

City Council Study Session



Dear Citizen:

Welcome to our City Council Study Session. As the name implies, City Council Study Sessions are an opportunity for the City Council to study issues facing the City. It is a time for the City Council to receive information from those invited to present. Study Sessions are intended to provide information to the City Council on current City matters, education on new ideas, or regulatory impacts. From time to time, Study Sessions will include discussions of mutual interest with a City partner.

It is in these meetings that the City Council listens, learns, asks questions, and formulates City policy and direction on how the City should proceed. Citizens are welcome to attend these Sessions to learn alongside the City Council. If you have questions or wish to provide feedback on any Study Session topic, the City Council is accessible after the meeting, or via email at kvccouncil@kirksvillecity.com. The City Council also welcomes visitors to its regular City Council meetings held on the first and third Mondays of the month at 6:00 pm.

The City Council thanks you for your attendance and invites all citizens to listen and learn with them.

Online Viewing:

<https://www.youtube.com/user/KirksvilleCity>

STUDY SESSION DATE: February 12, 2024

MEETING ONE: Interagency Meeting - Culture

DETAILS: 5:30 pm ~ Economic Development Alliance ~ 315 S. Franklin St.

MEETING TWO: Study Session

DETAILS: Immediately Following Meeting One ~ City Council Chambers ~ 201 S. Franklin St.

Tentative Agenda:

- Police Department Statistics
- Police Station Project
- Community Facility Project
- ISO Rating Report
- Kirk Tran Report
- Proposed Flood Plain Map Review
- Airport Terminal Update
- Legislative Matters
- Newsletter Review

POLICE DEPARTMENT STATISTICS

Over the past few years, there have been discussions concerning community safety, and the work of law enforcement, with citizens coming before the City Council raising concerns about community safety.

As requested, Police Chief Williamson has prepared a spreadsheet of law enforcement activity for the past seven years (2017 -2023). Chief Williamson has also provided a written analysis of the information provided.

POLICE STATION PROJECT

The City Council has been very supportive of the Police Department and concern has been expressed regarding the suitability of the building the Department currently occupies. More specifically, the City Council has discussed the need for and support of purpose-built facilities. The building currently housing the Police Department was purpose-built for banking services. The City Council authorized funding to contract with Archimages, a planning, architecture, and interior design company who have been working with department leadership on the operational needs and layout of a police station.

When originally hired, Archimages was to help the City identify the best location for the Police Department with consideration being given to land owned by the City near the existing station. Another site owned by the City is the underutilized parking lot that has been used by Kirk Tran, Community Opportunities, and others as overnight vehicle storage. The location is on Main Street between Harrison and Missouri Streets.

Included in this Study Session Report is an introductory report from Chief Williamson, the proposed layout of the facility, followed by a list of the different areas and needs necessary to operate law enforcement services.

In addition to a review of this information, discussion will be given to a timeline to complete the design, review and obtain survey data, complete a site evaluation, estimate costs of construction, identify funding sources, and seek community support. As we have discussed this project, we have also discussed tying the Council Chamber facility together. The Council Chambers were estimated at \$5 million and the Police Station could exceed \$7 million. As a way of information, a ½ cent sales tax currently generates \$1.8 million. A 10 to 12-year term would generate \$18 million to \$21 million.

The above should be considered in tandem with the next Study Session Topic regarding the community facility project, police and fire vehicle storage, firehouse, and burn tower.

COMMUNITY FACILITY PROJECT

The City Council was supportive of city staff efforts to work with Archimages, the same firm working with the City on the police station, though selected first for this project. The original concept was to obtain funding support to construct a facility that would allow us to take advantage of our trained police and fire personnel to establish a training facility.

This concept was borne out of the impacts of COVID on operations, like police and fire personnel who are mandated to complete certain training. As things shut down due to the pandemic, training options diminished. As a tourism project, the City discussed establishing a facility that would allow us to meet not only our training needs but would allow us to offer these opportunities to others throughout the region and beyond. Funding support was sought through a state Community Revitalization grant but rejected due to the State's determination that the project was not sufficient to meet the standards of the grant.

Due to a lesser amount of qualified applications for these grant funds, the State opened up the grant opportunity for Community Revitalization funds in our area of the state. In doing so, the City approached the Adair County Commission to seek funds to vie again for funding to help support this training project. The State awarded the County a grant but has been very clear that the funds are to be used to construct a community center that would be used for training, trade shows, and community events including the use by the general public.

After some obstacles and concerns as to the administration of this grant, and several meetings with State officials and Adair County elected officials, the go-ahead has been received for this project. In the meantime, the City has been working with Archimages on a layout and design of this facility. In addition to this facility, Archimages was also hired to see how to tie in the storage facility needs for police and fire equipment; and a newer concept that had been proposed by Fire Chief Jon Cook, the location of a firehouse on the north end of town, and a firehouse on the south end of town to improve upon response times, and establish response teams. The current fire station could be eliminated. As a reminder, this station was located at the best location for a response time to both ends of town before the development that took place on the north end of town. The fire station had been a former car dealership and the placement of the building was located on the south side of the property. During times of heavy rainfall, and snowfall, the fire station has flooded. Evaluations of what could be done to resolve this problem have been looked at with the City receiving some grant funds to construct a detention basin to the south of the fire station intended to hold water and reduce the amount that is flowing away from the downtown down the street and alleyway directly into the fire station.

We have received a layout for the community facility. It is a proposed 4,200-square-foot building with an overhead door, the ability to break the space up into three rooms, and a small kitchen to allow for concessions, restrooms, and parking. Based on Archimages estimates the cost of this facility is \$1.1 million with 15% contingency. The storage facility has been estimated at \$2.2 million with an additional \$334,000 for contingency. The firehouse was estimated at \$2.88 million and an additional \$432,000 contingency. The last component of this project would be a burn tower critical for both police and fire training at an estimated cost of \$800,000. Archimages provided additional costs for site preparation, dirt work, and infrastructure work. The total estimated cost for all of this as prepared by Archimages was a shocking \$10 million.

City staff has requested some tweaking to the facility layout but has not discussed ways to reduce the costs. Aside from changes to the facilities that are not going to impede the use of these purpose-driven facilities, the following will be explored: 1 – are there grant funds that can be pursued, for example, we have submitted a grant to help pay for the burn tower; 2 – what work – site preparation and infrastructure can be done in-house by Public Works crews; 3 – what available funding sources are currently available to the City meaning how much money can be used from Capital Improvement Sales Tax, Tourism Fund Balance, General Fund, and Utility Fund support available. The Community Revitalization grant was for \$600,000 and intended to match \$600,000 from the City. It had been hoped that the storage bays could be constructed adjacent to an injunction with the community center.

On Monday, we want to discuss the project in its totality and discuss whether the City Council is agreeable with moving forward with the Community Center, and possibly tying the storage and firehouse portion of the project with the Police station project when it is presented to the public.

Community Center

1. Overall facility size remains at 4,200 SF. (60'x70').
2. Adjusted toilet rooms and extended main corridor with side egress door to allow for 3 individual multi-purpose rooms in lieu of 2. Retractable partitions allow for flexibility to have 3,2, or 1-room configurations. The total capacity with tables and chairs (training format) is approximately 106-115. Additional capacity with just chairs increases to approximately 160-175. Both calculations allow for a speaker position at the head of the room.
3. A 10'x16' prep kitchen has been added that can service all rooms.
4. A 10' wide overhead door is added to the large MP Room.

Fire/Police Bays (Phase 1)

1. One 18'x80' bay is provided for police use. The Bay is separated into a smaller vehicle evidence cage area with a larger equipment storage bay towards the front of the facility. Potential wall separation shown between Police and Fire bays.
2. Four 18'x80' bays are provided for Fire apparatus and equipment storage. All bays are drive-through.
3. Support spaces (decon, gear room, SCBA, etc.)with mezzanine space above, have been relocated adjacent to the living quarters and would be part of phase 2.

Fire Living Quarters (Phase 2):

1. Building dimensions have been revised so a depth of 80' is achieved to align with adjacent bays. This will reduce construction costs.
2. One training officer office is added.
3. Open concept bunk room (6 capacity) has been added.
4. Side access corridor and door added to access staff parking.
5. Additional storage rooms added.
6. Training Room has been deleted.

ISO RATING REPORT

The Insurance Service Office (ISO) has been around since the early 70s serving as a leading source of information as it relates to property and casualty insurance. One way in which this company obtains that information is through its Public Protection Classification (PPC) program. The ISO reviews a variety of services that are offered by a community through its governmental supplier. For Kirksville, the ISO works with us in evaluating our fire service, building codes, water supplies, and emergency communications.

