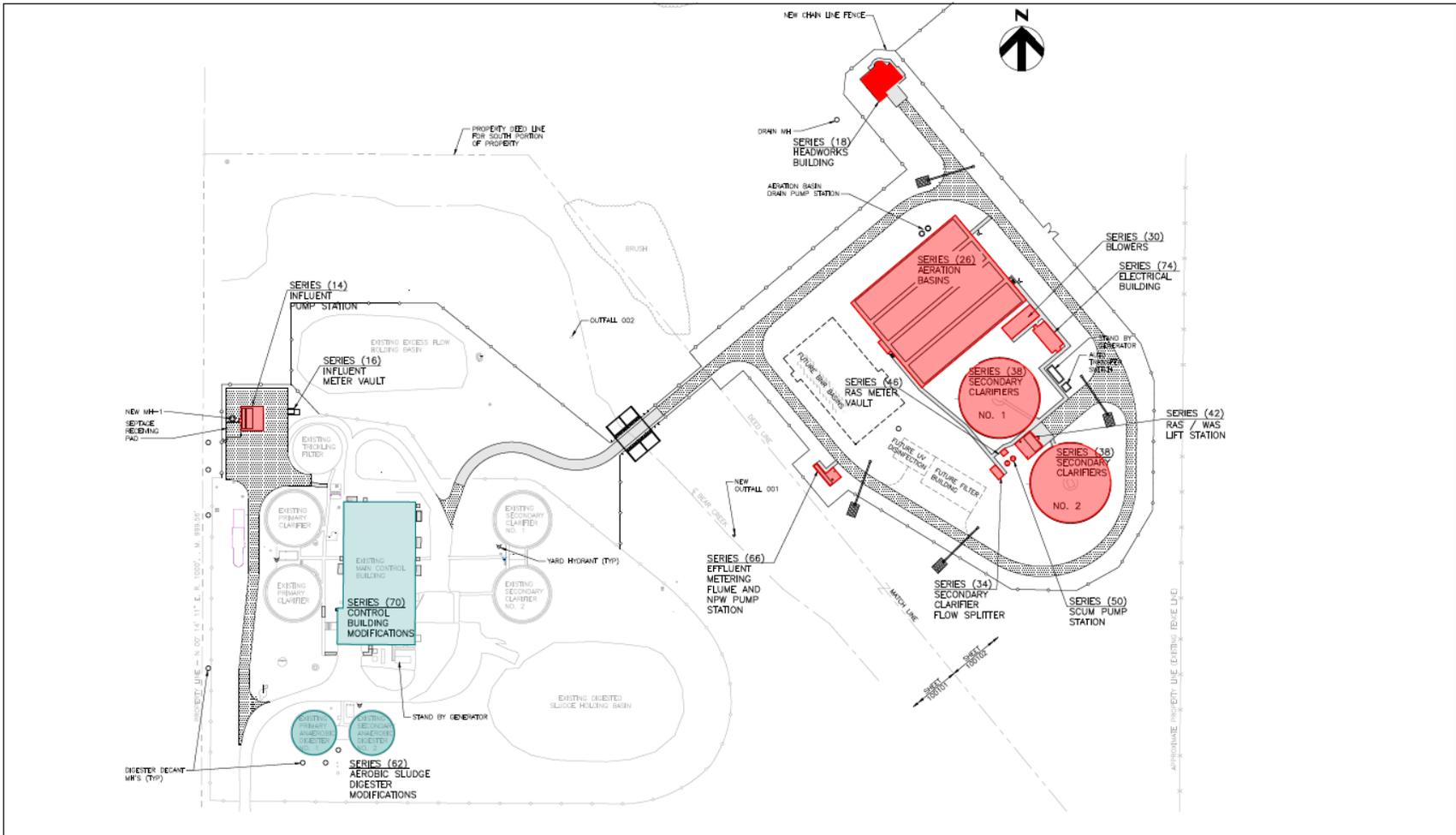
After a rigorous review of applications submitted from communities from across the United States, SGA made a final decision on which communities we've selected for an award. Unfortunately, as strong as your application was, we cannot fit the City of Kirksville into our 2017 schedule for technical assistance. We want to make sure that this isn't received as detrimental news for you. The standards by which we scored applications this year were the highest yet, having room in our budget to approve awards for less only 10% of the applications received.

