



Lakes, Parks and Recreation Commission Meeting Agenda

June 4, 2024 12:00 pm

Brashear Park Shelter, 1415 E. Normal Street

Call Meeting to Order:

Order of the Agenda:

Parks and Recreation Director's Report of Additions or Changes

Minutes:

Regular Meeting May 7, 2024

Public Comment:

Old Business:

Master Plan Progress Review
Draft Complete Streets Policy Review

New Business:

Brashear Park Planned Improvements
Activity Report

Adjourn:

Next Meeting, July 2, 2024 – P.C. Mills Park, 1506 S. Baird Street

Public Comment:

Members of the public will be permitted to address the commission for up to three minutes during the public comment portion of the meeting. Repetitive addresses may be limited at the discretion of the Chair to ensure that time is available for all agenda items.

Notice of Nondiscrimination:

All persons within the City of Kirksville are free and equal and shall be entitled to the following equal use and enjoyment within the city at any place of public accommodation without discrimination or segregation on account of age, ancestry, color, disability, gender, gender identity, marital status, national origin, race, religion, sexual orientation or on any other basis that would be in violation of any applicable federal, state, or local law.

Notice of Disability Accommodations:

Any person with a disability desiring reasonable accommodation to attend this meeting may contact the City Clerk at 660.627.1225 to make such arrangement.

Lakes Parks and Recreation Commission Minutes

May 7, 2024, 12:00 pm

Kirksville Aquatic Center Meeting Room, 801 E. Mill Street

PRESENT: Carol Cox, Dan Green, Ryan Huseman, Hank Janssen, Scott Meredith, Sean Murphy, Tony Vazzana (in at 12:03 pm)

ABSENT: Yvette Amerman, John Gardner, Jerry Jones,

STAFF PRESENT: Rodney Sadler; Deputy City Manager, Robin Harden; Assistant Parks and Recreation Director, Luke Callaghan; Recreation Coordinator, Ashley Young, Community and Economic Development Director, Austin Miller, Communications Director

Chairperson Calls the Meeting to Order

The meeting was called to order at 12:02 pm by Chairman Hank Janssen, with a quorum present.

Approval of the Order of the Agenda

Cox made a motion to approve the order of the agenda. Green seconded. Ayes (6) – Cox, Green, Huseman, Janssen, Meredith, Murphy; Nays (0); Absent (4) – Amerman, Gardner, Jones, Vazzana.

Approval of the Minutes – April 2, 2024

Cox made a motion to approve the minutes as presented. Murphy seconded. Ayes (6) – Cox, Green, Huseman, Janssen, Meredith, Murphy; Nays (0); Absent (4) – Amerman, Gardner, Jones, Vazzana.

Vazzana entered the meeting at 12:03.

Public Comment

There was no public comment.

Old Business

During the old business section, Sadler provided an update on the Master Plan tracking sheet, highlighting modifications in bold. Design work continues on the Rotary Park perimeter trail. A community open house was held to gather feedback on the proposed site plans for Brashear Park and P.C. Mills Park. Sadler will be working with MDC on tree removal and replacement plan in the right of way. The Patryla Park and Spur Pond restrooms will be delivered tomorrow. Phase 2 and 3 projects included the replacement

the Memorial Park restroom roof, and preliminary planning for the future developments of soccer fields at North Park.

New Business

Ashley Young distributed the Complete Streets Policy for the commission's review. He will attend the June meeting to receive any feedback commission members have on the policy.

Sadler pointed the commission to the Sunset Village plat that is in the agenda packet. The plat originally called for streets to run through what is now developed into ball fields. Green made a motion to vacate the highlighted streets on the plat to represent the current and proposed use of the park. Cox seconded. Ayes (7) – Cox, Green, Huseman, Janssen, Meredith, Murphy Vazzana; Nays (0); Absent (3) – Amerman, Gardner, Jones.

Sadler briefly reviewed the Brashear Park and P.C. Mills Park open house. Attendance was low, but the feedback received was all positive. The shells of the existing wading pools will be repurposed for the splash pads. This dictates the location of the splash pads and the proposed amenities will be built around the splash pads. Designers take the feedback from the open house and work towards a final site plan.

Harden, Callaghan, and Sadler reviewed the activity report.

Adjourn – Next Meeting Date – June 4, 2024 - at Brashear Park.

At 1:02 pm, Vazzana made a motion to adjourn the meeting. Huseman seconded. Ayes (7) – Cox, Green, Huseman, Janssen, Meredith, Murphy Vazzana; Nays (0); Absent (3) – Amerman, Gardner, Jones.