The earliest known evaluation of the City was completed in 1991. In 2012 our insurance rating went from a 4 to a 3. Our last evaluation was in 2017.

The ISO's Public Protection Classification Service gauges the fire protection capability of the community based on its building codes, water suppression and availability, fire service, and emergency communications. These areas are analyzed and the gathered data is used to determine a community's insurance rating. Each community is assigned a Public Protection Classification number using a scale from 1 to 10. Class 1 represents the best public protection, and Class 10 indicates no recognized protection. It is the rating a community receives that insurance companies to help set insurance rates for homeowners.

The purpose of this presentation is to bring awareness of how certain aspects of city operations impact community safety. Our insurance rating will remain a three (3) effective May 1, 2024.

Deputy Fire Chief Jon Cook took the lead on this inspection process and worked to make sure information was available and individuals with knowledge and expertise from the City participated in the process.

KIRK TRAN REPORT

In 2023, the City assumed full responsibility for Kirk Tran agreeing to a service contract with OATS, advertising the services, and collecting the fees for these services.

A Staff Report from Ashley Young is

PROPOSED FLOOD PLAIN MAP REVIEW

The evaluation and development of new floodplain maps for our County has been in the works for the past five years. The City has been working with the Department of Homeland Security's Federal Emergency Management Agency (FEMA) operations on this project. The last time Adair County's floodplain maps were updated was in the 1980s.

This project will be discussed with the City Council on Monday. At this point, FEMA is seeking public input from both the City and our community. Code Enforcement Director Reid Yardley has provided guidance and information to all within the City who may be contacted by a citizen for more information and has provided both information and how the citizen can access the information directly.

In last week's Newsletter, it was reported that the previous floodplain maps were not digitized. Communications Director Austin Miller has created a banner on the City's home screen and established a webpage to give property owners access to as much information as possible.

Floodplain designation impacts property use and values. There are state and federal laws that set out requirements for those properties, and in turn, the City must adhere to these requirements. Considering the idea that the areas designated as floodplains are due to the evaluation that the area is prone to flooding. Communities must commit to floodplain management requirements of the National Flood Insurance Program before residents and businesses can purchase NFIP flood insurance and be eligible for some types of Federal assistance, including flood mitigation grants. Other values to knowing our floodplain are saving tax dollars and avoiding liability and lawsuits.

Our community was impacted on August 4 by heavy rainfall. Some of those areas impacted were within the flood plain. Over the past 50 years, Adair County had between 11 and 13 flood disaster declarations. Aside from the information on the floodplain maps and the Staff Report from Reid Yardley, there is a list of the responsibilities of cities and recommended planning considerations. In addition to the state (Chapter 89) and federal (44 CFR § 60.3) requirements, the City's Code of Ordinances, including [Article IX. – Floodway and Floodway Fringe Districts](#) are intended to protect the community. For more information on Floodplain Management click [here](#).

AIRPORT TERMINAL UPDATE

The City Council is aware that Congressman Sam Graves has been instrumental in obtaining funding support for the replacement of the terminal at the Kirksville Regional Airport. This project was brought to the attention of the Congressman through the efforts of former Airport Manager Glenn Balliew.

With the completion of the fuel farm and the runway rehabilitation project awarded in 2021 and completed in 2022. The completion of these projects has made it possible to seek support for the terminal. A federal appropriation has been provided for the replacement of the airport terminal building for \$3,325,000 for the federal fiscal year 2023. This appropriation will still require the City to provide a match of will be approximately \$166,250. Despite this appropriation, the City received estimates that almost doubled the cost of a new terminal building.

Though the City Council viewed a few renderings of terminal concepts, authorization was made to allow Woolpert Aviation to design and then bid out for the terminal project. Before their work could begin, the City had to submit a request to the Aviation division of the Missouri Department of Transportation in September for \$499,735 with the City matching \$26,302 using a pass-through federal Bipartisan Infrastructure Law (BIL) block grant funds. That funding allocation was released earlier this year, and the contract with Woolpert was finalized.

Additional funding support has been pursued with the City completing a grant application with the federal government through the Bipartisan Infrastructure Law competitive discretionary grant program (BIL-ATP) funding with the Federal Aviation Administration. This provided about \$1 billion in grant funding for the upgrade, modernization, and rebuilding of the nation's airport terminals.

Additional funding support is also being sought through the State of Missouri. This funding support will require the City to pursue funding support from our State Senator and Representative. Jeff Lafountain, Airport Manager has provided additional information for the City Council and will be attending the legislative meeting with City Councilmembers to promote the terminal funding, explain the reasons for the need, and encourage funding support.

LEGISLATIVE MATTERS

On Tuesday, February 20, the Missouri Municipal League will be hosting its Annual Legislative Session. Along with this Session, attendees will learn more about bills of importance that are expected to have an impact on Missouri municipalities, and attendees will have an opportunity to meet with local legislators. Meetings have been arranged with both Senator O' Laughlin and Danny Busick.

Included with this Newsletter is a list of legislative items identified by the League. In addition, as noted, support for the Airport will need to be pursued. In addition, to City Councilmembers Parks and Recreation Director Rodney Sadler and Airport Manager Jeff Lafountain will be in attendance.

NEWSLETTER REVIEW

ATTACHMENTS

- Staff Report 2023 Police Statistics

- 2023 Police Statistics
- Staff Report Police Station Project
- Police Station Layout
- Police Station Space Program
- Police Station Timeline
- Community Facility Location
- Community Facility Layout
- Community Facility Cost Estimates
- Staff Report ISO
- ISO Letter
- ISO Hydrant Flow Data
- Staff Report Kirk Tran
- Staff Report Flood Plain Review
- Adair County Mapping Communication
- NFIP Community Responsibilities and Planning Considerations
- Staff Report Airport Terminal Project
- Legislative Items of Importance

ENCLOSURES

- [ISO Report](#)
- [SEMA Flood Plain Outreach Site](#)

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: February 12, 2023

SUBJECT: Kirksville Police Statistics 2017 - 2023

CITY DEPARTMENT: Police Department

PREPARED BY: Scott Williamson, Police Chief

The following statistical report includes broad coverage of the crime totals and additional police-related incidents that occurred within the Kirksville city limits between the years 2017 to 2023. These represent the raw “reported” totals of certain crime categories and provide the clearest picture of crime trends in Kirksville.

Within each category, some sub-categories relate to each other. For example, the category “Crimes of Violence” includes all crimes against the person of another and does not include crimes like theft or property damage.

Each category is totaled by year providing a basis for trending and analysis. Due to the small sample sizes, a flat percentage analysis of each category falls well outside acceptable accuracy levels to be used for analysis. For example, in 2020 there were 9 Robberies and in 2021 there were only 3. Using a flat percentage analysis, it reflects a 66% reduction in Robberies. However, this would be a deceptive use of percentages and not reflect an accurate portrayal of the true environment.

Using the raw reported numbers also gives a clearer picture than the published FBI statistics because the numbers are unfiltered and represent the actual reports received from the citizens of Kirksville and officers in the field.

Analysis

Calls for Service

After a brief spike in Calls for Service during the Covid period, calls continue to increase year over year reaching 26,632 in 2023.

Crimes of Violence

With some minor yearly variations within each sub-category, Crimes of Violence have remained relatively flat. With a low of 188 in 2018 and a high of 228 in 2019, the total ended at 210 in 2023.

One important distinction for Crimes of Violence in Kirksville is that the vast majority of violent crimes occur between people associated with each other. There are very few violent crimes from strangers or unknown subjects.

Drug Related Crimes

With the passage of Amendment III decriminalizing adult-use marijuana, enforcement of narcotic laws has become slightly more challenging, however, our arrest totals and investigations have remained solid and we continue to explore additional investigative tools and partnerships.

Property Crimes

This is one area where we see a statistically significant change in recent years. Although not reaching the low of 842 in 2018, our property crime totals reduced from over 1,100 in 2021 and 2022, to 864 in 2023.

Traffic

Both injury and non-injury collisions have significantly reduced for 2022 and 2023. This could be attributed to the increase in officer presence and traffic stops for moving violations.

Enforcement

Even as Crimes of Violence remain static and Property Crimes fall, our arrest totals have risen to an all-time high of 942 in 2023.