Furthermore, given your dedication to smart growth in your community, we want you to know that we consider you a true teammate in making the American landscape a healthier, happier, and more sustainable place to live.

May only the best reach you this holiday!

Kind regards,

John Robert Smith  
Senior Policy Advisor,  
Smart Growth America



**OVERALL SITE PLAN  
KIRKSVILLE WASTEWATER  
TREATMENT PLANT**

**One-Cent General Sales Tax**

	2011	2012	2013	2014	2015	2016	2015 YTD Growth/-Loss Comparison to				
							2015	2014	2013	2012	2011
<b>BUDGET</b>	<b>2,476,280</b>	<b>2,523,820</b>	<b>2,588,620</b>	<b>2,637,920</b>	<b>2,782,890</b>	<b>2,773,100</b>					
January	177,293.93	231,297.39	268,619.22	242,229.90	294,636.78	290,203.88	-1.50%	19.81%	8.04%	25.47%	63.69%
February	259,901.05	229,342.20	206,324.87	213,352.25	231,484.74	237,718.52	2.69%	11.42%	15.22%	3.65%	-8.53%
March	160,805.35	147,321.44	135,401.12	197,231.68	128,624.36	144,704.45	12.50%	-26.63%	6.87%	-1.78%	-10.01%
April	258,496.85	288,635.98	288,365.52	245,043.46	286,296.98	304,168.62	6.24%	24.13%	5.48%	5.38%	17.67%
May	239,462.58	216,676.28	243,679.88	319,462.38	268,677.58	247,468.47	-7.89%	-22.54%	1.55%	14.21%	3.34%
June	149,702.34	141,482.89	137,532.65	139,439.84	144,889.39	145,229.09	0.23%	4.15%	5.60%	2.65%	-2.99%
July	259,437.07	285,063.79	299,328.74	259,978.98	276,215.36	321,243.76	16.30%	23.57%	7.32%	12.69%	23.82%
August	218,429.47	203,154.15	196,827.86	246,801.56	251,840.33	241,600.73	-4.07%	-2.11%	22.75%	18.92%	10.61%
September	174,444.14	162,346.70	197,662.39	179,717.22	150,618.05	142,894.74	-5.13%	-20.49%	-27.71%	-11.98%	-18.09%
October	270,826.30	264,153.60	264,869.77	281,688.36	294,309.60						
November	223,163.42	209,821.80	216,670.23	244,937.29	246,928.83						
December	159,898.86	177,081.78	188,952.81	166,734.36	150,513.31						
<b>TOTAL</b>	<b>2,551,861.36</b>	<b>2,556,378.00</b>	<b>2,644,235.06</b>	<b>2,736,617.28</b>	<b>2,725,035.31</b>	<b>2,075,232.26</b>	<b>-23.85%</b>	<b>-24.17%</b>	<b>-21.52%</b>	<b>-18.82%</b>	<b>-18.68%</b>
<b>VARIANCE from BUDGET Growth/(Loss)</b>	<b>75,581.36</b>	<b>32,558.00</b>	<b>55,615.06</b>	<b>98,697.28</b>	<b>(57,854.69)</b>	<b>(697,867.74)</b>					
	2,551,861.36	2,556,378.00	2,644,235.06	2,736,617.28	2,725,035.31	2,075,232.26					
				<b>Amended Budget</b>	2,764,805.00	0.00					
				<b>Variance (Loss)</b>	<b>(39,769.69)</b>	2,075,232.26					