Respectfully submitted,

Robin Harden
Assistant Parks and Recreation Director

Kirksville Parks and Recreation Master Plan PHASE 1 2022-2027

Priority	Action Item	THINK2040 Goal	Location	Duration	Budget (2022)	Source	Progress	Notes
1.P.1	Study Park Dedication and Impact Fee	Planning and Land Use	Planning and Land Use	On-Going	\$0	P&R	In Progress	Likely limited benefit from implementation based on the number of new subdivision developments and their locations. Staff reviewed and discussed new ordinance in Lee's Summit, which will be the first community in Missouri to utilize park impact fees. This will be studied further.
1.E.1	Develop Sponsorship Policy and Strategy	Economy	Funding	On-Going	\$0	P&R	COMPLETED	
1.E.2	Study Park Foundation	Economy	Funding	On-Going	\$0	P&R	COMPLETED	
1.C.1	Hire Full Time Aquatics Specialist	Community Identity	Programming	On-Going	\$35,000	P&R	COMPLETED	
1.C.2	Develop Program Catalog	Community Identity	Programming	On-Going	\$0	P&R	In Progress	Summer catalog distributed in May. When the new City website is active, program displays online may be reorganized. The Assistant Park and Recreation Director will work on this project in 2024.
1.C.3	Develop Social Media Strategy	Community Identity	Programming	On-Going	\$0	P&R	Not Started	Assistant Parks and Recreation Director will work with the City's Communications Director in 2024 to develop a more clear strategy. The department is having monthly meetings with the Communication Director to assist with all communication.
1.C.4	Solidify Facility Agreement with Kirksville Public Schools	Community Identity	Programming	On-Going	\$0	P&R	COMPLETED	
1.C.5	Develop TSU and ATSU Communication Strategy	Community Identity	Programming	On-Going	\$0	P&R	In Progress	Monthly and quarterly conversations are had with representatives from both Universities to discuss program offerings and potential partnerships. These meetings will continue. The department is having monthly meetings with the Communication Director to assist with all communication.
1.C.6	Develop Program Scholarship Fund	Community Identity	Programming	On-Going	\$0	P&R	COMPLETED	
1.C.7	Develop Model for Youth and Adult Baseball and Softball	Community Identity	Programming	On-Going	\$0	P&R	COMPLETED	
1.C.8	Develop Additional Adult and Senior Water Fitness Programming	Community Identity	Programming	On-Going	\$0	P&R	In Progress	The new aquatics specialist has started researching new programming options.
1.C.9	Develop Fall Heritage Festival	Community Identity	Programming	On-Going	\$0	Tourism, Community Partners, P&R	COMPLETED	
1.C.10	Develop Community Disc Golf Tournament	Community Identity	Programming	On-Going	\$0	P&R	COMPLETED	
1.I.1	Develop Legacy Maintenance Plan	Infrastructure & Public Facilities	Maintenance	On-Going	\$0	P&R	In Progress	Staff working on the development of an annual maintenance calendar and written park maintenance standards
1.I.2	Hire Full Time Park Maintenance Worker	Infrastructure & Public Facilities	Maintenance	On-Going	\$30,000	P&R	COMPLETED	
1.P.2	Create Mowing Reduction Plan	Planning and Land Use	Maintenance	On-Going	\$0	P&R	In Progress	Will be completed in conjunction with 1.I.1. Detailed mowing logs will be implemented starting in May to better track mowing activities.
1.I.3	Purchase Sidewalk Snow Removal Machine	Infrastructure & Public Facilities	Maintenance	1 Year	\$34,000	P&R	COMPLETED	
1.I.4	Replace Hustler Super Z Mower	Infrastructure & Public Facilities	Maintenance	1 Year	\$13,000	P&R	COMPLETED	
1.I.5	Replace John Deere 2305 Tractor	Infrastructure & Public Facilities	Maintenance	1 Year	\$20,200	P&R	COMPLETED	
1.I.6	Replace Chevy Flatbed 4WD	Infrastructure & Public Facilities	Maintenance	1 Year	\$42,000	P&R	Not Started	Now on Replacement Schedule for FY2025
1.I.7	Replace John Deere Gator	Infrastructure & Public Facilities	Maintenance	1 Year	\$7,200	P&R	In Progress	Was ordered and should be delivered in June.

1.I.8	Replace Grasshopper Mower	Infrastructure & Public Facilities	Maintenance	1 Year	\$14,000	P&R	Not Started	On Replacement Schedule for FY2024. Moved to FY2025 due to low hours.
1.I.9	Replace 2 Hustler Super Z Mowers	Infrastructure & Public Facilities	Maintenance	1 Year	\$28,000	P&R	Not Started	On Replacement Schedule for FY2026
1.M.1	Mill St., Florence St., and Cottonwood St., from Rotary Park to Osteopathy St.	Mobility and Transport	Trails	2 Years	\$470,000	Public Works, Others	Not Started	No current plans for development. Will discuss with Assistant City Manager inclusion on Kirksville KAMP Plan
1.N.1	LaHarpe St. from Osteopathy Trail to Cottonwood St.	Neighbors & Housing	Trails	2 Years	\$670,000	Public Works, Others	Not Started	Not Currently Scheduled, will need to be discussed during annual street planning.
1.N.2	Normal Ave. from Florence St. to Osteopathy St.	Neighbors & Housing	Bike Lanes	1 Year	\$40,000	Public Works	Not Started	Will Revisit with Future Street Planning/Resurfacing
1.N.3	Normal Ave. from Baltimore St. to Jamison St.	Neighbors & Housing	Bike Lanes	1 Year	\$60,000	Public Works	Not Started	Will Revisit with Future Street Planning/Resurfacing
1.C.11	Install Maps at all Park Properties	Community Identity	Signage	1 Year	\$6,000	P&R	Not Started	Currently scheduled for FY2027, will align with updated community signage and new branding/logos
1.I.10	Develop Perimeter Trail	Infrastructure & Public Facilities	North Park	1 Year	\$500,000	Grants, P&R	In Progress	Was awarded RTP Grant in 2022, Construction scheduled for FY2024. Final Design has been approved by the granting authority. Final reviews at the State DNR office. The project is on track for completion in 2024.
1.I.11	Reconfigure NW Parking Lot	Infrastructure & Public Facilities	North Park	1 Year	\$90,000	P&R	Planning Started	Proposed to be completed in conjunction with Pickleball Court Development in FY2025. Updated cost estimates have been submitted by a contractor. Project capital information has been submitted to the City Council. Park survey work completed and will be used to refine the plan.
1.I.12	Develop 2 Fishing Landings	Infrastructure & Public Facilities	North Park	1 Year	\$40,000	Grants, P&R	On Hold	Discussed fishing at the North Park Pond with MDC. Discussing plans with City Engineer. MDC to shock pond to identify current fish population. Tentatively scheduled for FY2026. Recent water overflow from heavy rains may impact the ability to add infrastructure here.
1.I.13	Install New Shelter by NW Corner	Infrastructure & Public Facilities	North Park	1 Year	\$120,000	P&R	Not Started	Tentatively scheduled for FY2026 with other improvements in this area of North Park. Project cost should be lower than shown. Quote for construction will be obtained with Patryla Shelter replacement quote (similar size shelter).
1.I.14	Develop 2 Sand Volleyball Courts	Infrastructure & Public Facilities	North Park	1 Year	\$30,000	P&R	Planning Started	Discussed project with interested community members. Tentatively scheduled for FY2026.
1.I.15	Develop Pickleball Courts	Infrastructure & Public Facilities	North Park	1 Year	\$150,000	P&R	Planning Started	Project capital information has been submitted to the City Council. Council directed staff to complete a LWCF grant application for this project. If awarded, courts would be constructed in FY2025.
1.C.12	Replace all 3 Gateway Signs	Community Identity	Signage	1 Year	\$50,000	Tourism	In Progress	Staff has held additional meetings on gateway and wayfinding signage. The communication director is managing this project. Parks Maintenance has removed the south gateway sign.
1.C.13	Install Electronic Monument Sign	Community Identity	North Park	1 Year	\$30,000	P&R	Not Started	Tentatively scheduled for FY2026 with other improvements at North Park
1.I.16	Develop Perimeter Trail	Infrastructure & Public Facilities	Rotary Park	1 Year	\$340,000	Grants, P&R	In Progress	Awarded a TAP Grant in 2022. Scheduled for FY2023. Final design being completed by Engineering department. Construction scheduled to take place in FY2024. Plans were submitted for review and were returned to ensure ADA compliance of full trail. Redesign will be finished in May 2024.
1.C.14	Develop New Shelter and Parking Improvements	Community Identity	Rotary Park	2 Years	\$400,000	Grants, P&R	Not Started	Tentatively Scheduled for FY2027, Will apply for LWCF Grant
1.E.3	Develop New Concessions Stand & Restroom Building	Economy	Rotary Park	2 Years	\$800,000	Grants, P&R	Not Started	Tentatively Scheduled for FY2027, Will apply for LWCF Grant
1.I.17	Reconfigure Internal Sidewalks	Infrastructure & Public Facilities	Rotary Park	1 Year	\$75,000	Grants, P&R	Not Started	Tentatively Scheduled for FY2027, Will apply for LWCF Grant. Need to review updated flood plain map before planning begins.