Traffic stops also climbed to an all-time high of 2687 in 2023. It should be noted that the percentage of traffic stops resulting in a moving violation citation has dropped from a high of 56% in 2020 to 25% in 2023 indicating the majority of our traffic stops are educational. This correlates with the reduction in traffic collisions in 2022/2023 and the increase in arrests for the same period as officers have become more proactive.

Other Community Service

Community service calls followed the same Covid spike and have returned to prior levels.

K-9 Deployments (March – December 2023)

The K-9 was deployed 66 times with 55 of those being traffic stop related. This resulted in 37 arrests, two firearm seizures, recovery of 55 grams of methamphetamine, and drug-related currency.

The K-9 was also used in partnership investigations with the Missouri Highway Patrol, the North Missouri Drug Task Force, and the Kirksville R-III School District.

Kirksville Police Statistics 2017-2023

	2017	2018	2019	2020	2021	2022	2023
Calls for Service	27938	27719	32935	26650	23562	24591	26632

Crimes of Violence

	2017	2018	2019	2020	2021	2022	2023
Homicide (All)	2	0	2	1	4	0	1
Assault 1st + 2nd	14	12	10	10	8	9	16
Assault (All others)	60	60	66	58	69	63	69
Robbery (All)	7	1	8	9	3	7	0
Sexual Assault (All + attempt)	20	23	14	19	18	23	14
Domestic Assault (All)	101	92	127	116	98	105	109
Arson 1	1	0	1	2	1	0	1
	205	188	228	215	201	207	210

Drug Related Crimes

	2017	2018	2019	2020	2021	2022	2023*
Sale/Possession or paraphernalia	72	60	99	55	69	84	60

* Amendment 3 - legalized adult use marijuana

Property Crimes

	2017	2018	2019	2020	2021	2022	2023
Burglaries (Residential)	50	40	61	69	37	37	24
Burglaries (non-residential)	24	22	29	48	78	75	41
Stealing (all)	643	568	738	732	760	841	602
Arson (All except 1st)	0	0	1	2	9	3	3
Property Damage (All)	204	212	234	226	247	233	194
	921	842	1063	1077	1131	1189	864

Traffic

	2017	2018	2019	2020	2021	2022	2023
DWI	15	24	26	19	17	10	17
Traffic Collisions (Injury)	64	53	63	48	50	33	35
Traffic Collisions (No Injury)	538	534	603	499	520	332	338

Enforcement

	2017	2018	2019	2020	2021	2022	2023
Arrests	804	775	834	625	689	756	942
Traffic Stops	1247	1378	1862	923	1574	1892	2687
Citations - Moving	529	551	704	519	505	569	682
Citations - Non-moving	264	157	266	239	218	298	325
Citations - Parking	332	337	590	263	176	172	127

Other Community Service

	2017	2018	2019	2020	2021	2022	2023
Check Wellbeing	189	215	268	298	215	185	162
Civil Disputes	132	117	135	169	129	132	144
Out of Control Juvenile	6	4	8	11	30	9	15
	327	336	411	478	374	326	321

K-9 Deployments (March - December)

	2023		
Total Patrol Deployments	66	Seizures	55 grams methamphetamine
Traffic Stop Deployments	55		two handguns
Arrests	37		Currency

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: February 12, 2023

SUBJECT: Police Station Project Update

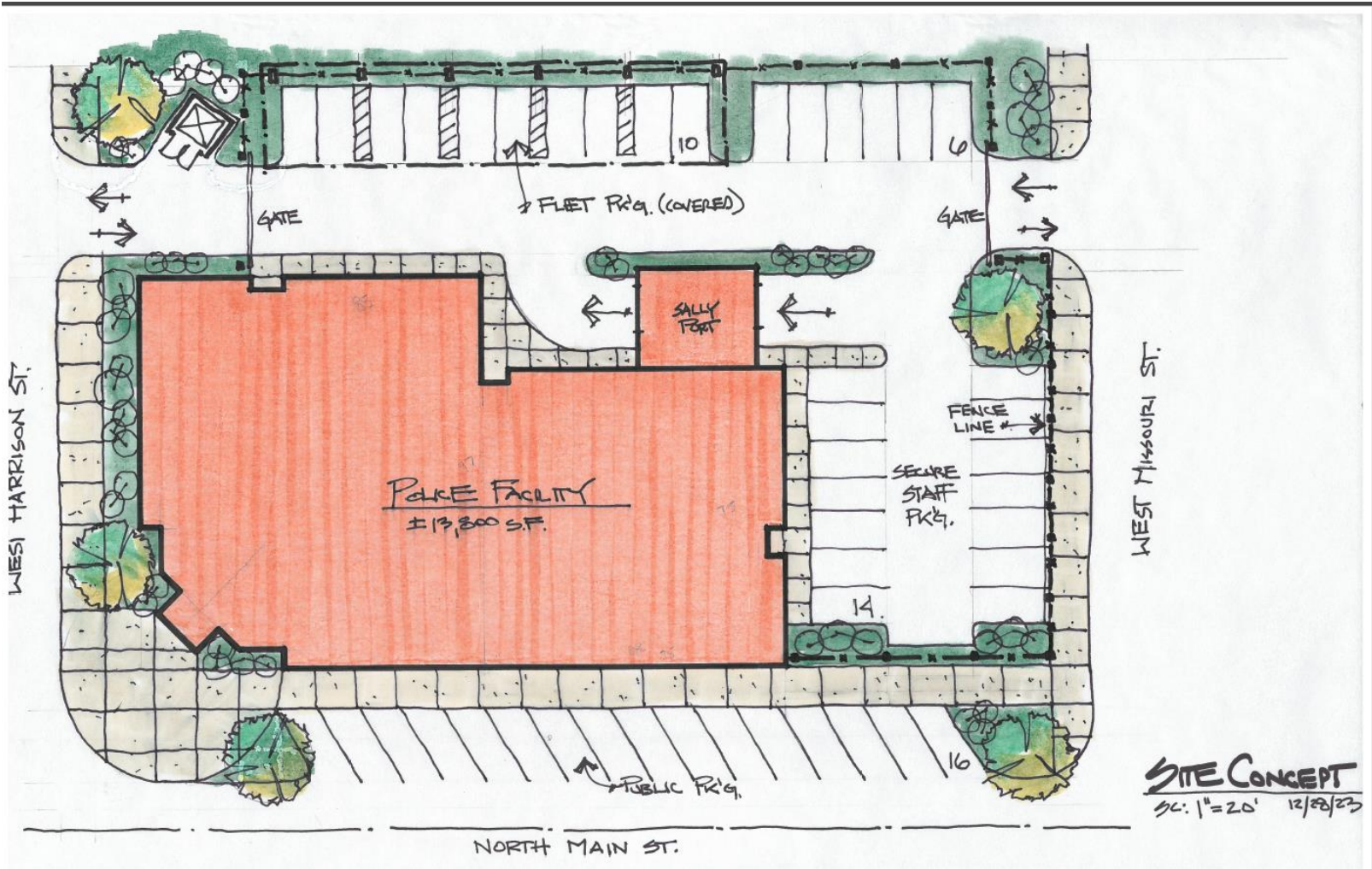
CITY DEPARTMENT: Police Department

PREPARED BY: Scott Williamson, Police Chief

On December 8, 2023, we held an initial working session with Archimages Inc. to cover the basic needs for the police station project. After this session, they provided us with the planned "Police Space Program" detailing the square footage for each area and a corresponding list of room uses (Attachment 1). This list of spaces included a 20% "Circulation Factor" and 8% "Building Gross SF Factor", bringing the projected total square footage to 13,174.

Using the lot dimensions at North Main Street and West Missouri Street, they provided an initial conceptual overhead layout. This layout provides for secure covered parking for patrol vehicles and a secure area for processing arrestees. (Attachment 2)

The preliminary schedule (Attachment 3) details out the tasks and dates for each. Our next scheduled working session is on February 27, 2023.