**1/2-Cent Economic Development Sales Tax**

	2011	2012	2013	2014	2015	2016	2015 YTD Growth/-Loss Comparison to				
							2015	2014	2013	2012	2011
<b>BUDGET</b>	<b>1,238,140</b>	<b>1,261,910</b>	<b>1,279,163</b>	<b>1,359,960</b>	<b>1,307,620</b>	<b>1,311,605</b>					
January	85,289.72	106,319.67	123,086.03	109,278.12	133,639.19	134,893.00	0.94%	23.44%	9.59%	26.87%	58.16%
February	119,191.04	108,595.67	96,917.30	98,401.39	108,234.24	109,207.55	0.90%	10.98%	12.68%	0.56%	-8.38%
March	75,145.16	73,294.33	66,517.25	94,521.06	63,022.37	71,667.68	13.72%	-24.18%	7.74%	-2.22%	-4.63%
April	123,657.91	137,601.31	134,781.29	115,153.79	132,291.20	143,967.28	8.83%	25.02%	6.82%	4.63%	16.42%
May	115,552.14	104,128.45	116,088.24	151,563.58	130,668.64	118,662.30	-9.19%	-21.71%	2.22%	13.96%	2.69%
June	74,772.94	69,846.97	68,273.27	69,259.51	71,968.76	72,124.10	0.22%	4.14%	5.64%	3.26%	-3.54%
July	121,737.17	134,281.22	141,657.83	125,493.28	129,869.52	152,768.43	17.63%	21.73%	7.84%	13.77%	25.49%
August	104,086.50	97,048.04	97,448.25	115,108.78	120,302.48	115,059.95	-4.36%	-0.04%	18.07%	18.56%	10.54%
September	85,700.82	79,800.20	94,162.64	88,870.10	74,534.14	70,300.86	-5.68%	-20.89%	-25.34%	-11.90%	-17.97%
October	129,064.24	125,444.41	125,217.88	134,040.01	140,090.64						
November	106,591.45	100,920.32	104,309.69	117,150.64	118,728.13						
December	77,056.78	87,889.14	92,986.07	82,432.90	74,403.02						
<b>TOTAL</b>	<b>1,217,845.87</b>	<b>1,225,169.73</b>	<b>1,261,445.74</b>	<b>1,301,273.16</b>	<b>1,297,752.33</b>	<b>988,651.15</b>	<b>-23.82%</b>	<b>-24.02%</b>	<b>-21.63%</b>	<b>-19.30%</b>	<b>-18.82%</b>
<b>VARIANCE from BUDGET Growth/(Loss)</b>	<b>(20,294.13)</b>	<b>(36,740.27)</b>	<b>(17,717.26)</b>	<b>(58,686.84)</b>	<b>(9,867.67)</b>	<b>(322,953.85)</b>					
	1,217,845.87	1,225,169.73	1,261,445.74	1,301,273.16	1,297,752.33	988,651.15					
				<b>Amended Budget</b>	1,307,675.00	0.00					
				<b>Variance (Loss)</b>	<b>(9,922.67)</b>	988,651.15					

1/4-Cent Capital Improvement Sales Tax											
	2011	2012	2013	2014	2015	2016	2015 YTD Growth/Loss Comparison to				
	2015	2014	2013	2012	2011						
<b>BUDGET</b>	<b>619,070</b>	<b>630,955</b>	<b>621,790</b>	<b>629,743</b>	<b>653,860</b>	<b>655,825</b>					
January	42,654.08	53,168.78	61,555.22	54,654.06	66,819.41	67,446.33	0.94%	23.41%	9.57%	26.85%	58.12%
February	59,595.62	54,297.80	48,458.31	49,200.78	54,116.96	54,622.74	0.93%	11.02%	12.72%	0.60%	-8.34%
March	37,572.42	36,646.97	33,258.85	47,260.77	31,511.43	35,833.89	13.72%	-24.18%	7.74%	-2.22%	-4.63%
April	61,828.87	68,800.89	67,390.34	57,576.87	66,145.47	71,983.66	8.83%	25.02%	6.82%	4.63%	16.42%
May	57,776.21	52,064.46	58,047.79	75,757.14	65,334.66	59,331.16	-9.19%	-21.68%	2.21%	13.96%	2.69%
June	37,386.59	34,923.47	34,136.51	34,629.84	35,985.58	36,061.97	0.21%	4.14%	5.64%	3.26%	-3.54%
July	60,868.81	67,140.45	70,829.86	62,746.76	64,934.82	76,355.95	17.59%	21.69%	7.80%	13.73%	25.44%
August	52,043.23	48,524.12	48,724.47	57,554.59	60,151.41	57,529.57	-4.36%	-0.04%	18.07%	18.56%	10.54%
September	42,850.45	39,900.26	47,081.11	44,435.17	37,267.05	35,150.50	-5.68%	-20.89%	-25.34%	-11.90%	-17.97%
October	64,532.14	62,722.37	62,609.22	67,020.07	70,045.34						
November	53,698.45	50,460.08	52,154.71	58,575.31	59,364.08						
December	38,528.47	43,944.70	46,493.29	41,216.37	37,201.54						
<b>TOTAL</b>	<b>609,335.34</b>	<b>612,594.35</b>	<b>630,739.68</b>	<b>650,627.73</b>	<b>648,877.75</b>	<b>494,315.77</b>	<b>-23.82%</b>	<b>-24.02%</b>	<b>-21.63%</b>	<b>-19.31%</b>	<b>-18.88%</b>
<b>VARIANCE from BUDGET Growth/(Loss)</b>	<b>(9,734.66)</b>	<b>(18,360.65)</b>	<b>8,949.68</b>	<b>20,884.73</b>	<b>(4,982.25)</b>	<b>(161,509.23)</b>					
	609,335.34	612,594.35	630,739.68	650,627.73	648,877.75	494,315.77					
				<b>Amended Budget</b>	653,860.00	0.00					
				<b>Variance (Loss)</b>	<b>(4,982.25)</b>	494,315.77					