1.P.3	Perform Steer Creek Restoration	Planning and Land Use	Rotary Park	1 Year	\$50,000	Grants, P&R	Not Started	Tentatively Scheduled for FY2027, Will apply for LWCF Grant. Some plantings will occur earlier to help with bank stabilization
1.C.15	Install Electronic Monument Sign	Community Identity	Rotary Park	1 Year	\$30,000	P&R	Not Started	Planned for FY2026. Will be purchased at the same time as the North Park Sign
1.C.16	Install Directional Signage	Community Identity	Rotary Park	1 Year	\$2,000	P&R	Not Started	Will be completed after other Rotary Park Improvements
1.N.4	Install New Playground	Neighbors & Housing	Brashear Park	1 Year	\$150,000	Grants, P&R	In Progress	Planned for FY2024 in conjunction with splash pad. Site planning continues with Waters Edge Aquatic Design.
1.N.5	Install New Splashpad	Neighbors & Housing	Brashear Park	2 Years	\$350,000	Grants, P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.C.17	Install New Shelter	Community Identity	Brashear Park	1 Year	\$140,000	Grants, P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.I.18	Install Bump-Outs & Angled Parking	Infrastructure & Public Facilities	Detweiler Park	1 Year	\$15,000	Public Works	On Hold	Will discuss with new City Engineer, once hired. Improvements not currently scheduled.
1.N.6	Install Evergreen Hedge	Neighbors & Housing	Detweiler Park	1 Year	\$10,000	Grants, P&R	Planning Started	Met with MDC about funding for the completion of this project in FY2025.
1.C.18	Install Public Art	Community Identity	Detweiler Park	1 Year	\$30,000	Grants, P&R	Not Started	Scheduled for FY2025. Will discuss in community partnership meetings and with Kirksville Arts Association.
1.C.19	Install New Seating (Benches)	Community Identity	Detweiler Park	1 Year	\$5,000	Donations	In Progress	Some seating will be planned for 2024 to allow patrons to start using the gazebo. The City will be applying for solid waste management district grant through the NEMO RPC to help fund these improvements.
1.C.20	Install Interpretive Historical Signage	Community Identity	Detweiler Park	1 Year	\$30,000	Grants, P&R	Not Started	Scheduled for FY2025. New Park signs were ordered and will be installed Spring 2024.
1.I.19	Install Storm Drain	Infrastructure & Public Facilities	McKinney Bark Park	1 Year	\$10,000	P&R	COMPLETED	
1.C.21	Install Dog Obstacles & Play Structures	Community Identity	McKinney Bark Park	1 Year	\$10,000	Grants, P&R	COMPLETED	
1.I.20	Install Additional On-Street Parking	Infrastructure & Public Facilities	P.C. Mills Park	1 Year	\$50,000	P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.N.7	Replace Restroom	Neighbors & Housing	P.C. Mills Park	1 Year	\$125,000	Grants, P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.C.22	Develop New Splash Pad	Community Identity	P.C. Mills Park	2 Years	\$350,000	Grants, P&R	In Progress	Planned for FY2024. Site planning continues with Waters Edge Aquatic Design.
1.E.4	Rebuild Single Tennis Court	Economy	Patryla Park	1 Year	\$150,000	Grants, P&R	Not Started	Crack repair for upper tennis court and some painting completed in September 2024.
1.I.21	Develop New Tennis Parking Lot	Infrastructure & Public Facilities	Patryla Park	1 year	\$150,000	Grants, P&R	Not Started	Scheduled for FY2026. Will apply for LWCF grant in 2024.
1.I.22	Develop Gravel Lot by Water Tower	Infrastructure & Public Facilities	Patryla Park	1 Year	\$50,000	Utilities	COMPLETED	
1.N.8	Develop New Playground	Neighbors & Housing	Patryla Park	1 Year	\$150,000	Grants, P&R	Not Started	Scheduled for FY2026. Will apply for LWCF grant in 2024.
1.J.21	Develop On-Street Parking by Labyrinth	Infrastructure & Public Facilities	Patryla Park	1 Year	\$20,000	P&R	Planning Started	Notification of grant receipt was provided by the granting authority. Parking pavers will be purchased and installed in 2024. City Engineering department will be supervising this project.
1.C.23	Install Labyrinth Shelter	Community Identity	Patryla Park	1 Year	\$50,000	Grants, P&R	COMPLETED	
1.C.24	Install Standard Wood Signs	Community Identity	Hazel Creek Lake	1 Year	\$2,000	P&R	COMPLETED	

