



Kirksville Historic Preservation Commission Meeting Agenda

January 8, 2025, 4:00 pm

Council Chambers, City Hall, 201 S. Franklin St.

Call Meeting to Order

Roll Call

Order of the Agenda:

Staff report of additions or changes

Motion (and Second) to approve the order of the agenda

Vote – Ayes / Nays / Abstain

Minutes:

Minutes of the regular meeting on October 02, 2023

Motion (and Second) to approve minutes

Chair asks for corrections

Vote – Ayes / Nays / Abstain

Old Business:

1. Potential Historic Landmarks

- a. Staff Report
- b. Commission Updates/ Input
- c. Citizen Questions / Input

New Business:

1. Election of Officers

- a. Nomination of Officers
- b. Vote – Ayes or Nays

2. Potential Historic Landmarks

- a. New Historical Application Submissions

Citizen Participation

(Time Limit of Five Minutes) Citizen participation is for suggestions and comments on items affecting the Kirksville Historic Preservation Commission and the City, but are not on the agenda. Action by the Commission other than acknowledgment is not expected at the same meeting. Citizens may address the Commission on topics which are part of the regular agenda when these items are discussed by the Commission. Citizens must add their signature to the Citizen Participation Sign-In Sheet and announce their name before they begin speaking. The Commission does like to follow up with citizens and request citizens willing to leave a form of contact.

Adjournment

Next Meeting: April 2, 2025 at 4:00 pm

Notice of Nondiscrimination

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

Potential Historic Landmarks: Staff Report

Since the last meeting of the Kirksville Historic Preservation Commission, City staff have now received a total of seven applications for the City's historic Local Landmark program. A public hearing will be scheduled before the Commission to review this application and make a recommendation to the City's Planning and Zoning Commission.

The owners of one (1) other property remain interested in the Local Landmark program, to the best of the knowledge of City staff. There are four (4) total properties that are not interested at this time.

The goal continues to be to schedule a special meeting to consider as many of the applications at once as possible in order to save the applicants money, as they will be able to split the cost of publishing the public hearing notice between them.

City staff will keep the Commission updated as to when additional applications are received, and if so, poll the Commission as to what potential meeting dates and times will best work for them.

KIRKSVILLE HISTORIC PRESERVATION COMMISSION

MINUTES of October 2, 2024

PRESENT:

Lori Shook, Chair

Danny Ellsworth, Vice Chair

Betty McLane-Iles, Planning & Zoning Representative

Jennifer Walston, City Council Representative

Ashley Young, Community & Economic Development Director

Austin Miller, Communications Director

Sara Knipe, City Planner

ABSENT:

Robert Clement

Amanda Brand

William Castles

CALL TO ORDER

Chair Lori Shook called the meeting of the Kirksville Historic Preservation Commission in the Council Chambers at City Hall, 201 S. Franklin, to order at 4:17 p.m.

APPROVAL OF AGENDA

Chair Shook asked for a motion to approve the order of the agenda. Ashley Young stated that Jennifer Walston had asked to add the discussion of potential renovations to City Hall as #2 under New Business, which would require amending the agenda. Danny Ellsworth made a motion to approve the order of agenda as amended; Jennifer Walston seconded. The order of the agenda was approved with the following vote: Shook - aye, Ellsworth – aye, Walston – aye, McLane-Iles – aye; no nays. Absent: Clement, Brand, Castles.

APPROVAL OF MINUTES

Chair Shook asked for any changes to the minutes from the meeting on July 3, 2024. With no changes or additions, Jennifer Walston made a motion to approve the minutes of the July 3

meeting; Danny Ellsworth seconded. The minutes were approved with the following vote: Shook - aye, Ellsworth – aye, Walston – aye, McLane-Iles – aye; no nays. Absent: Clement, Brand, Castles.

OLD BUSINESS

Potential Historic Landmarks: Chair Shook asked for a Staff Report from Ashley Young. Mr. Young stated that we currently still have one (1) applicant (John Smelcer) for a Local Landmark. Mr. Smelcer is willing to wait until we get more applicants in order to share the cost of publishing the public hearing notice in the paper as required by city code. City Staff will reach out to the others who expressed interest by phone or email. If interested, City Staff will meet with the other potential home owners or offer a home visit for their convenience and additional information.

Mr. Young introduced Sara Knipe, the new City Planner to the commission.

NEW BUSINESS

TravelStorys App Update: Mr. Young reviewed with the Commission the charts and pie graphs in reference to 63 total tour sessions between April 1 and June 30, 2024. Also, he stated that Kansas City and Liberty, MO were in the top five (5) as the geographical locations reached for the tours. The sessions peaked on Mondays and Thursdays as the most popular days of the week for the tour.

City Hall Potential Renovations: Ashley Young provided background information on the potential renovations to City Hall and how that process would work. Jennifer Walston asked the commission to pay close attention to the artwork presented of the front of City Hall, particularly where the front door is located currently, using a copy of the architect's concept that she supplied. The new concept has removed the front door. Mrs. Walston and Lori Shook expressed concerns about the façade's appearance by doing this and wondered if City Staff would mention an alternative to this change. Mr. Young indicated he would pass along the feedback from the commission.

CITIZEN PARTICIPATION

None.

Next Regular Meeting: January 8, 2025 at 4:00 pm.

ADJOURNMENT

Betty McLane-Iles made a motion to adjourn; Danny Ellsworth seconded. Chair Lori Shook adjourned the meeting at 4:51 pm.

Sonya Ray - Recording Secretary