**1/2-Cent Transportation Sales Tax**

	2011	2012	2013	2014	2015	2016	2015 YTD Growth/-Loss Comparison to				
							2015	2014	2013	2012	2011
<b>BUDGET</b>	<b>1,238,140</b>	<b>1,261,910</b>	<b>1,239,620</b>	<b>1,259,487</b>	<b>1,307,730</b>	<b>1,311,650</b>					
January	85,308.17	106,337.62	123,110.89	109,307.74	133,639.13	134,892.78	0.94%	23.41%	9.57%	26.85%	58.12%
February	119,191.19	108,595.52	96,917.27	98,401.28	108,233.98	109,244.76	0.93%	11.02%	12.72%	0.60%	-8.34%
March	75,145.01	73,294.29	66,517.15	94,521.57	63,022.39	71,667.86	13.72%	-24.18%	7.74%	-2.22%	-4.63%
April	123,657.82	137,601.32	134,781.30	115,153.66	132,291.35	143,967.28	8.83%	25.02%	6.82%	4.63%	16.42%
May	115,552.90	104,128.69	116,095.57	151,514.25	130,668.62	118,662.40	-9.19%	-21.68%	2.21%	13.96%	2.69%
June	74,773.02	69,846.79	68,273.27	69,259.42	71,971.63	72,124.15	0.21%	4.14%	5.64%	3.26%	-3.54%
July	121,737.11	134,281.29	141,659.90	125,493.24	129,869.56	152,711.92	17.59%	21.69%	7.80%	13.73%	25.44%
August	104,086.49	97,047.92	97,448.67	115,108.81	120,302.45	115,059.86	-4.36%	-0.04%	18.07%	18.56%	10.54%
September	85,700.82	79,800.32	94,162.60	88,869.95	74,534.33	70,300.89	-5.68%	-20.89%	-25.34%	-11.90%	-17.97%
October	129,064.29	125,445.04	125,217.74	134,039.98	140,090.79						
November	107,396.30	100,920.34	104,309.57	117,150.81	118,728.08						
December	77,056.53	87,889.24	92,986.88	82,433.01	74,402.93						
<b>TOTAL</b>	<b>1,218,669.65</b>	<b>1,225,188.38</b>	<b>1,261,480.81</b>	<b>1,301,253.72</b>	<b>1,297,755.24</b>	<b>988,631.90</b>	<b>-23.82%</b>	<b>-24.02%</b>	<b>-21.63%</b>	<b>-19.31%</b>	<b>-18.88%</b>
<b>VARIANCE from BUDGET</b>											
<b>Growth/(Loss)</b>	<b>(19,470.35)</b>	<b>(36,721.62)</b>	21,860.81	41,766.72	(9,974.76)	(323,018.10)					
	1,218,669.65	1,225,188.38	1,261,480.81	1,301,253.72	1,297,755.24	988,631.90					
				<b>Amended Budget</b>	1,307,730.00	0.00					
				<b>Variance (Loss)</b>	(9,974.76)	988,631.90					