Kirksville Parks and Recreation Master Plan PHASE 2 2027-2032

Priority	Action Item	THINK2040 Goal	Location	Duration	Budget (2022)	Source	Progress	Notes
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2.E.1	Develop Regional Muskie Fishing Event at Hazel Creek Lake	Economy	Programming	On-Going	\$0	Tourism, P&R	Planning Started	There are currently two Muskie fishing tournament that are held here annually. Staff will be working with the current tournament organizers to expand these two events.
2.1.1	Conduct Feasibility Study	Infrastructure & Public Facilities	Indoor Rec	1 Year	\$60,000	P&R	Not Started	
2.N.1	North Park Connector from Baltimore St. to Cottage Grove Trail	Neighbors & Housing	Trails	2 Years	\$1,200,000	Public Works, Others	Not Started	
2.N.2	Osteopathy St. From Scott to Hamilton St.	Neighbors & Housing	Bike Lanes	1 Year	\$60,000	Public Works	Not Started	
2.N.3	Osteopathy St. from Gardner St to Missouri St.	Neighbors & Housing	Bike Lanes	1 Year	\$50,000	Public Works	Not Started	
2.M.1	Shorten Outfield Fences on Yellow, Orange, Green Fields	Mobility & Transportation	North Park	1 Year	\$250,000	P&R	Planning Started	Planning started to provide better park access adjacent to the planned trail. Field adjustment may need to be made to allow for a road. Drone survey was completed in March 2024.
2.M.2	Relocate & Redvelop Maintenance Shop	Mobility & Transportation	North Park	1 Year	\$500,000	P&R	Not Started	
2.M.3	Extend Maple Street	Mobility & Transportation	North Park	2 Years	\$2,000,000	Engineering	Planning Started	Planning started to provide better park access adjacent to the planned trail. Drone survey was completed in March 2024.
2.N.4	Plant Street Trees Around Perimeter	Neighbors & Housing	North Park	4 Years	\$80,000	Grants, P&R	Planning Started	Once the North Park trail is complete, staff will work with local and regional MDC staff to update a tree plan for this entire park. Staff met with MDC staff in April 2024 to discuss future tree plantings in North Park.
2.N.5	Redevelop Playground	Neighbors & Housing	North Park	1 Year	\$150,000	Grants, P&R	Not Started	
2.1.2	Install New Restroom	Infrastructure & Public Facilities	Memorial Park	1 Year	\$125,000	Grants, P&R	Not Started	Restroom roof replacement completed in April 2024.
2.1.3	Install New Half Court Basketball	Infrastructure & Public Facilities	Memorial Park	1 Year	\$60,000	Grants, P&R	Not Started	
2.1.4	Install Cross Access Trail	Infrastructure & Public Facilities	Memorial Park	1 Year	\$40,000	Grants, P&R	Not Started	
2.C.1	Install New Multi-Sport Court	Community Identity	Brashear Park	1 Year	\$280,000	Grants, P&R	Not Started	Staff has met with playground and sport court vendors to discuss potential layouts and costs for this improvement.
2.1.5	Install Perimeter Trail	Infrastructure & Public Facilities	Brashear Park	1 Year	\$150,000	Grants, P&R	Planning Started	Some additional sidewalks will be included in the park improvements planned for 2024, specifically adjacent to the parking on the west side of the park. This will be discussed at the community open house.
2.C.2	Install New Outdoor Fitness Area	Community Identity	Brashear Park	1 Year	\$80,000	Grants, P&R	Not Started	
2.C.3	Install Interpretive Historical Signage	Community Identity	Brashear Park	1 Year	\$10,000	Grants, P&R	Not Started	
2.N.6	Redevelop Playground	Neighbors & Housing	P.C. Mills Park	1 Year	\$160,000	Grants, P&R	Planning Started	New playground location will be included on splash pad, shade, and parking improvement plans. These will be presented to the public at the April open house meeting.
2.1.6	Install New Full Court Basketball	Infrastructure & Public Facilities	P.C. Mills Park	1 Year	\$70,000	Grants, P&R	Not Started	
2.1.7	Reconfigure Internal Sidewalks	Infrastructure & Public Facilities	P.C. Mills Park	1 Year	\$70,000	P&R	Planning Started	Some sidewalks will be added in conjunction of development of the splash pad and installation of new restrooms in FY2024. Sidewalks are included on Waters Edge initial planning.
2.C.4	Install Archery Range	Community Identity	Patryla Park	1 Year	\$25,000	Grants, P&R	On Hold	MDC may be adding archery to the new Rock Lake Conservation Area. Discussion will be held in February on this new project.
2.1.8	Develop Perimeter Trail	Infrastructure & Public Facilities	Patryla Park	1 Year	\$290,000	Grants, P&R	Not Started	
2.C.5	Install Directional Signage	Community Identity	Patryla Park	1 Year	\$3,000	P&R	Not Started	
2.1.9	Resurface Parking Lots	Infrastructure & Public Facilities	Hazel Creek Lake	1 Year	\$50,000	P&R	Not Started	

2.I.10	Replace Vault Restrooms	Infrastructure & Public Facilities	Hazel Creek Lake	1 Year	\$250,000	Grants, P&R	Not Started	
2.J.11	Install Accessible Sidewalks	Infrastructure & Public Facilities	Hazel Creek Lake	1 Year	\$60,000	P&R	Not Started	
2.C.6	Install Shelters	Community Identity	Hazel Creek Lake	1 Year	\$250,000	Grants, P&R	Not Started	