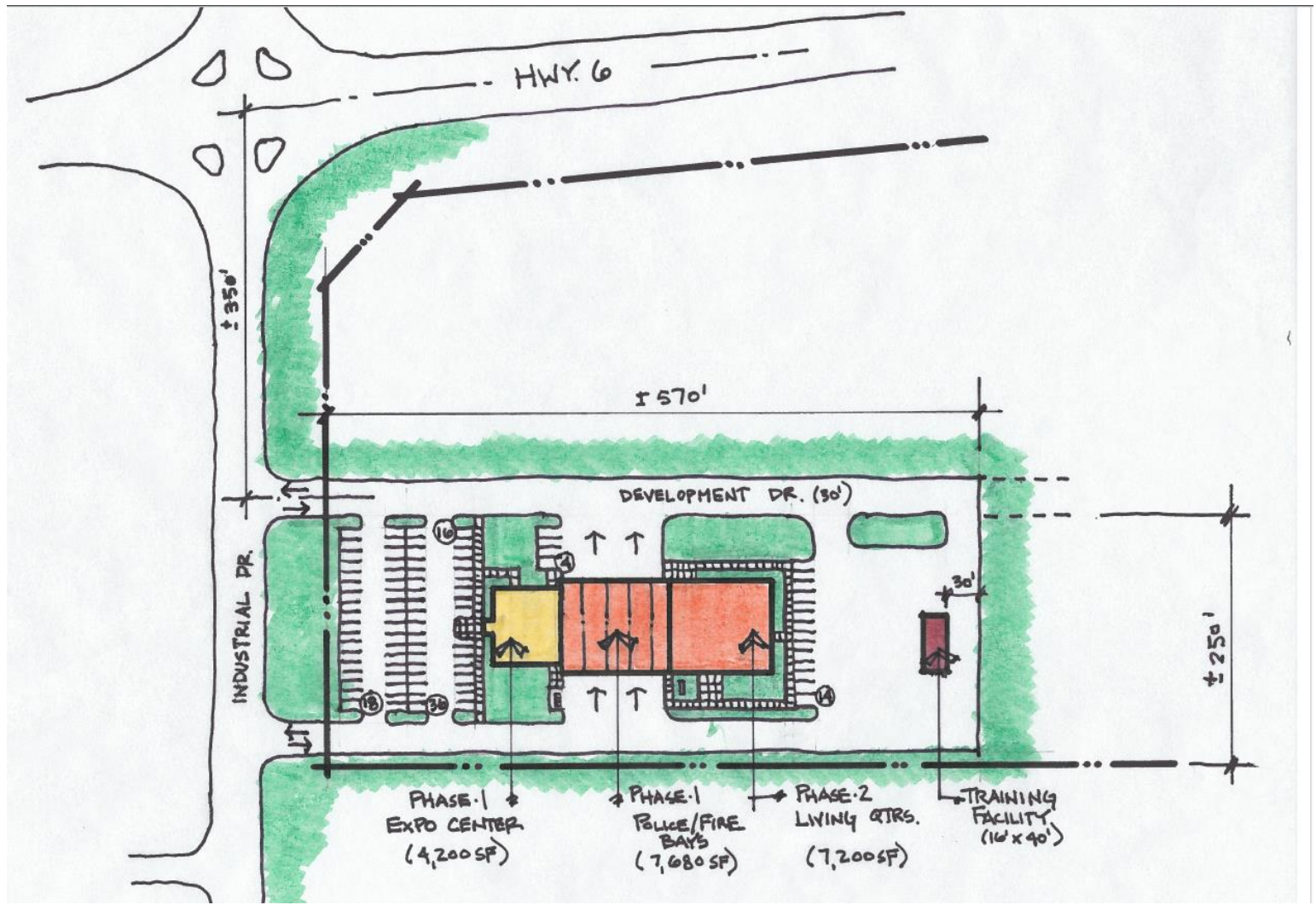
TASKS	2023				2024																																											
	Dec				Jan				Feb				March				April				May				June				July				Aug				Sept				Oct				Nov			
	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4	1	2	3	4				
Phase I - Pre-Bond Referendum Tasks																																																
Preliminary Site Analysis																																																
Preliminary Space Programming																																																
Work Session 1 (12/8/23)																																																
Space Program Revisions per City Comments																																																
Site Concept Revisions per City Comments																																																
Site Survey Data Acquired from City																																																
Code Analysis / City Criteria Coordination																																																
Concept Floor / Site Plan Development																																																
Work Session 2 (Week of 2/26/24 TBD)																																																
Site/Floor Plan Revisions																																																
Exterior Massing Concepts																																																
Work Session 3 & Council Presentation (4/8/24)																																																
Site/Floor Plan/Exterior Revisions																																																
MEP/Structural/Civil Concepts/Narratives																																																
Cost Opinon Development																																																
Work Session 4 & Council Presentation (5/13/24)																																																
Bond Referendum Stradegy Session (5/13/24)																																																
Bond Referendum Graphics Development																																																
Public Presentation 1 (TBD)																																																
Public Presentation 2 (TBD)																																																
Council Referendum Action Deadline (8/19/24)																																																
Bond Referendum Election Day (11/5/24)																																																

