



**Kirksville City Council Meeting and Executive Session  
Tentative Agenda | Open Meeting  
Monday, May 6, 2024; 6:00 pm**

**Council Chambers, City Hall, 201 S. Franklin St.**

Online viewing location: <https://www.youtube.com/KirksvilleCity>

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Call the Meeting to Order

Recitation of Vision and Mission Statements

Vision Statement:

*The City of Kirksville will create a welcoming and thriving community as northeast Missouri's center for education, commerce, health, recreation, and culture.*

Mission Statement:

*The City of Kirksville offers opportunities for building quality of life and meaningful community through ethical and responsible government.*

Moment of Silence

Pledge of Allegiance

Boy Scouts Troop 404

Order of the Agenda

City Manager's Report of Additions or Changes

**Motion (and Second)** to approve the order of the agenda

**Vote – Aye / Nay / Abstain**

Minutes

**Motion (and Second)** to approve minutes of the Regular Session held on [4/15/2024](#)

**Vote – Aye / Nay / Abstain**

Information Presentations & Public Hearings

Item(s) have been prepared by staff as information only. Citizen input, comments and suggestions are requested on the specific item(s) identified below. Action by the Council may occur at the same meeting if so included in the agenda.

A1: Proclamation: [Police Week](#), May 11-17, 2024

B1: Proclamation: [National Preservation Month](#)

Unfinished Business

Item(s) under this section are either ordinances requiring final reading or subjects/items postponed from a previous meeting.

**01:** To approve the list of sole source vendors as required by the City Council's Purchasing Policy, Policy #31.

A. [Sole Source Vendor List](#)

[Staff Report](#) by Mari E. Macomber, City Manager  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

Action Presentations

1. **City Clerk Reading of:** BILL NO. [2024-15](#)  
An Ordinance of the City Council of the City of Kirksville, Missouri authorizing the City Manager to enter into an agreement for on-call engineering services with MECO Engineering Co., Inc.

**Motion (and Second)** to approve on first reading

[Staff Report](#) by Adam Dorrell, Public Works Director  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

**City Clerk Second Reading**

**Motion (and Second)** to approve on second reading  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

2. **City Clerk Reading of a [Resolution](#):**  
A Resolution of the City Council of the City of Kirksville, Missouri, stating intent to seek funding through the Missouri Department of Natural Resources and the Northeast Missouri Solid Waste Management District – Region “C”, and authorizing the Mayor and City Manager to serve as authorized representatives, and to pursue activities in an attempt to secure funding for the City of Kirksville.

**Motion (and Second)** to approve

[Staff Report](#) by Rodney Sadler, Deputy City Manager  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

3. **City Clerk Reading of a [Resolution](#):**  
A Resolution of the City Council of the City of Kirksville, Missouri, authorizing the City Manager to negotiate and execute a loan agreement through the City's Revolving Loan Fund to provide financing to Kirksville Brewhouse, LLC for the purchase and installation of equipment, and construction of cooling and fermentation rooms, contingent upon final approval by the Missouri Department of Economic Development.

A. [Application](#)

**Motion (and Second)** to approve

[Staff Report](#) by Ashley Young, Community and Economic Development Director  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

**4. City Clerk Reading of a [Resolution](#):**

A Resolution of the City Council of the City of Kirksville officially adopting the Health Reimbursement Arrangement (HRA) Plan, and Authorizing the City Manager, as the Plan Administrator.

A. [Health Reimbursement Arrangement Plan](#)

**Motion (and Second)** to approve

[Staff Report](#) by Don Crosby, Human Resources Director  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

**5. City Clerk Reading of a [Resolution](#):**

A Resolution of the City Council of the City of Kirksville, Missouri authorizing an emergency rental of a 12-inch diesel driven pump from Velocity of Fenton, Missouri for use at the Northeast Lift Station.

A. [Proposal](#)

**Motion (and Second)** to approve

[Staff Report](#) by Adam Dorrell, Public Works Director  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

**6. City Clerk Reading of a [Resolution](#):**

A Resolution of the City Council of the City of Kirksville authorizing the purchase of a 2024 Ford F550 Cab/Chassis from Lovegreen Ford, Kirksville, Missouri.

A. [Bid Tab](#)

**Motion (and Second)** to approve

[Staff Report](#) by Adam Dorrell, Public Works Director  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

**7. Motion (and second) to approve the revised [Housing Rehabilitation Loan Program Guidelines and Application Form](#).**

**Motion (and Second)** to approve

[Staff Report](#) by Ashley Young, Community and Economic Development Director  
Council Discussion  
Citizen Questions/Input  
**Vote – Ayes / Nays / Abstain**

8. **Motion (and second)** to approve the [Demolition Grant Program Guidelines and Application Form](#).

**Motion (and Second)** to approve

[Staff Report](#) by Ashley Young, Community and Economic Development Director

Council Discussion

Citizen Questions/Input

**Vote – Ayes / Nays / Abstain**

**Citizen Participation**

(Time Limit of Five Minutes) Citizen participation is for suggestions and comments on items affecting the City, but which are not on the agenda. Action by the Council other than acknowledgment is not expected at the same meeting. Citizens may address the Council on topics which are a part of the regular agenda when these items are discussed by the City Council. Citizens must add their signature to the Citizen Participation Sign-In Sheet and announce their name before they begin speaking. The City Council does like to follow up with citizens and requests citizens willing to leave a form of contact with the City Clerk.

**Council Comments**

**Newsletter Review**

Review of Newsletter Items by Mari E. Macomber, City Manager

**Next Council Meeting**

Regular Council Meeting, Monday, May 20, 2024, at 6:00 pm.

**Adjournment**

**Motion (and Second)** to adjourn in an Executive Session re: RSMo 610.021 (2) Real Estate.

**Roll Call Vote by City Clerk: Ayes / Nays / Abstains**

Mayor declares the meeting adjourned into an Executive Session RSMo 610.021 (2) Real Estate.

**Notice of Nondiscrimination:**

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

**Notice of Disability Accommodations:**

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

Agenda & attachments available on the City's website: [www.kirksvillecity.com](http://www.kirksvillecity.com)