Kirksville Parks and Recreation Master Plan PHASE 3 2032-2037

Priority	Action Item	THINK2040 Goal	Location	Duration	Budget (2022)	Source	Progress	Notes
3.C.1	Hire Full Time Recreation Assistant	Community Identity	Programming	On-Going	\$35,000	P&R	Not Started	
3.I.1	Hire Full Time Building Technician	Infrastructure & Public Facilities	Programming	On-Going	\$30,000	P&R	Not Started	
3.I.2	Aquisition of 5 to 10 acre site	Infrastructure & Public Facilities	Indoor Rec	2 Years	\$1,500,000	Donations, P&R	Not Started	
3.I.3	Develop 26,000 SF Indoor Rec Center and Site	Infrastructure & Public Facilities	Indoor Rec	3 Years	\$15,100,000	P&R	Not Started	
3.N.1	East Side Rail Trail from Normal Ave. to Florence ST.	Neighbors & Housing	Trails	2 Years	\$850,000	Public Works, Others	Planning Started	Seeking grants for purchase land and development.
3.N.2	Osteopathy Trail Extions from Michigant St. to Franklin St.	Neighbors & Housing	Trails	2 Years	\$630,000	Public Works, Others	Not Started	
3.C.2	Develop 5 U-14 Soccer Fields	Community Identity	North Park	2 Years	\$2,200,000	Grants, P&R	Planning Started	Survey completed March 2024. Soccer Complex design and start of development tentativly scheduled for FY2025.
3.C.3	Develop Concessions and RR Building	Community Identity	North Park	2 Years	\$1,000,000	P&R	Planning Started	Staff continues to work with sports development and construction firms to aquire estimates for site development. Staff will seek funds for a full site plan to be developed in early 2025.
3.C.4	Develop Soccer Parking	Community Identity	North Park	2 Years	\$250,000	P&R	Planning Started	Survey completed March 2024.
3.C.5	Develop Playground	Community Identity	North Park	1 Year	\$200,000	Grants, P&R	Not Started	
3.M.1	Renovate Existing Parking Lot	Mobility & Transportation	North Park	1 Year	\$60,000	P&R	Not Started	Continued maintenance funds budgeted for some concrete repair in 2024.
3.C.6	Install Directional Signage	Community Identity	North Park	1 Year	\$3,000	P&R	Not Started	
3.C.7	Develop New Skate Park	Community Identity	Rotary Park	1 Year	\$450,000	Grants, P&R	Not Started	
3.N.3	Redevelop Shelter	Neighbors & Housing	Memorial Park	1 Year	\$140,000	Grants, P&R	Not Started	
3.N.4	Redevelop Shelter	Neighbors & Housing	P.C. Mills Park	1 Year	\$150,000	Grants, P&R	Not Started	
3.N.5	Redevelop Parking Lot	Neighbors & Housing	Jaycee Park	1 Year	\$190,000	P&R	Not Started	
3.N.6	Replace Restroom	Neighbors & Housing	Jaycee Park	1 Year	\$125,000	Grants, P&R	Not Started	
3.C.8	Develop New Splash Pad	Community Identity	Jaycee Park	2 Years	\$400,000	Grants, P&R	Not Started	
3.C.9	Develop All-Inclusive Playground	Community Identity	Jaycee Park	1 Year	\$400,000	Grants, P&R	Not Started	
3.I.4	Reconfigure Internal Sidewalks and Trails	Infrastructure & Public Facilities	Jaycee Park	1 Year	\$180,000	P&R	Not Started	
3.C.10	Install 2 New Shelters	Community Identity	Jaycee Park	1 Year	\$300,000	Grants, P&R	Not Started	
3.N.7	Reconfigure Ball Field	Neighbors & Housing	Jaycee Park	2 Years	\$120,000	P&R	Not Started	
3.I.4	Install New Half Court Basketball	Infrastructure & Public Facilities	Jaycee Park	1 Year	\$50,000	Grants, P&R	Not Started	
3.C.11	Install Fishing Platform	Community Identity	Patryla Park	1 Year	\$80,000	Grants, P&R	Not Started	
3.C.12	Install Fishing Platform	Community Identity	Hazel Creek Lake	1 Year	\$80,000	Grants, P&R	Not Started	



Complete Streets Policy

PURPOSE:

The purpose of this policy is to set forth guiding principles and practices for use in all transportation projects, where practicable, fiscally responsible, and otherwise in accordance with applicable law, so as to encourage walking, bicycling, and other nonmotorized forms of transit, in addition to normal motorized transit, including personal, freight, and public transit vehicles. All uses must be designed to allow safe operations for all users regardless of age or ability. The ultimate goal of this policy is the creation of an interconnected network of Complete Streets that balances the needs of all users in pleasant and appealing ways in order to achieve maximum functionality and use.

COMPLETE STREET DEFINED:

A Complete Street is designed to be a transportation corridor for all users: pedestrians, cyclists, and motorists. Complete Streets are designed and operated to enable safe continuous travel networks for all users. Pedestrians, bicyclists, and motorists of all ages and abilities are able to safely move from destination to destination along and across a network of Complete Streets. Transportation improvements, facilities, and amenities that may contribute to Complete Streets and that are considered as elements of a "Complete Street" may include: street and sidewalk lighting; pedestrian and bicycle safety improvements; access improvements, including compliance with the Americans with Disabilities Act (ADA); public transit facilities accommodation including, but not limited, to pedestrian access improvement to transit stops and stations; street trees and landscaping; drainage; and street amenities.

VISION:

The City of Kirksville, Missouri will provide a safe and efficient transportation system that provides mobility choices for all users, modes, ages, and abilities, connects the community, and improves the quality of life for all citizens by:

- Accommodating all users, ages, and skill levels in the community (everyone from 8 years of age to 80+).
- Planning for future growth that protects environmental resources and maintains quality public services at affordable costs.
- Creating and implementing a practical bicycle and pedestrian infrastructure system that connects public spaces and provides access to transit services.
- Including active recreation and active transportation opportunities for journeys to work, school and key destinations in the community.
- Using public engagement and outreach to provide citizens and decision-makers with appropriate information about Complete Streets, the benefits of Complete Streets, and the benefits of an active community.
- Providing for all transportation projects guidelines, policies, and processes that will improve infrastructure efficiently creating access and mobility for all users and reducing costs to the community and its residents.
- Expanding and enhancing the City's trail system to provide connections to City parks from neighborhoods and to the overall transportation system.
- Identifying parking needs for all users including bicyclists.
- Incorporating Complete Streets into all departments, processes, plans, and codes.

GUIDING PRINCIPLES:

The City of Kirksville, Missouri will consider the following principles in design of all projects:

1. Accessibility and ease of use
 - a. Projects should maintain or improve the usability of the transportation network.
2. Fiscal Responsibility
 - a. All projects should be worthwhile and fiscally responsible.
3. Connectivity
 - a. Projects should improve mobility for all users.
4. Aesthetics
 - a. All projects shall maintain or improve the aesthetics of the City wherever possible.
5. Environment
 - a. No project shall cause harm to the environment of the City.
6. Safety
 - a. Projects should maintain or improve the safety of all users regardless of age, background, or mode.

EXPECTATIONS:

The City of Kirksville, Missouri will pursue Complete Streets through improvements in four categories:

1. Education
 - a. The City will improve safety and awareness by educating all users to interact safely and courteously and raising awareness of the benefits of Complete Streets through public information / communications.
 - b. The City will train pertinent City staff on the technical aspects of Complete Streets principles.
2. Enforcement
 - a. All projects, regardless of funding source, and all private or public developments, shall adhere to the Complete Street Policy.
3. Engineering
 - a. The City will use the latest design guidance, standards, and recommendations available in the implementation of Complete Streets.
 - b. The City shall design and operate an efficient, convenient, and safe multi-modal transportation network.
4. Evaluation
 - a. The City will evaluate Complete Streets implementation, track progress, and modify recommendations and actions as needed.
 - b. The City will establish standards that will measure the effectiveness of the overall transportation system.

TOP PRIORITIES

The City will prioritize projects that address urgent, critical problems, such as:

1. Maintain existing street pavements.
2. Remove sidewalk trip hazards.
3. Achieve Americans with Disabilities Act (ADA) compliance.
4. Connect missing links in the sidewalk network.
5. Develop the Kirksville Active Mobility Plan (KAMP).