Local Use Tax											
	2013	2014	2015	2016	2017	2018	2015 YTD Growth/-Loss Comparison to				
	0	405,000	423,275	440,194			2017	2016	2015	2014	2013
<b>BUDGET</b>	<b>0</b>	<b>405,000</b>	<b>423,275</b>	<b>440,194</b>							
January	16,424.79	35,605.91	38,586.20	59,338.80					53.78%	66.65%	261.28%
February	22,176.37	29,411.71	33,241.09	31,516.50					-5.19%	7.16%	42.12%
March	38,961.62	39,440.36	42,354.16	26,909.18					-36.47%	-31.77%	-30.93%
April	39,744.48	32,257.19	22,666.11	46,524.04					105.26%	44.23%	17.06%
May	45,212.51	39,949.47	36,430.23	59,931.32					64.51%	50.02%	32.55%
June	35,284.16	38,278.98	33,158.02	31,147.31					-6.06%	-18.63%	-11.72%
July	38,288.10	40,878.57	37,196.21	29,073.82					-21.84%	-28.88%	-24.07%
August	19,495.90	48,006.60	35,382.04	42,793.98					20.95%	-10.86%	119.50%
September	45,839.16	43,628.60	37,262.65	50,239.16					34.82%	15.15%	9.60%
October	27,951.09	29,447.19	34,191.24								
November	22,907.73	33,019.94	27,803.35								
December	56,177.96	46,130.48	47,719.51								
<b>TOTAL</b>	<b>408,463.87</b>	<b>456,055.00</b>	<b>425,990.81</b>	<b>377,474.11</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>-17.23%</b>	<b>-7.59%</b>
<b>VARIANCE from BUDGET Growth/(Loss)</b>	<b>408,463.87</b>	<b>51,055.00</b>	<b>2,715.81</b>	<b>(62,719.89)</b>	<b>0.00</b>	<b>0.00</b>					
	408,463.87	456,055.00	425,990.81	377,474.11	0.00	0.00					
<b>Amended Budget</b>	<b>382,500.00</b>	<b>417,560.00</b>	<b>438,004.00</b>	<b>-</b>							
<b>Variance (Loss)</b>	<b>25,963.87</b>	<b>38,495.00</b>	<b>(12,013.19)</b>	<b>377,474.11</b>							

**Community Improvement District 1-Cent Sales Tax**

	2011	2012	2013	2014	2015	2016	2015 YTD Growth/-Loss Comparison to				
							2015	2014	2013	2012	2011
<b>BUDGET</b>	<b>86,384</b>	<b>93,600</b>	<b>90,000</b>	<b>84,000</b>	<b>85,600</b>	<b>85,000</b>					
January	10,287.53	14,402.97	12,422.40	8,309.32	11,565.24	13,898.97	20.18%	67.27%	11.89%	-3.50%	35.11%
February	9,834.90	14,140.97	6,001.12	5,567.85	8,096.31	6,587.80	-18.63%	18.32%	9.78%	-53.41%	-33.02%
March	743.03	4,231.33	3,000.71	6,810.95	2,562.69	2,120.81	-17.24%	-68.86%	-29.32%	-49.88%	185.43%
April	14,986.57	11,552.27	9,346.36	6,953.80	7,334.82	10,320.28	40.70%	48.41%	10.42%	-10.66%	-31.14%
May	7,062.98	7,727.12	8,879.82	12,690.74	12,869.13	12,674.73	-1.51%	-0.13%	42.74%	64.03%	79.45%
June	1,403.07	2,671.11	1,407.58	4,881.36	2,288.67	5,026.79	119.64%	2.98%	257.12%	88.19%	258.27%
July	11,579.84	10,473.33	11,542.23	7,434.30	11,427.29	10,002.81	-12.47%	34.55%	-13.34%	-4.49%	-13.62%
August	7,640.98	6,034.11	5,983.71	4,576.70	7,356.48	7,393.03	0.50%	61.54%	23.55%	22.52%	-3.25%
September	2,843.31	2,546.74	2,710.88	4,364.55	1,841.00	2,389.44	29.79%	-45.25%	-11.86%	-6.18%	-15.96%
October	10,527.84	10,172.17	7,570.35	11,919.42	11,474.22						
November	9,364.51	7,678.46	13,565.52	10,242.56	9,435.87						
December	1,034.03	4,617.83	2,701.26	2,202.03	2,539.07						
<b>TOTAL</b>	<b>87,308.59</b>	<b>96,248.41</b>	<b>85,131.94</b>	<b>85,953.58</b>	<b>88,790.79</b>	<b>70,414.66</b>	<b>-20.70%</b>	<b>-18.08%</b>	<b>-17.29%</b>	<b>-26.84%</b>	<b>-19.35%</b>
<b>VARIANCE from BUDGET Growth/(Loss)</b>	<b>924.59</b>	<b>2,648.41</b>	<b>(4,868.06)</b>	<b>1,953.58</b>	<b>3,190.79</b>	<b>(14,585.34)</b>					
	87,308.59	96,248.41	85,131.94	85,953.58	88,790.79	70,414.66					
				<b>Amended Budget</b>	85,600.00						
				<b>Variance (Loss)</b>	3,190.79	70,414.66					