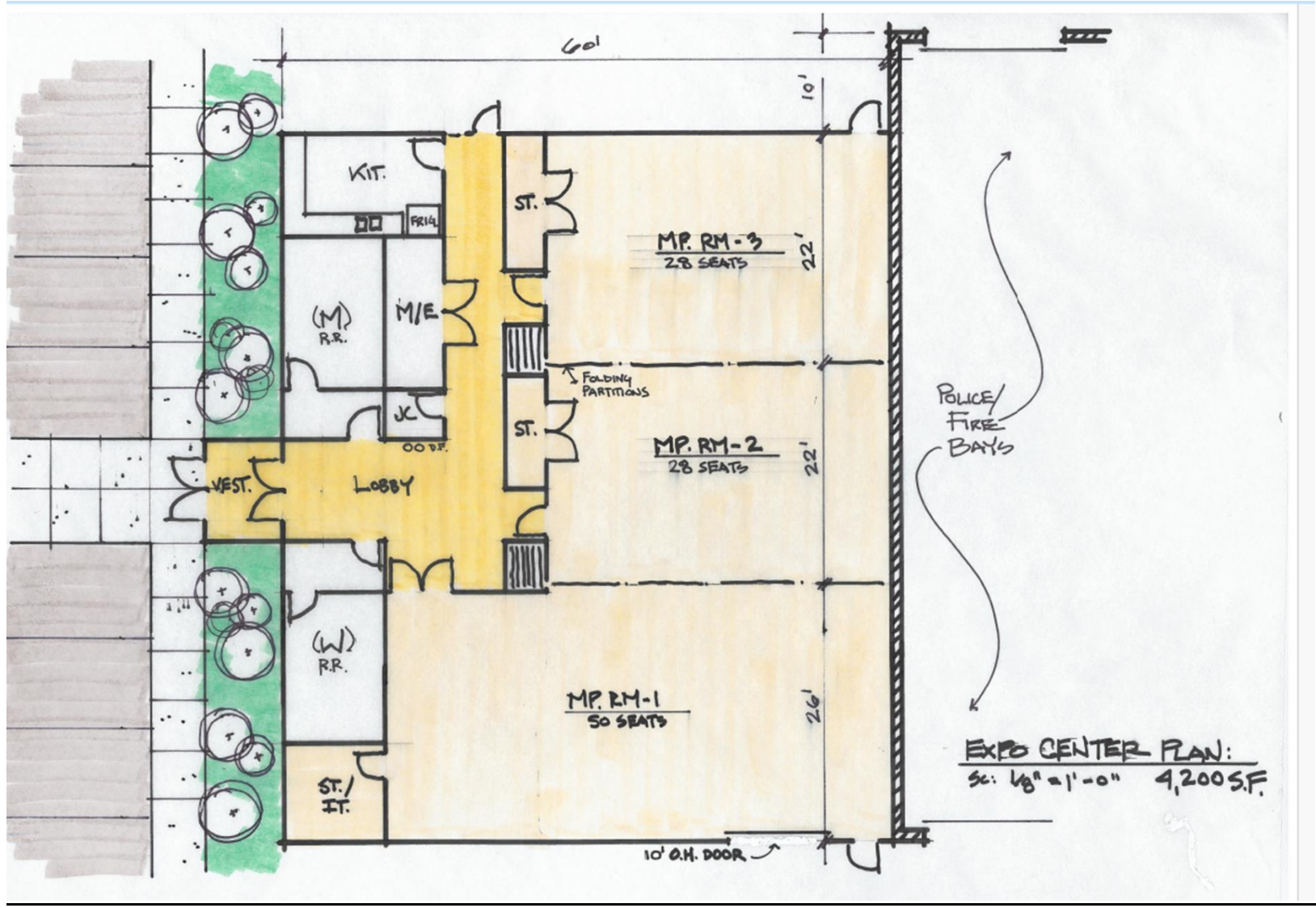


City of Kirksville - Police Space Program - 12/28/2023				
Department	Space Name / Personnel	Total Net Area	Dept Totals SF	Program Requirements/Comments
Public	Secure Vestibule	80		
	Lobby	200		Access to admin reception / sm. Evidence windows
	Uni-sex Restroom (optional)	50		ADA
	Report Taking Room	80		Public Fingerprints
	Evidence Viewing Room	100		Access to Evidence area if possible
			510	
Administration	Exect. Office (Chief)	250		small conference table / closet
	Office - 1 (Deputy Chief)	180		Provide closet
	Office - 2 (Admin. LT.)	180		Provide closet
	Office - 3 (Patrol LT.) Future	180		Provide closet
	Open Office / Files	300		(1) Evidence/Records Clerk 8x8 WS (Keri); (1) 8x8 recept. WS (Tracey)
				Access to lobby for recpt. Window
	Conference Room	300		10-12 capacity
	Secure File / Storage Room	100		Personnel/Internal Affairs Records
	Work / Copy / Mail Room	150		Share with Records and other Depts.
(2) Restroom (M/F) ADA	100			
			1,740	
Records	Secure Records Room	200		Adj. to Admin., High Density Unit(capacity?), (1) W.S. for E/R Clerk,
			200	(1) W.S. for future Clerk
Investigations	Sergeant's Office	180		
	Open Office / Files	300		(4) 8x8 WS, Provide central table for collaboration
	Interview Room	80		
	Sm. Conference Room	200		4-6 capacity
	Equipment Storage	100		
	Computer Crime Lab (secured)	200		(2) 6x6 tech. w.s. / equipment storage
			1,060	

City of Kirksville - Police Space Program - 12/28/2023

Department	Space Name / Personnel	Total Net Area	Dept Totals SF	Program Requirements/Comments
Evidence	Unsecure Evidence Packaging	72		computer/sink/fridge/storage cabinets
	Secured Evidence Processing/Lab	225		locker system / 1 fridge
	Secured Evidence Storage Unit	250		High density unit (relocated)
	Blood Drying Cabinet	16		Fridge/Freezer (relocated pass through unit)
	Drug Evidence Storage Room	56		Ventilation required
	Firearms / Cash Storage Room	56		Ventilation required
	General Supplies / Storage	64		Just cabinetry located in open area
	Eye Wash / Shower alcove	50		
	Large Evidence Storage	200		Adjacent to large drop (exterior)
	Work Station	64		(1) 8x8 w.s. potential access to lobby window/sm. evidence viewing
			1,053	
Patrol	Sergeant's Office (shared)	300		(4) 8x8 WS / Closet
	Roll Call / Mail / Briefing Room	500		16 capacity
	Report Writing	220		(6) 4x6 WS / Adj. roll call
	Work / Copy / Supply	100		Locate charging stations
	SWAT turn out gear room	120		12 gear cubbies
	Quarter Master uniform / Equipment	150		
	Supply Storage	150		
				1,540
Support	Break / Kitchenette	200		8 capacity
	Men's Locker Room	480		35 lockers
	Men's Toilet / Shower	175		1 shower / 2 fixtures / 2 sinks
	Women's Locker Room	100		8 lockers
	Women's Toilet / Shower	175		1 shower / 2 fixtures / 2 sinks
	Server Room (secure)	120		
	General Building Storage	150		
	Fitness / Tactics / Training Room	1,200		Need exercise equipment list, 25 training capacity
	Animal Control	100		(2) kennels / exterior access / water and drains / food storage
	Armory / Cleaning	64		
Arms / Ammunition Storage	80			
			2,844	
Detainee Processing	Sally Port (secured / enclosed)	600		1 vehicle capacity
	Holding Cage / Booking ctr. / bench	120		Capacity (1) No overnight or food service, adj. to investigations
	Detainee Restroom (uni-sex)	64		
	Sobriety Testing Alcove	80		intoxilyzer
			864	
Bldg Support	Mechanical	120		
	Electrical Room	120		
	Janitors	50		
	Supplies	64		
			354	
Totals	Net Area Square Foot		10,165	
	Circulation factor 20%		2,033	
	Sub-total		12,198	
	Building Gross SF Factor 8%		976	
	Building Total Gross SF		13,174	





Preliminary Cost Opinion:

Project: City of Kirksville Fire & Police / Training / Expo Center Facilities

Cost data presented is based on preliminary documents developed as of 1/10/24. Intent is to stimulate discussions of potential phasing options and alternative funding sources that may be available.

Cost figures represent construction values only. No Owner-supplied items (FFE) are included at this time. We have utilized a combined design contingency/construction escalation factor which may be impacted up or down based on final construction phasing and construction timeframes.

Building Elements: (includes 5' outside of building footprint) All structures are considered pre-engineered metal buildings with required code updates.

Expo Center Facility: (4,200 Square Feet)

Shell Building	4,200 SF x \$100/sf	=	\$420,000.00
Interior Fit Out	4,200 SF x \$140/sf	=	\$588,000.00
(15%) Contg./Escl.		=	<u>\$151,200.00</u>
Total		=	\$1,159,200.00

Fire/Police Bays: (7,680 Square Feet)

Shell Building	7,680 SF x \$110/sf	=	\$844,800.00
Interior Fit Out	7,680 SF x \$180/sf	=	\$1,382,400.00
(15%) Contg./Escl.		=	<u>\$334,080.00</u>
Total		=	\$2,561,280.00

Fire Living Quarters: (7,200 Square Feet)

Shell Building	7,200 SF x \$125/sf	=	\$900,000.00
Interior Fit Out	7,200 SF x \$275/sf	=	\$1,980,000.00
(15%) Contg./Escl.		=	<u>\$432,000.00</u>
Total		=	\$3,312,000.00

Training/Burn Tower: (Multi-Story Facility)

Budget Allowance		=	\$800,000.00
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Site Development Phases:

	<u>On Site</u>	<u>Infrastructure</u>	<u>Total</u>
Phase 1 – Expo Center	\$753,956.00	\$261,193.00	\$1,015,146.00
Phase 2 – Fire/Police Bays	\$677,857.00	\$299,602.00	\$977,459.00
Phase 3 – Training Tower	\$837,853.00	\$198,274.00	\$1,036,274.00

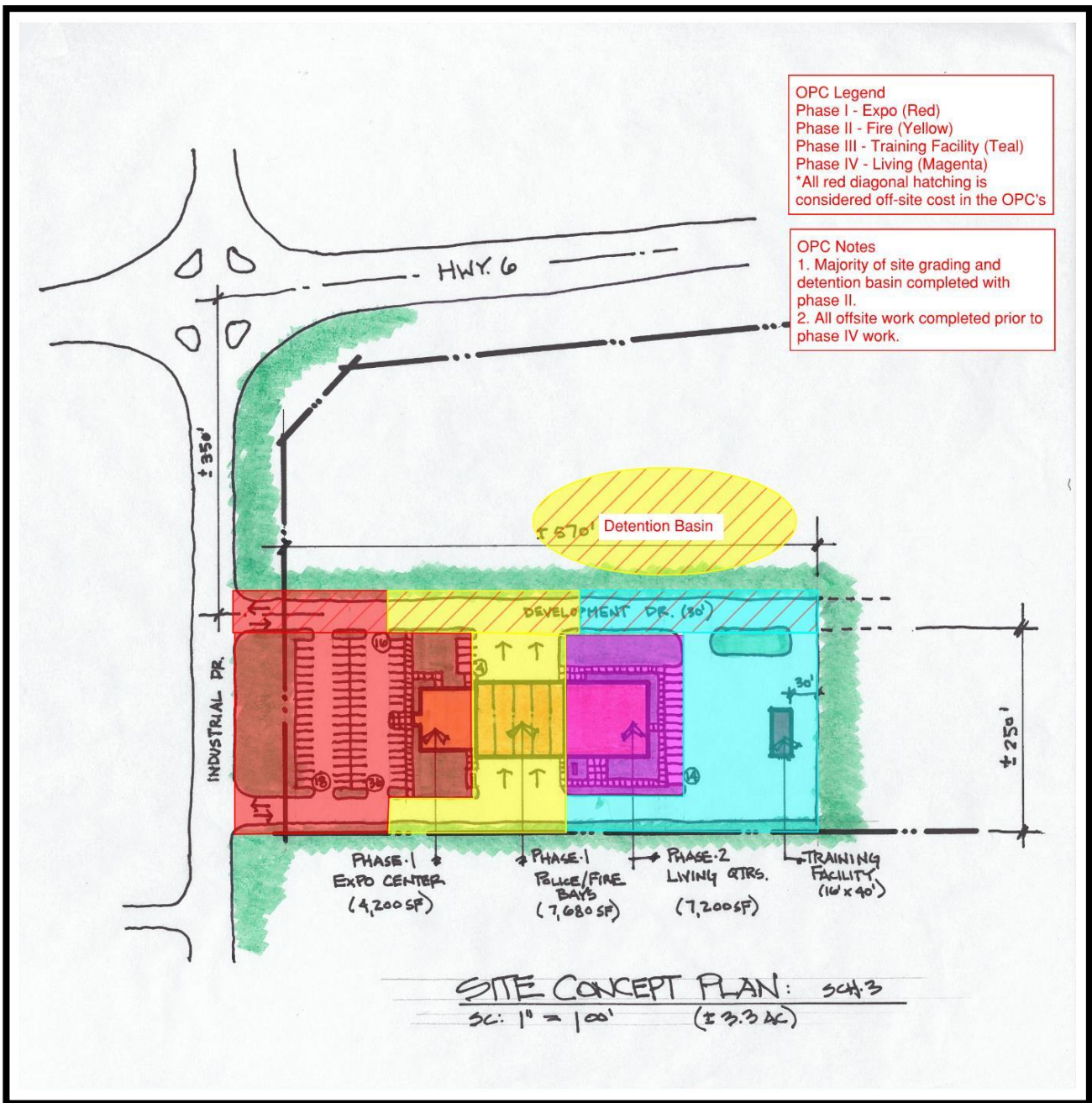
Phase 4 – Fire Living Qtrs.