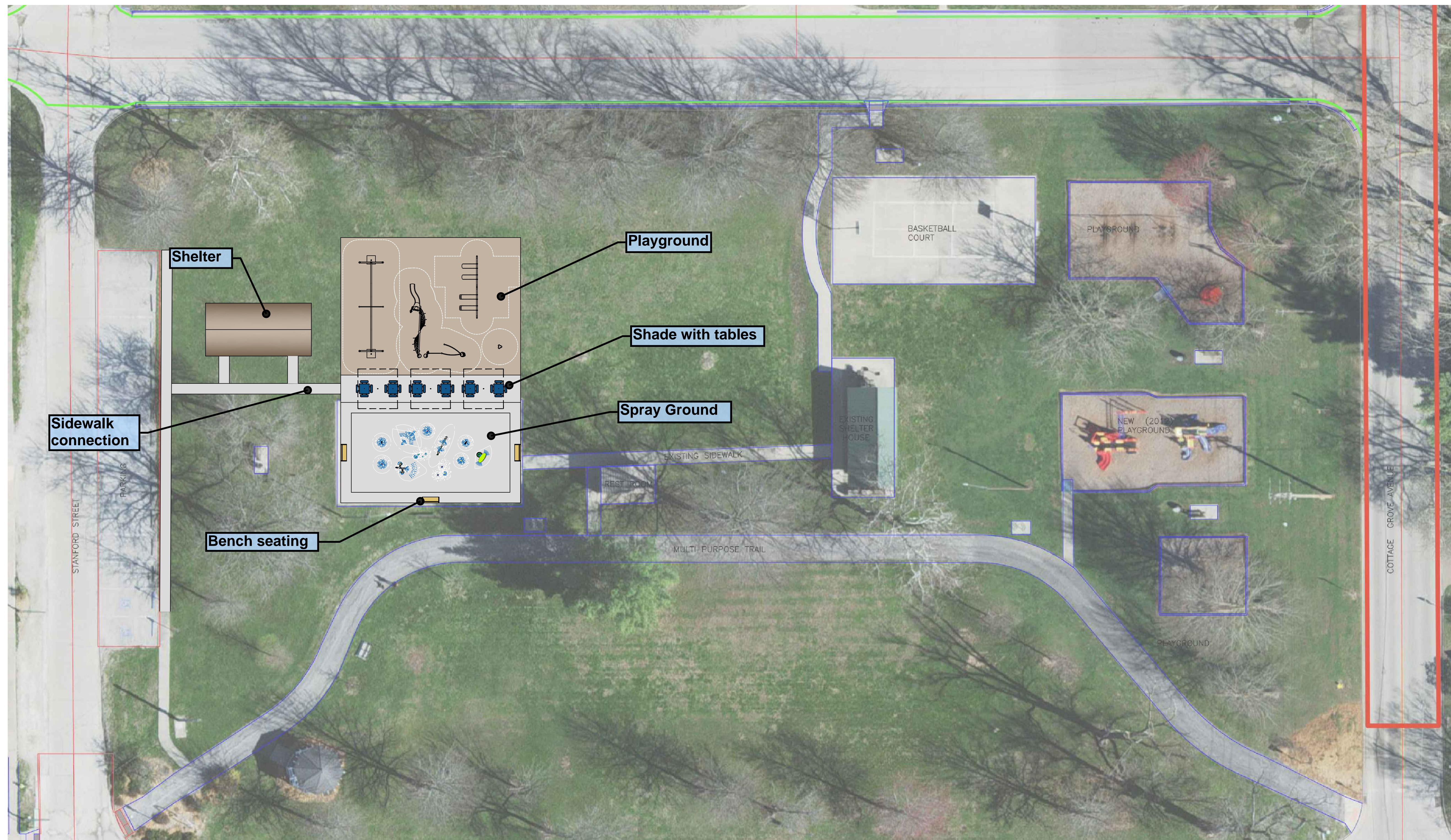
IMPLEMENTATION

The City's existing THINK Kirksville 2040 Comprehensive Plan includes strategic objectives (i.e. goals) for the implementation of Complete Streets.

The "Goal Statement" for "Chapter 4: THINK Mobility & Transportation" of the Plan states: "*Kirksville's multimodal transportation network safely and conveniently moves people and goods.*" The second objective of Chapter 4 – "Objective 2" – states: "*Provide a more complete and accessible multimodal transportation system.*" The first strategic direction for "Objective 2" reads as follows: "*Develop a reliable multimodal transportation system that*

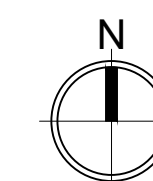
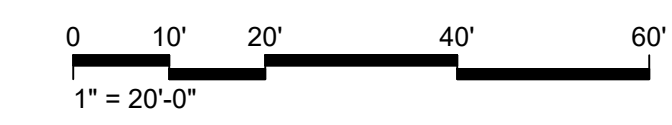
allows people to use a variety of transportation modes, including walking, biking, and other mobility devices, as well as public transit where practical.”

What follows that Strategic Direction are a total of seventeen (17) strategic objectives – or goals – for the implementation of Complete Streets in the City.



BRASHEAR PARK - OVERVIEW

KIRKSVILLE, MO 04/25/24



waters edge
AQUATIC DESIGN
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Lakes, Parks & Recreation Commission

June 2024 Activity Report

Aquatic Center/Aquatics:

- The Water Park opened for the 2024 summer season on Saturday, May 25 to beautiful weather. Attendance for opening weekend was strong, and comparable to 2023.
- Students from Adair County R-II in Brashear are once again participating in swim lessons at our facility during the month of June. They have 58 students enrolled.
- Currently we have 48 students enrolled in private swimming lessons. Group swimming lessons will begin for first week of June.
- The climbing wall sustained damage in mid-April due to high winds. The top two panels as well as the upright supports were damaged. Repairs are estimated to be around \$6,500. Due to the lead time for replacement parts, it is anticipated that the climbing wall will be out of service for the summer.
- The repairs to the family slide pad have held up well. The replacement slide pad has arrived, but would require draining half of the pool to install. At this time we plan to use the patched pad this season and install the new pad prior to the start of next season.
- When the slide pumps were started for the season both the family slide and the green flume slide were inoperable. A spare pump and motor had been purchased for the family slide in anticipation of problems. A pump and motor had to be ordered for the flume slide. It was installed on May 30.