### ***In This Issue:***

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## ***Kirksville Connection***

VOLUME 22, ISSUE 12  
DECEMBER 2016

*News & Information from the City of Kirksville*

### **CITY COUNCIL FILING OPENS DECEMBER 13**

The Municipal Election for City Council will be held on Tuesday, April 4, 2017. Filing for City Council candidates begins Tuesday, December 13, 2016 and continues through January 17, 2017. You may file in the City Clerk's office at City Hall, 201 South Franklin Street, during regular business hours Monday through Friday, 8:00 am to 5:00 pm, except for designated holidays.

There are two available seats on the City Council. Council terms are for three years. To qualify, you must be 21 years of age prior to taking office; a US citizen; a resident of Kirksville for one year preceding the election; a registered voter; and not been found, or pled, guilty to a felony under state and federal laws.

Prior to filing, each person must complete an "Affidavit" with the Missouri Department of Revenue affirming that all state income taxes, personal property, and real property taxes on the place of residence have been paid. This Affidavit can be obtained from the City Clerk's Office. For more information, contact City Clerk Vickie Brumbaugh at 660.627.1225.

### **UTILITY RATE CHANGES**

Each year the City is required by the State of Missouri to conduct utility rate reviews to determine if current rates can support operations and maintenance, capital infrastructure, and the debt service of our utility system for water, wastewater, and stormwater, and the impact any increase may have on citizens. This review was presented to the City Council during a public hearing held October 17, 2016. The public hearing was advertised in the Kirksville Daily Express and no comments for or against the rates were received. Based on comprehensive studies for both water and wastewater, an increase in rates is necessary for the continued operations of the utility system. This increase was approved by the Council on October 17, 2016. The monthly bill for a household, which includes services for water, sewer, stormwater, and trash, using the minimum volume of water, will increase from \$51.02 to \$53.05. The utility rates for both water and sewer will increase an average of 4-6% for both residential and commercial users.

These changes will be reflected on the bill you receive beginning in February 2017. If you have any question or concerns, please contact Utility Billing at 660.627.1251.

### **HOLIDAY FIRE SAFETY TIPS!**

During the holiday season many people decorate their homes and prepare food for holiday gatherings. As a result, there is a greater risk for fire! Following a few simple tips can ensure a happy and fire-safe holiday season:

Christmas Trees:

- Choose a tree with fresh, green needles that do not fall off when touched.
- Before placing the tree in the stand, cut 2 in. from the base of the trunk.
- Make sure the tree is at least three feet away from any heat source (e.g. fireplaces, radiators, candles, etc.)
- Be sure to add water daily to the tree stand to ensure it stays fresher longer.
- Use lights certified by a recognized testing laboratory to ensure safety.
- Replace any lights with worn or broken cords or loose bulb connections.
- Connect no more than three strands of lights, or a maximum of 50 bulbs for strands with screw-in bulbs.
- Never use lit candles to decorate your Christmas tree.
- Always turn off Christmas tree lights before leaving home or going to bed.

Holiday Entertaining:

- Test your smoke alarms and tell guests about your home fire escape plan.
- Keep children and pets away from lit candles.
- Keep matches and lighters up high in a locked cabinet.
- Stay in the kitchen when cooking over the stovetop.
- Ask smokers to smoke outside, and ensure young children don't play with smoking materials.
- Provide large, deep ashtrays for smokers. Wet cigarette butts with water before discarding.