\$265,879.00

\$0.00

\$265,879.00

Site Phasing Plan (not to scale)



KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: February 12, 2024

SUBJECT: Insurance Services Office (ISO) Property Protection Classification Results

CITY DEPARTMENT: Fire Department

PREPARED BY: Jon Cook, Fire Chief

ISO is an independent company that collects information from communities utilizing their Fire Suppression Rating Schedule (FSRS) to evaluate fire protection services and assign a Public Protection Classification (PPC) to those communities. ISO evaluates communities on standard criteria, utilizing industry standards such as the National Fire Protection Association and American Water Works Association. This PPC is a scale from 1 to 10, with 1 being the highest level of protection, and 10 being no protection. This data and classification are used by many insurance companies to help determine property insurance rates.

The FSRS evaluates three components of a community's fire services to develop their PPC: Emergency Communications, Fire Department, and Water Supply. The evaluation assigns a score out of a possible 100 points to determine the PPC rating.

The Fire Department was evaluated on 18 October 2023 (our last evaluation was in 2017). Kirksville received a PPC of 3/3X (3X is assigned to properties greater than 1,000 ft from a fire hydrant), which will take effect on 1 May 2024. This is no change from our PPC that was assigned in 2017. As of 2023, ISO has evaluated nearly 40,000 fire departments, with approximately 6,000 of these achieving a PPC of class 3 or lower.

The results from our review are found on the next page.

Emergency Communications

- Credit for Emergency Reporting 2.55
 - Credit for Telecommunicators **2.77**
 - Credit for Dispatch Circuits 2.85
- 8.17 Of 10

Fire Department

- Credit for Engine Companies 5.93
 - Credit for Reserve Engines 0
 - Credit for Pump Capacity 3.00
 - Credit for Ladder/Service 3.82
 - Credit for Reserve Ladder/Service Trucks 0.00
 - Credit for Deployment Analysis **6.64**
 - Credit for Company Personnel **4.23**
 - Credit for Training **7.93**
 - Credit for Operational Considerations 2.00
- 33.55 Of 50

Water Supply

- Credit for Supply System 29.69
 - Credit for Hydrants 2.60
 - Credit for Inspection and Flow Testing 3.20
- 35.49 Of 40

Divergence -4.33
Community Risk Reduction 4.05 Of 5

Total Score **76.93**

Divergence is a penalty assessed for the relative difference between the Fire Department and Water Supply sections.

Community Risk Reduction Activities (Fire Safety Inspections/Code Enforcement, Public Fire Education, and Fire Investigation capabilities) provide “Bonus Points”, but do not count against the score.

The Department made some modest gains over the evaluation in 2017, with staffing and distribution of fire companies remaining the lowest-scoring evaluation metrics.



January 29, 2024

Mr. Zac Burden, Mayor Kirksville
201 S Franklin
Kirksville, Missouri, 63501

RE: Kirksville, Adair County, Missouri Public
Protection Classification: 03/3X Effective Date: May
01, 2024

Dear Mr. Zac Burden,

We wish to thank you and Chief Jon Cook for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated above.

If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" – formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."

- Communities graded with single “9” or “8B” classifications will remain intact.
- Properties over 5 road miles from a recognized fire station would receive a class 10.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Alex Shubert

Alex Shubert
Manager -National Processing Center

cc:

Ms. Mari Macomber, City Manager, KIRKSVILLE, ADAIR

Mr. Russell Pruett, Water Operator, Kirksville Public Works Department

Chief Jon Cook, 911 Director, Kirksville Adair County E911 Joint Communications Center Chief Jon Cook, Chief, Kirksville Fire Department

INSURANCE SERVICES OFFICE, INC.
HYDRANT FLOW DATA SUMMARY

Survey Date: October 18, 2023

TEST NO.	TYPE DIST.*	TEST LOCATION	SERVICE	FLOW - GPM $Q=(29.83(C(d^2)p^{0.5}))$				PRESSURE PSI		FLOW -AT 20 PSI		MODEL TYPE	FLOW TEST DATE
				INDIVIDUAL HYDRANTS			TOTAL	STATIC	RESID.	NEEDED **	AVAIL.		
1		Haliburton St. & Shepard Ave. #514	Kirksville Public Works Department, Main	2020	0	0	2020	58	44	6500	3500	FTPC	10/18/2023
1.1		Haliburton St. & Shepard Ave. #514	Kirksville Public Works Department, Main	2020	0	0	2020	58	44	3500	3500	FTPC	10/18/2023
2		Brooke Dr. & Rte 63/Baltimore St. #720	Kirksville Public Works Department, Main	1810	0	0	1810	56	42	5500	3000	FTPC	10/18/2023
2.1		Brooke Dr. & Rte 63/Baltimore St. #720	Kirksville Public Works Department, Main	1810	0	0	1810	56	42	3500	3000	FTPC	10/18/2023
3		March Dr. & Cleaver Dr. #508F	Kirksville Public Works Department, Main	2020	0	0	2020	60	50	1000	4300	FTPC	10/18/2023
4		Franklin St. 2nd Hyd N/O Patterson St. #406A	Kirksville Public Works Department, Main	1190	0	0	1190	66	58	2250	3100	FTPC	10/18/2023
5		Cottage Grove Ave. N/O Cottage Lane #999	Kirksville Public Works Department, Main	1810	0	0	1810	56	50	3500	4800	FTPC	10/18/2023
6		Piece St W of Baltimore #981	Kirksville Public Works Department, Main	2020	0	0	2020	60	52	3000	4800	FTPC	10/18/2023
7		Franklin St. & Washington St. #304	Kirksville Public Works Department, Main	2020	0	0	2020	58	52	3500	5500	FTPC	10/18/2023
8		Jefferson St. Extension W/O Third St. #324	Kirksville Public Works Department, Main	1810	0	0	1810	50	42	2500	3700	FTPC	10/18/2023
9		Hickory St. & Franklin St. #248	Kirksville Public Works Department, Main	2120	0	0	2120	60	51	2500	4700	FTPC	10/18/2023
10		Kings Rd. & Bishop St. #179	Kirksville Public Works Department, Main	1910	0	0	1910	58	52	1000	5200	FTPC	10/18/2023
11		Crestline W/O York St. #138	Kirksville Public Works Department, Main	1910	0	0	1910	60	48	1000	3700	FTPC	10/18/2023
12		North Baltimore N/O Charles St #622	Kirksville Public Works Department, Main	890	0	0	890	58	52	6000	2400	FTPC	10/18/2023
12.1		North Baltimore N/O Charles St #622	Kirksville Public Works Department, Main	890	0	0	890	58	52	2250	2400	FTPC	10/18/2023
13		Brewington Ave. E/O Elevated Tank #107	Kirksville Public Works Department, Main	1970	0	0	1970	44	39	2000	4600	FTPC	10/18/2023

THE ABOVE LISTED NEEDED FIRE FLOWS ARE FOR PROPERTY INSURANCE PREMIUM CALCULATIONS ONLY AND ARE NOT INTENDED TO PREDICT THE MAXIMUM AMOUNT OF WATER REQUIRED FOR A LARGE SCALE FIRE CONDITION.