Recreation Programming:

- KBSL Games are underway. The season is off to a great start with just a few rain-outs so far. Games will continue through the month on June, followed by a single elimination tournament for the three oldest age divisions.
- Summer Tennis Lessons will begin on June 17 at the Kirksville High School Tennis Courts. Two of the same instructors will return from last year's program. This will provide some continuity and consistency that will benefit the program. Early registration numbers look good for session 1.
- Summer Musical Auditions for our summer production of *Seussical the Musical* were held on May 21 and 22 at the Kirksville Aquatic Center. We had a great showing of local talent and our summer cast has been set. Performances will be held on July 12 and 13 at 7:00pm, and on July 14 at 2:00pm at the William Matthew Middle School Auditorium. Tickets will be on sale soon.
- Our 2024 Youth Theatre Camp will take place July 1-14 at the William Matthew Middle School Auditorium. This year's camp will spend the first week honing their theatre skills,

and the second week practicing with our adult cast of *Seussical the Musical*. Our Teen campers will then take the stage for an ensemble with the cast during our summer performances in July.

- Staff are currently in the planning stage of the 2024 Kids Mini Mud Mile that will be held on Saturday, August 17. This year's run will feature several new obstacles and course routes. Registration is now open and kids ages 3-15 can participate for just \$10.
- Block Parties are back and the series will kick off on June 23 at PC Mills Park from 3:00pm-5:00pm. Join us for kids' games, bubble machines, free chips and hot dogs, and more. Additional Block Party dates are as follows: Memorial Park – July 14, Jaycee Park- July 21, Brashear Park- August 4.

Park Projects/Maintenance:

- The new bathrooms at Patryla Park and Spur Pond were installed on May 8, with the sidewalks being completed the following week. Parks Maintenance will assist with the solar install at Spur Pond when the kit arrives. The bathroom at Patryla Park is now open.
- The new concrete floating swim dock was installed prior to Memorial Day weekend. There have been three new docks constructed and installed over the past three years. There is one remaining wooden dock to be replaced in the future.
- Staff continue to work closely with Waters Edge Aquatic Design on the Brashear Park and P.C. Mills Park Splash Pad projects. The initial site plans are complete, and staff will be meeting with Waters Edge in early June on site to discuss water access, storm and waste water, and design. A tentative project schedule reflects advertising a project bid in July, with construction to start in September or October.
- The City Engineering staff continue to work with the granting authority through MODNR State Parks, to approve the design for the RTP trail project at North Park. Once approved, the bid will be advertised.
- The City Engineering Department has received approval for an updated design for the TAP grant project sidewalks at Rotary Park. The sidewalk along New Street was required to curve further into the park to allow for slope requirement to meet ADA design standards. Staff is hopeful that this project will be approved to be bid this year.
- The department will seek a Solid Waste Management District grant to assist with the purchase of benches, picnic tables, and trash receptacles at Detweiler Park, benches and trash receptacles along the new trail at North Park, and picnic tables and trash receptacles at the new FLATS trailhead. This grant application was submitted in May.
- Staff continue to work with FLATS towards opening the trailhead. The parking lot is now complete, and there has been significant progress on the landscaping at the site. Parks

maintenance will assist with installing some natural log barriers around the playground log. A ribbon cutting will likely take place later in the summer.

- The department is also seeking a Non-playground Scrap Tire Grant from the Missouri Department of Natural Resources for recycled content furnishings at Brashear Park, Rotary Park, and P.C. Mills Park. The grant application is complete and will be submitted in early June.

Other Staff News/Important Dates to Remember:

- Robin Harden was recently appointed as the Director of Parks and Recreation, and Luke Callaghan as the Assistant Parks and Recreation Director. Both will assume their new roles on June 9. Harden will begin serving as the City's staff representative to LPRC at the July meeting.
- Block Party Dates:
 - June 23 – PC Mills Park 3-5 pm
 - July 14 – Memorial Park 3-5 pm
 - July 21 – Jaycee Park 3-5 pm
 - August 4 – Brashear Park 3-5 pm

2024 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Refunds & Reimb	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ (1,028.40)	\$ 5,304.32	\$ -	\$ 6,846.50	\$ 384.00	\$ 148,155.09	\$ 110.00	\$ -	\$ 1,025.00	\$ -	\$ -	\$ 4,058.53	\$ -	\$ 164,855.04
February	\$ 1,028.40	\$ 12,031.28	\$ -	\$ 9,571.00	\$ 165.00	\$ 173,058.90	\$ 85.00	\$ -	\$ 3,050.00	\$ -	\$ -	\$ 3,904.84	\$ 25.00	\$ 202,919.42
March	\$ -	\$ 10,962.51	\$ -	\$ 28,182.34	\$ 2,500.00	\$ 153,090.60	\$ 109.00	\$ -	\$ 2,262.00	\$ -	\$ -	\$ 4,482.30	\$ -	\$ 201,588.75
April	\$ -	\$ 8,784.88	\$ 3,505.25	\$ 8,940.50	\$ 429.00		\$ 141.00	\$ -	\$ 1,560.00			\$ 4,456.44		\$ 27,817.07
May		\$ 30,148.84	\$ 10,197.95	\$ 12,970.00	\$ 429.00		\$ 807.26	\$ 225.01	\$ 16,010.54	\$ 7,600.00	\$ -	\$ -	\$ 25.00	\$ 78,413.60
June														\$ -
July														\$ -
August														\$ -
September														\$ -
October														\$ -
November														\$ -
December														\$ -
YTD Total	\$ -	\$ 67,231.83	\$ 13,703.20	\$ 66,510.34	\$ 3,907.00	\$ 474,304.59	\$ 1,252.26	\$ 225.01	\$ 23,907.54	\$ 7,600.00	\$ -	\$ 16,902.11	\$ 50.00	\$ 675,593.88
2022 Budget	\$ 149,750.00	\$ 200,000.00	\$ 85,000.00	\$ 129,750.00	\$ 18,000.00	\$ 1,886,587.00	\$ 2,200.00	\$ -	\$ 63,350.00	\$ 5,000.00	\$ 86,500.00	\$ 35,000.00	\$ 150.00	\$ 2,661,287.00
YTD %	0.0%	33.6%	16.1%	51.3%	21.7%	25.1%	56.9%		37.7%	0.0%	0.0%	48.3%	33.3%	25.4%