### **CITY OFFICE CLOSURES FOR THE HOLIDAYS**

All City offices, including the Aquatic Center, will be closed on Friday, December 23, through Monday, December 26, 2016, in observance of Christmas. All City offices will reopen Tuesday, December 27, 2016, for regular business hours!

All City offices, including the Aquatic Center, will also be closed January 1 and 2, 2017, in observance of New Year's Day. Additionally, the Aquatic Center will close at 5:00 pm on Saturday, December 31, 2016. We apologize for any inconvenience these closures may cause, and wish you and yours a very happy holiday season!

### **ARE YOU WINTER READY?**

Winter weather is upon us, and it's time to make sure your home is ready and safe for the cold months ahead! The Fire Department would like to remind you to:

- Have your furnace professionally inspected and serviced at least once a year.
- Chimneys and vents should be professionally cleaned and inspected at least once a year. Not cleaning your chimney is the leading cause of chimney fires from built up creosote.
- Ensure the wood for your fireplace or wood stove is dry, seasoned wood.
- Your fireplace screen should be metal or heat-tempered glass, in good condition, and secure in its position in front of the fireplace.
- Have a covered metal container ready to dispose cooled ashes. (The ash container should be kept at least 10 feet from the home and any nearby buildings.)
- Make sure your children know to stay at least 3 feet away from the fireplace, wood/pellet stove, oil stove, or other space heaters.
- Ensure that portable space heaters have an automatic shut-off.
- Portable space heaters need to be plugged directly into an outlet and placed at least three feet from anything that can burn, like bedding, paper, walls, and even people. Do not use an extension cord! (Place notes throughout your home to remind you to turn off portable heaters when you leave a room or go to bed.)
- Test your smoke alarms and make sure they are working. For best protection, consider placing a smoke alarm inside each sleeping room, and outside each separate sleeping area. Also, ensure multiple smoke alarms are interconnected, so when one sounds, they all sound.
- Carbon monoxide detectors are an important protection for those homes with an attached garage or fuel burning appliances. Test your carbon monoxide detectors and make sure they are working.

### **SANTA IS IN DOWNTOWN KIRKSVILLE!**

The City of Kirksville, Kirksville Downtown Improvement Committee (KDIC), and the Office of Tourism want to remind you that Santa Claus frequents Downtown Kirksville during the holiday season!

Santa will be welcoming children at his house on the Second Floor of the Adair County Courthouse from 2:00 pm to 4:00 pm on December 3, 10, and 17, 2016! Train rides will be available during every visit!

### **PUBLIC CHRISTMAS TREE DROP-OFF**

Are you wondering what to do with your old Christmas tree after the holidays are over? The City is offering a free Christmas Tree drop-off from December 27, 2016, through January 9, 2017!

Christmas trees may be dropped off within the orange fenced-in area in the southwest corner of the Missouri Street and Main Street public parking lot. All decorations, including ornaments, lights, tinsel, etc., must be removed prior to drop-off. We appreciate your cooperation!

### **Important Dates :**

- 12/05— Council Meeting
- 12/06— LPRC Meeting
- 12/12— Council Study Session
- 12/13— ATC Meeting
- 12/14— P&Z Meeting
- 12/19— Council Meeting
- 12/23— Christmas Eve  
City Offices Closed
- 12/26— Christmas  
City Offices Closed
- 12/30— Monthly Warning  
Siren Test at 10:00 am
- 1/02— New Year's Day  
City Offices Closed

### **Contact Us :**

Airport	665.5020
Aquatic Center	627.7665
Business Licenses	627.1251
City Manager	627.1225
Codes/Inspections	627.1272
Econ Development	627.1224
Engineering	627.1272
Fire Department	665.3734
Human Resources	627.1458
Municipal Court	627.1237
Parks & Recreation	627.1485
Police Department	785.6945
Public Works	627.1291
Water/Sewer Bills	627.1251
Trash Service:	800.778.7652

### **Facebook Pages:**

- City of Kirksville
- Kirksville Parks and Recreation
- Kirksville Police Department

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Kirksville, MO  
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Fax: 665.0940



REC'D OCT 21 2016

Mari I appreciated the ticket to attend the play. It was a good performance and fun. Also thank you for thinking of Schuyler County for the tables. We will put them to use at our new Nutrition Site in the previous Jade Bldg on 136. Take Care and if there is anything we can team up on, let me know.

Wanda Campbell