THE AVAILABLE FLOWS ONLY INDICATE THE CONDITIONS THAT EXISTED AT THE TIME AND AT THE LOCATION WHERE TESTS WERE WITNESSED.

*Comm = Commercial; Res = Residential.

**Needed is the rate of flow for a specific duration for a full credit condition. Needed Fire Flows greater than 3,500 gpm are not considered in determining the classification of the city when using the Fire Suppression Rating Schedule.

*** (A)-Limited by available hydrants to gpm shown. Available facilities limit flow to gpm shown plus consumption for the needed duration of (B)-2 hours, (C)-3 hours or (D)-4 hours.

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: February 12, 2024

SUBJECT: Kirk-Tran 1 Year Assessment

CITY DEPARTMENT: Community & Economic Development

PREPARED BY: Ashley Young, Assistant City Manager

It has been six months since an update on Kirk-Tran was last provided to the City Council during the August 14, 2023 City Council Study Session. Since that time, the City's relationship with OATS, Inc. has continued, as has the operation of Kirk-Tran as a community service. As reported this past August, incorporating the management of Kirk-Tran into City operations has wound down, as we ramped up evaluation of the system overall to determine what improvements can be made to the benefit of our residents.

One area of improvement is in communications. Currently, we advertise Kirk-Tran on KTVO-TV through a two-year Trade Agreement that was renewed earlier this year. The Trade Agreement with KTVO-TV involves advertising KTVO-TV on Kirk-Tran buses in exchange for \$6,000 worth of advertising on KTVO-TV per year, for a total of \$12,000 worth of advertising over the life of the contract. Additionally, we advertise Kirk-Tran on KIRX and KTUF radio. For less than \$3,900 for 2024, Kirk-Tran advertisements will run during all St. Louis Cardinals baseball games on KIRX, and during "A Better Life with Dr. Sanjay Gupta" on KTUF.

Beyond traditional broadcast advertising, Kirk-Tran will also have a booth at the upcoming 15th Annual Adair County SB-40 Community Engagement Conference for the first time, coming up Saturday, March 2, 2024, at William Matthew Middle School. The Communications Director has worked to update Kirk-Tran's promotional materials ahead of this event for those in attendance. Online, I also plan to work with the Communications Director to explore how to best promote Kirk-Tran via various social media platforms – primarily Facebook.

The point of these communications efforts is two-fold. First, to increase the community's awareness of Kirk-Tran's availability as a public service provided by the City of Kirksville in partnership with OATS, Inc. Second, to increase the use of Kirk-Tran's services (i.e. ridership). As noted in the 2023 Quarterly Reports – which is the first year the City has tracked this data – total ridership for the previous year was 12,170 unique trips. This provides a very real benchmark to evaluate the effectiveness of our advertising (assuming all other aspects of the operation remain the same, such as the cost per trip, etc.).

This data also provides a benchmark to evaluate the success of any potential changes to the Deviated Fixed Route. As last discussed during the August 14, 2023 report, City staff sought to evaluate the stops on the Deviated Fixed Route to determine what stops should remain, what stops should be removed, and what stops should be added. I also noted that Sheree Webb, Northeast Regional Director for OATS, Inc., had requested that the Kirk-Tran drivers record ridership data (which was done – at least partially – and subsequently analyzed). While not

having a full-time City Planner since mid-July has slowed this work considerably, I still intend to propose changes to the Deviated Fixed Route based on this analysis.

This calculus has been impacted by two recent closures in Kirksville's social services sector: The Department of Social Services building at 1612 N. Osteopathy, and the Community Opportunities, Inc. / Sheltered Workshop building at the corner of West Michigan and South Osteopathy Streets. Both of these buildings are current stops along the Deviated Fixed Route, and where these services will ultimately locate is unknown. Hypothetically, if the majority of Sheltered Workshop employees were to be employed by High Hope Employment Services, then a new stop could be added along the Deviated Fixed Route, as High Hope Employment Services is already a stop. As for the Department of Social Services, they are currently working to identify a temporary location in advance of a more permanent one and so the impact on the Deviated Fixed Route is currently unknown.

Regardless, any changes to the Deviated Fixed Route would first be discussed with the City's Airport and Transportation Commission (ATC), and then ultimately with the City Council, in advance of a final decision. I look forward to further discussing Kirk-Tran's operation with the City Council.

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: February 12, 2012

SUBJECT: Floodplain Map Update

CITY DEPARTMENT: Community & Economic Development, Codes & Planning Division

PREPARED BY: Reid Yardley, Code Enforcement Director.

At the end of January, City staff received notification that the Department of Homeland Security's Federal Emergency Management Agency (FEMA) were starting the appeal period for the adoption of the new proposed floodplain maps.

This is a 90-day appeal period for owners of real property within Adair County. This period gives owners who believe that the new maps will adversely affect their property an opportunity to have FEMA review these locations in more detail. FEMA has published a notice of this appeal period in the Kirksville Daily Express, as well as on their website. This is a notice for all of Adair County.

City staff have also published announcements to help notify Kirksville residents. These announcements direct citizens of Kirksville to contact the City's Floodplain Manager, Reid Yardley, to appeal the proposed maps. City staff will then assist owners with property within the City limits to appeal the proposed maps, if appropriate.

The previous City maps were effective on February 4, 1981. With improvements in technology over the past forty-three years, the newly proposed maps should be significantly more accurate than the previous ones.

Once FEMA has investigated any appeals and made any necessary corrections, they will then send a Letter of Final Determination to the City that establishes an effective date for these new maps.



ADAIR COUNTY

PROJECT STATUS UPDATE | December 2023

RiskMAP

Increasing Resilience Together



Sydney Roberts

CTP Program Manager

(573) 526-9383

sydney_roberts@sema.dps.mo.gov

Stephen Noe

WSP Program Manager

(615) 430-0456

stephen.noe@wsp.com



Adair's CCO meeting was held on 07/18/2023 at 9am in the Courthouse Annex Building where we discussed the changes in flood risk and gave community officials and floodplain administrators an opportunity to provide feedback. We have since reviewed the feedback. The next step is publication in the Federal Register and opening the 90-Day Appeal Period. A letter will be sent in the next few weeks announcing when it starts. Following the Appeal Period communities will be issued a Letter of Final Determination (LFD) where you will have 180 days to update your floodplain ordinance to the new map with assistance from SEMA NFIP staff. If you have any questions about your county's project status, please don't hesitate to reach out to us.



Visit the [Missouri](#)

[Floodplain User's Portal](#)

• Workshop Registration • Draft Maps • Data Submission • Model Requests • Project Documents

Community Responsibilities

To participate in the National Flood Insurance Program, communities agree to:

- **Recognize** flood hazards in community planning
 - **Adopt and enforce** flood maps and a flood damage prevention ordinance
 - **Require** permits for all types of development in the floodplain
 - **Assure** that building sites are reasonably safe from flooding
 - **Establish** Base Flood Elevations (BFEs) where not determined on Flood Insurance Rate Maps (FIRMs)
 - **Require** new and substantially improved homes and manufactured homes to be elevated above the BFE
 - **Require** non-residential buildings to be elevated above the BFE, or dry floodproofed
 - **Determine** if damaged buildings are substantially damaged
 - **Conduct** field inspections; cite and remedy violations
 - **Require and maintain** surveyed elevation information to document compliance
 - **Carefully consider** requests for variances
 - **Resolve** non-compliance and violations of floodplain management requirements
 - **Advise and work** with FEMA and the SEMA when updates to flood maps are needed
 - **Maintain** records for review and respond to periodic requests for reports to FEMA
-

NFIP Recommended Planning Considerations

Missouri communities should consider incorporating planning considerations into comprehensive plans, land development codes, floodplain management regulations, and multi-hazard mitigation plans to reflect the long-term goal of increasing resiliency to future flooding. NFIP regulations [44 CFR Section 60.22(c)] outline 19 factors for consideration, including:

- Divert development to areas outside the SFHA to reduce flood damage
 - Full public disclosure to potential buyers of properties in the SFHA
 - Acknowledge that SFHA development may increase flood risk of existing development
 - Improve local drainage to control increased runoff that increases the probability of flooding on other properties
 - Require additional elevation above the minimum (1-foot freeboard or more above BFE)
 - Require elevation methods such as pilings or columns rather than fill to maintain the storage capacity of the floodplain and to minimize environmental impacts
 - Require evacuation plans for manufactured home parks and subdivisions
-

KIRKSVILLE CITY COUNCIL STUDY SESSION ATTACHMENT

DATE: February 12, 2024

SUBJECT: Terminal update

CITY DEPARTMENT: Airport

PREPARED BY: Jeffery LaFountain, Airport Director

Last October I gave an update on where we were at on the terminal project. Since then we have moved forward a bit on getting closer to the design phase being completed to be able to have that shovel ready design all of the officials that allocate funds towards projects like to see.