2023 Parks and Recreation Income Report

Month	State & Federal Grants	Admission Fees	Concessions	Activity Fees	Contractual Fees	Parks & Recreation Sales Tax	Sales of Merchandise	Refunds & Reimb	Contributions	Sale of Property	Transfer In	Investment Earnings	Misc	Total
January	\$ -	\$ 10,615.40	\$ -	\$ 7,294.50	\$ -	\$ 160,361.06	\$ 158.00	\$ 5,325.00	\$ -	\$ -	\$ -	\$ 2,993.95	\$ -	\$ 186,747.91
February	\$ 17,463.97	\$ 10,835.57	\$ -	\$ 11,604.50	\$ 224.00	\$ 152,224.08	\$ 90.00	\$ 1,325.00	\$ -	\$ -	\$ -	\$ 2,720.88	\$ -	\$ 196,488.00
March	\$ -	\$ 10,232.53	\$ -	\$ 21,817.00	\$ 320.00	\$ 138,107.64	\$ 103.00	\$ 1,175.00	\$ -	\$ 2,050.00	\$ -	\$ 3,513.05	\$ -	\$ 177,318.22
April	\$ -	\$ 10,128.93	\$ 2,210.75	\$ 14,813.00	\$ 2,788.00	\$ 152,627.69	\$ 62.00	\$ 5,100.00	\$ -	\$ -	\$ -	\$ 3,055.11	\$ -	\$ 190,785.48
May	\$ (17,463.97)	\$ 32,584.99	\$ 13,328.00	\$ 13,426.00	\$ 480.00	\$ (178,970.22)	\$ 466.00	\$ 4,750.00	\$ -	\$ -	\$ -	\$ 3,915.46	\$ 25.00	\$ (127,458.74)
June	\$ -	\$ 54,094.03	\$ 43,584.25	\$ 20,632.74	\$ -	\$ 168,917.69	\$ 446.00	\$ 2,650.00	\$ 100.00	\$ -	\$ -	\$ 4,219.75	\$ -	\$ 294,644.46
July	\$ -	\$ 37,532.10	\$ 29,602.25	\$ 17,056.50	\$ 496.00	\$ 163,384.40	\$ 415.00	\$ 3,175.00	\$ -	\$ -	\$ -	\$ 3,844.71	\$ 367.48	\$ 255,873.44
August	\$ -	\$ 19,751.00	\$ 7,039.75	\$ 9,535.00	\$ 432.00	\$ 158,029.80	\$ 153.00	\$ 675.00	\$ -	\$ 22.00	\$ -	\$ 3,303.82	\$ 25.00	\$ 198,966.37
September	\$ -	\$ 2,141.67	\$ 187.50	\$ 2,760.00	\$ -	\$ 175,944.87	\$ 26.00	\$ 675.00	\$ -	\$ -	\$ -	\$ 4,193.21	\$ -	\$ 185,928.25
October	\$ -	\$ 15,725.94	\$ 2,799.75	\$ 8,399.00	\$ 12,352.00	\$ 146,373.17	\$ 147.99	\$ 4,145.16	\$ -	\$ -	\$ -	\$ 3,505.82	\$ -	\$ 193,448.83
November	\$ 23,363.66	\$ 9,379.72	\$ -	\$ 7,361.00	\$ 384.00	\$ 146,148.91	\$ 43.00	\$ -	\$ 2,750.00	\$ -	\$ -	\$ 3,638.98	\$ -	\$ 193,069.27
December	\$ 9,408.40	\$ 9,727.10	\$ -	\$ 4,584.50	\$ -	\$ 506,243.95	\$ 72.00	\$ 1,306.61	\$ 30,670.16	\$ 4.00	\$ 75,000.00	\$ 4,952.21	\$ -	\$ 641,968.93
YTD Total	\$ 32,772.06	\$ 222,748.98	\$ 98,752.25	\$ 139,283.74	\$ 17,476.00	\$ 1,889,393.04	\$ 2,181.99	\$ 30,301.77	\$ 33,520.16	\$ 2,076.00	\$ 75,000.00	\$ 43,856.95	\$ 417.48	\$ 2,587,780.42
2023 Budget	\$ 247,153.00	\$ 200,000.00	\$ 73,000.00	\$ 123,500.00	\$ 15,000.00	\$ 1,869,333.00	\$ 2,200.00	\$ 27,800.00	\$ -	\$ -	\$ 75,000.00	\$ 15,000.00	\$ 150.00	\$ 2,648,136.00
YTD %	13.3%	111.4%	135.3%	112.8%	116.5%	101.1%	99.2%	109.0%	0.0%	0.0%	100.0%	292.4%	278.3%	97.7%

2024 Aquatic Center Attendance

Month	Daily Admission	Pass Visits	Total Visits
January	345	1,030	1,375
February	418	1,566	1,984
March	522	1,530	2,052
April	412	1,406	1,818
May MTD	1,381	2,105	3,486
June			-
July			-
August			-
September			-
October			-
November			-
December			-
Year To Date Visits	3,078	7,637	10,715

2023 Aquatic Center Attendance

Month	Daily Admission	Pass Visits	Total Visits
January	602	2,076	2,678
February	605	1,995	2,600
March	736	1,980	2,716
April	635	1,782	2,417
May	1,583	2,355	3,938
June	5,473	5,504	10,977
July	6,250	4,876	11,126
August	2,554	3,096	5,650
September	279	1,446	1,725
October	172	1,500	1,672
November	229	1,450	1,679
December	340	1,196	1,536
Year To Date Visits	19,458	29,256	48,714

2022 Aquatic Center Attendance

Month	Daily Admission	Pass Visits	Total Visits
January	363	1,425	1,788
February	461	1,663	2,124
March	595	1,907	2,502
April	568	1,699	2,267
May	786	1,637	2,423
June	5,493	4,485	9,978
July	5,990	4,817	10,807
August	3,476	3,811	7,287
September	379	1,779	2,158
October	273	1,563	1,836
November	315	1,507	1,822
December	367	1,245	1,612
Year To Date Visits	19,066	27,538	46,604

2021 Aquatic Center Attendance

Month	Daily Admission	Pass Visits	Total Visits
June	556	279	835
July	7,363	5,248	12,611
August	5,057	4,255	9,312
September	826	1,734	2,560
October	177	1,748	1,925
November	178	1,467	1,645
December	324	1,279	1,603
Year To Date Visits	14,481	16,010	30,491