Shortly after our meeting in October, I was able to have a meeting with Sarah Graff from Congressman's graves office to give a tour of the current terminal and Contour Airlines. This tour was beneficial in showing how the terminal is shrinking fast with our current airline and how the state of the building doesn't have adequate space for all entities in the building to perform their duties without being in one another's area. By giving this tour we were able to obtain a letter of support from Congressman Sam Graves's office stating our need for this project to receive the extra funding needed to be able to continue to increase safety, capacity, and passenger access to the terminal.

I look forward to continue the hard work that all are putting in on this project to see that it continues to move in the right direction and will hopefully be able to give another update soon once the design phase is complete along with when the possible grant applications for the extra funds and were we stand on that process.

Bills of Municipal Interest

Selecting Municipal Depository

The Senate Insurance and Banking Committee also heard [SB 1292](#), sponsored by Senator Sandy Crawford (R-Bufferalo). This bill repeals antiquated statutes dealing with the selection of municipal depositories and replace them with a streamlined process that applies to all classes of municipalities. The Missouri Municipal League, Municipal League of Metro St. Louis, and the Missouri Bankers' Association provided supporting testimony. No opposing testimony was presented to the committee. (MML Supports)

Financial Statements of Local Governments

The Senate Committee on Local Government and Elections has scheduled a hearing on [SB 1362](#) for Monday, February 12. This bill includes provisions allowing the Missouri Department of Revenue to forgive fines for municipalities who filed their annual financial statement late or not at all due to employee malfeasance. The House version of this bill, [HB 2571](#), has not yet been referred to committee. (MML Supports)

Sovereign Immunity

The Senate Insurance and Banking Committee convened on Tuesday afternoon to discuss [SB 1346](#), sponsored by Senator Curtis Trent (R-Springfield). This bill would permit governmental entities to retain sovereign immunity when they are named as a second insured in relation to work performed by contractors. The Municipal League of Metropolitan St. Louis, Missouri Municipal League and the Missouri Insurance Coalition provided supporting testimony stating this simply closes a loophole and ensures taxpayer dollars are protected. No opposing testimony was provided to the committee. (MML Supports)

Sunshine Legislation

On Tuesday, the House took up [HB 1720](#) for perfection on the House floor. Sponsored by Representative Bill Falkner (R-St. Joseph), [HB 1720](#) seeks to protect the personally identifiable information of minors held by a city. The bill was perfected by a voice vote. On Thursday, the bill was called up for a final House vote. By a vote of 141-5, the bill was third read and passed. It now heads to the Senate where it awaits referral to a committee. Senator Elaine Gannon (R-DeSoto), who serves as the Chair of the Senate Committee on Local Government and Elections, has agreed to handle this legislation in the Senate. (MML Supports)

Candidate Filing Period

The Senate Local Government and Elected Officials Committee convened on Monday afternoon to discuss [SB 774](#), sponsored by Senator Elaine Gannon (R-DeSoto). Currently, the opening of candidacy filing is the 17th Tuesday prior to the election through the 14th Tuesday prior to the election. This bill would change that time period to the 16th Tuesday prior to the election through the 13th Tuesday prior to the election, unless the closing Tuesday falls on a holiday and, in that instance, the closing period shall be the next day that is not a holiday. The City of St. Peters, Missouri Municipal League, Missouri Association of County Clerks and Election Authorities, Municipal League of Metro St. Louis, League of Women Voters and the city of Lee's Summit provided supporting testimony. No opposing testimony was presented to the committee. (MML Supports)

Special Taxing Districts

The House Government Efficiency and Downsizing Committee convened on Wednesday morning to discuss [HB 2058](#), sponsored by Representative Ben Keathley (R-Chesterfield). The bill includes three provisions. Specifically, it seeks to adjust the definition of video service providers to exempt streaming platforms from municipal fees and taxes. It requires community improvement districts to be approved by a two-thirds vote of the governing body before being established and also requires two-thirds approval for transportation development districts prior to the construction or funding of any project. Lastly, the

bill specifies that if a political subdivision submits a tax proposal for a new or increased tax authorized under a specific statute and it does not pass, the proposal cannot be submitted again for two years following the rejection. The Missouri Municipal League, and the Municipal League of Metro St. Louis, the Missouri Association of Counties and Missouri School Boards Association opposed the bill. The bill has been scheduled for an executive session next Wednesday. (MML Opposes)

House Property Tax Reform Committee

The House Property Tax Reform Committee met this week to consider several bills of interest.

- **Property Tax Assessments** - [House Joint Resolution 120](#), sponsored by Representative Justin Hicks (R-Lake St. Louis), would, upon voter approval, cap residential property assessments to 2% or to the Consumer Price Index (CPI), whichever is lower. (MML Opposes)
- **Homestead Property Tax Credit** - [House Bill 2543](#), sponsored by Representative John Voss (R-Cape Girardeau), is the SB 190 (2023) fix. Senate Bill 190 (2023), which authorized a county commission to grant a property tax credit on the primary residence for individuals who are 65 years of age or older and eliminated taxes on social security benefits, was signed into law. There was quite a bit of confusion which led to even more questions regarding how to implement the bill. This bill seeks to clarify that any person 62 years of age, or older, regardless of whether or not they qualify for benefits, is eligible for the tax exemption. Additionally, the bill clarifies that the tax credit is calculated when an individual turns 62 and clarifies that all taxing jurisdictions would be included. (MML Opposes)
- **Property Tax Assessments** - the committee also brought up [HJR 78](#), sponsored by Representative Jeff Coleman (R-Grain Valley). Upon voter approval, this Resolution would limit the amount of property taxes that may be increased unless certain conditions are met for raising the assessed valuation. During the committee discussion, substitute language was adopted to clarify that the Resolution will only apply to a taxpayer's primary residence. Additionally, the committee substitute clarifies that any government issued document would have to be presented to the Assessor's office to prove age. A surviving spouse would also be eligible for the tax credit. Once modified, the committee passed the HCS HJR 78 by a vote of 19-2. (MML Opposes)

Solid Waste Permits

The House Local Government Committee met on Tuesday morning to consider passage of [HB 1751](#), sponsored by Representative Mike Haffner (R-Pleasant Hill), and relating to solid waste permits. Currently, the Missouri Department of Natural Resources (DNR) is prohibited from issuing a permit for the operation of a solid waste disposal area located in Jackson County, if the site is located within one-half mile of an adjoining municipality without its approval. The bill changes the required distances from adjoining municipalities from a half-mile to one mile. After no discussion, the committee passed the bill by a 14-0 vote. (MML Supports)

Revitalizing Missouri Downtowns and Main Streets Act

The Senate Economic Development and Tax Policy Committee held a hearing this week to discuss [SB 792](#) sponsored by Senator Steve Roberts (D-St. Louis). The bill is the Senate companion to [HB 1935](#), sponsored by Representative Travis Wilson (R-St. Charles), and creates the "Revitalizing Missouri Downtowns and Main Streets Act." It establishes a tax credit to provide an opportunity for developers to convert abandoned buildings in downtown areas into living spaces, stores, etc. (MML Supports)

The committee then turned its attention towards [SB 884](#), also sponsored by Senator Roberts. It is the Senate companion to [HB 1936](#), sponsored by Representative Travis Wilson (R-St. Charles), and modifies provisions relating to the Historic Preservation Tax Credit by renaming such tax credit as the "Missouri Historic, Rural Revitalization, and Regulatory Streamlining Act." The intent is to allow counties to designate certain structures as "essential community or heritage facilities" in order to streamline the process and incentivize developers to revitalize areas. (MML Supports)

Rural Economic Opportunities

The Senate Committee on Agriculture, Food Production and Outdoor Resources convened on Tuesday morning to consider passage of [SB 752](#), sponsored by Senator Justin Brown (R-Rolla). The bill requires the Joint Task Force on Rural Economic Development to identify and disclose any economic development programs affecting rural areas that are set to expire in the next few years. After no discussion, the committee passed the bill by a 6-0 vote.